

UNITED NATIONS DEVELOPMENT PROGRAMME
Office of Audit and Investigations



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AUDIT

OF

UNDP DJIBOUTI

SUPPORT HIV/AIDS IN DJIBOUTI
(Directly Implemented Project No. 74979, Output No. 87111)

Report No. 1711

Issue Date: 13 October 2016

**Report on the Audit of UNDP Djibouti
Support HIV/AIDS in Djibouti (Project No. 74979, Output No. 87111)
Executive Summary**

The UNDP Office of Audit and Investigations (OAI), through Deloitte Touche Tohmatsu–Gabon (audit firm), from 25 to 29 July 2016, conducted an audit of Support HIV/AIDS in Djibouti (Project No. 74979, Output No. 87111) (the Project), which is directly implemented and managed by the UNDP Country Office in Djibouti (the Office), as Principal Recipient, since the Project was funded by the Global Fund to fight AIDS, Tuberculosis, and Malaria. The last audit of the Project was conducted by OAI in 2015 and covered project expenditure from 1 January 2014 to 28 February 2015.

The audit firm conducted a financial audit to express an opinion on whether the financial statements present fairly, in all material aspects, the Project's operations. The audit covered the Project's Combined Delivery Report, which includes expenditure for the period from 1 January to 31 December 2015 and the accompanying Funds Utilization statement¹ as of 31 December 2015 as well as Statement of Assets as of 31 December 2015. The audit did not include activities and expenses incurred or undertaken at the "responsible party" level, or expenses processed and approved in locations outside of the country (such as UNDP Regional Centres and UNDP Headquarters). In addition, the audit did not cover the Statement of Cash Position as no separate bank account was established and maintained for the Project.

The audit was conducted under the general supervision of OAI in conformance with the *International Standards for the Professional Practice of Internal Auditing*.

Audit results

Based on the audit report and corresponding management letter submitted by the audit firm, the results are summarized in the table below:

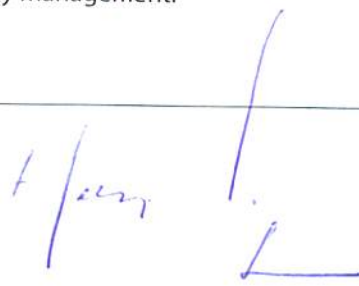
Project Expenditure*		Project Assets	
Amount (in \$ '000)	Opinion	Amount (in \$ '000)	Opinion
777	Unqualified	46	Unqualified

*Expenditures recorded in the Combined Delivery Report were \$861,772. Excluded from the audit scope were transactions that relate to expenditures processed and approved by other UNDP offices outside of the country (\$85,131).

The audit did not result in any recommendations.

¹ The Funds Utilization statement includes the balance, as at a given date, of five items: (a) outstanding advances received by the project; (b) depreciated fixed assets used at the project level; (c) inventory held at the project level; (d) prepayments made by the project; and (e) outstanding commitments held at the project level.

The previous audit (Report No. 1457, issued on 24 July 2015) had 11 recommendations. Based on OAI's desk review, five recommendations were fully implemented and six were in progress. The recommendations in progress aim at addressing delays in capacity-building activities, informal engagement of implementing partners, weaknesses in Sub-recipient reporting, inadequate quality controls over pharmaceutical products, inefficient warehousing and distribution system, and inadequate inventory management.

A handwritten signature in blue ink is located above the printed name. The signature is stylized and appears to read 'H. Osttveiten'.

Helge S. Osttveiten
Director
Office of Audit and Investigations

United Nations Development Programme (UNDP) Djibouti Republic

Report of the Independent Auditors on UNDP Directly Implemented Project “SUPPORT HIV/AIDS IN DJIBOUTI” 31 December 2015

Project: 74979
Output 87111

Libreville, 5 October 2016

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Table of acronyms and abbreviation

CDR	Combined Delivery Report
DIM	Direct Implementation Modality
NFI	Net Financial Impact
OAI	Office of Audit and Investigations
UNDP	United Nations Development Programme
US \$	United States Dollars



PART I: EXECUTIVE SUMMARY

Deloitte Touche Tohmatsu – Gabon conducted a financial audit of the UNDP Project number 74979 (Output number 87111), "SUPPORT HIV/AIDS IN DJIBOUTI", hereafter referred to as "The Project", directly implemented by the UNDP Country Office in Djibouti "The Office" for the period from 1st January 2015 to 31st December 2015.

We have issued audit opinions as summarized in the table below and as detailed in the next section, Part II:

Statement of expenditure of the project – the Combined Delivery Report (CDR) and Funds Utilization Statement (an annex to the CDR)	Unqualified
Statement of Fixed Assets	Unqualified
Statement of Cash	Not applicable

As a result of our audit we have raised no audit findings.

Audit Objectives

The objective of the financial audit was to express an opinion on the Directly Implemented (DIM) project's financial statements which include:

- (a) Expressing an opinion on whether the expenses incurred and recorded in the Combined Delivery Report (CDR) of the project during the period from 1 January 2015 to 31 December 2015 and the Funds Utilization statement (an annex to the CDR) as at 31 December 2015, were in accordance with UNDP accounting policies and were: (i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UNDP; and (iv) supported by properly approved vouchers and other supporting documents.
- (b) Expressing an opinion on whether the statement of fixed assets presents fairly the value and existence of the fixed assets held by the project as at 31 December 2015; and
- (c) Expressing an opinion on whether the statement of cash held by the project presents fairly the cash and bank balance of the project as at 31 December 2015. Since the DIM Project under review did not have a dedicated bank account for the project, it was not necessary to express such an opinion. (Not applicable)

Audit Scope

The scope of the audit relates only to transactions concluded and recorded against the UNDP DIM project over a given period. The scope of the audit does not include:

- Activities and expenses incurred or undertaken at the level of "responsible parties", unless the inclusion of these expenses is specifically required in the request for proposal; and
- Expenses processed and approved in locations outside the country such as UNDP Regional Centres and UNDP Headquarters and where the supporting documentation is not retained at the level of the UNDP country office.



Profile of Global Fund Grants for Project 74979

Grant No.	Project No.	Output No.	Description	Start Date	End Date	Project Budget during audit period in USD	Cumulative Funds Received from GF in inception at 31 Dec 2015	Implementation Rate	Audited Expenditures for period 1 Jan 2015 to 31 Dec 2015 (only in scope Expenditures)	Global Fund Rating at 31 Dec 2015
DJB-613-G05-H	00074979	00087111	Support HIV/AIDS in Djibouti	01-JAN-2013	30-JUN-2016	\$1,149,229	\$4,476,177	98%	\$776,591	B1

PART II: INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL AUDIT

Auditor's report to:

The Director, Office of Audit and Investigations
United Nations Development Programme (UNDP)

Report on the statement of expenditure: The Combined Delivery Report (CDR) and the accompanying Funds Utilization Statement.

We have audited the accompanying Combined Delivery Report (CDR) and Funds Utilization Statement ("the statement") of the UNDP project number 74979 (Output number 87111), "SUPPORT HIV/AIDS IN DJIBOUTI", for the period from 1st January 2015 to 31st December 2015.

The CDR expenditure (fund 30078, Global Fund) totalling US \$ 861,772.40 are comprised of audited expenditures of US \$776,591.09 and expenditures processed and approved outside the UNDP Office in Djibouti of US \$85,131.31 that were outside the scope of our audit.

UNDP's Responsibility for the Statement

Management is responsible for the preparation of the statement for the project's activities and for such internal control as management determines is necessary to enable the preparation of a statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the statement based on our audit. We conducted our audit in accordance with International Standards on Auditing (ISA). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the project's preparation of the statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the project's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UNDP; and (iv) supported by properly approved vouchers and other supporting documents.

1. *Basis of Accounting*

The statement has been prepared in accordance with the basis of accounting as disclosed under the notes to the statement of expenditure and the statement of fixed assets.

Libreville, 5 October 2016

DELOITTE TOUCHE TOHMATSU – GABON



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Nicolas Balesme
Managing Partner, Chartered Accountant

Auditor's report to:

The Director, Office of Audit and Investigations
United Nations Development Programme (UNDP)

Report on the statement of Fixed Assets

We have audited the accompanying Statement of Fixed Assets ("the statement") of the UNDP project number 74979 (Output number 87111), "SUPPORT HIV/AIDS IN DJIBOUTI", as at 31st December 2015.

UNDP's Responsibility for the Statement

Management is responsible for the preparation of the statement for the project's activities and for such internal control as management determines is necessary to enable the preparation of a statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the statement based on our audit. We conducted our audit in accordance with International Standards on Auditing (ISA). Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the project's preparation of the statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the project's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the attached Statement of Assets presents fairly, in all material respects, the balance of fixed assets of the UNDP project number 74979 (Output number 87111), "SUPPORT HIV/AIDS IN DJIBOUTI", amounting to **US \$46 067.39** (Total Net Book Value) as at 31st December 2015 in accordance with the UNDP accounting policies.

1. Basis of Accounting

The statement has been prepared in accordance with the basis of accounting as disclosed under the notes to the statement of expenditure and the statement of fixed.

Libreville, 5 October 2016

DELOITTE TOUCHE TOHMATSU – GABON

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APPENDIXES

A: Combined Delivery Report (CDR)

B: Statement of Fixed Assets



C: Notes to the financial statements

1. STATEMENT OF COMPLIANCE

The financial statements and the explanatory information are prepared in accordance with the UNDP accounting policies and procedures.

2. BASIS OF PREPARATION

The project's statement of expenditure and statement of fixed assets have been prepared in accordance with UNDP requirements as detailed below.

2.1 *Expenditure*

UNDP records and recognises expenditure when it has been incurred. The statement of expenditure is prepared based on an accrual basis of accounting.

2.2 *Fixed Assets*

Items purchased using Programme Funds can be classified into two categories. The treatment of the Project assets will depend upon the extent to which the asset is used and controlled by UNDP.

- (i) Project Furniture and Equipment that are used and controlled by UNDP should be recorded in UNDP books; and should be managed in accordance with UNDP policies and procedures.
- (ii) Items to be transferred to other beneficiary than the UNDP country office are not recorded as assets in UNDP books.

Items less than US \$1,500 are not recorded as assets in UNDP books.

2.3 *Currency*

Items included in the financial statements of the project are measured using United States Dollar (US \$) which is both the functional and presentation currency.

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Combined Delivery Report By Project

UN Development Programme
Report ID: unglcd/p

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Run Time: 31-05-2016 11:05:48

Selection Criteria:

Business Unit : DJI10
Period : Jan-Dec (2015)
Selected Project Id : 00074979
Selected Fund Code : ALL
Selected Dept. IDs : 80446
Selected Outputs : 00087111

Project Id : 00074979 Continue the fight against HIV		Period : Jan-Dec (2015)	
Output # : 00087111 Continue the fight against HIV		Impl. Partner : 00904 UNDP/Djibouti	
		Location :	
Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp

Dept: 44606 (Djibouti - HIV/AIDS)

Fund : 11315 (OR XB GMS/HQ/GFATM)

71205 - Intl Consultants-Sht Term-Tech	0.00	0.00	0.00	0.00
71305 - Local Consult.-Sht Term-Tech	0.00	-3,000.00	0.00	-3,000.00
71405 - Service Contracts-Individuals	0.00	-18,517.55	0.00	-18,517.55
71410 - MAIP Premium SC	0.00	-2,525.14	0.00	-2,525.14
71415 - Contribution to Security SC	0.00	-4,000.06	0.00	-4,000.06
71605 - Travel Tickets-International	0.00	0.00	0.00	0.00
71615 - Daily Subsistence Allow-Intl	0.00	0.00	0.00	0.00
71620 - Daily Subsistence Allow-Local	0.00	0.00	0.00	0.00
71625 - Daily Subsist Allow-Mtg Partic	0.00	-709.04	0.00	-709.04
71635 - Travel - Other	0.00	709.04	0.00	709.04
72311 - Fuel, petroleum and other oils	0.00	0.00	0.00	0.00
72330 - Medical Products	0.00	0.00	0.00	0.00
72360 - Anti-retroviral drugs (ARV)	0.00	0.00	0.00	0.00
72405 - Acquisition of Communic Equip	0.00	0.00	0.00	0.00
72430 - Postage and Pouch	0.00	0.00	0.00	0.00
72505 - Stationery & other Office Supp	0.00	0.00	0.00	0.00
72710 - Hospitality-Vouchered Expenses	0.00	0.00	0.00	0.00
72715 - Hospitality Catering	0.00	0.00	0.00	0.00
74505 - Insurance	0.00	0.00	0.00	0.00
74705 - Port Operation	0.00	0.00	0.00	0.00
74725 - Other L.T.S.H.	0.00	0.00	0.00	0.00
75705 - Learning costs	0.00	0.00	0.00	0.00
75706 - Learning - ticket costs	0.00	0.00	0.00	0.00
75707 - Learning - subsistence allowan	0.00	0.00	0.00	0.00
75709 - Learning - training of counter	0.00	0.00	0.00	0.00
76110 - Foreign Exch Translation Loss	0.00	0.01	0.00	0.01
76125 - Realized Loss	0.00	0.00	0.00	0.00
76135 - Realized Gain	0.00	0.00	0.00	0.00
Total for Fund 11315	0.00	-28,042.74	0.00	-28,042.74

Fund : 30078 (Global Fund to fight AIDS Tub)

71205 - Intl Consultants-Sht Term-Tech	0.00	40,500.00	0.00	40,500.00
71305 - Local Consult.-Sht Term-Tech	0.00	42,000.00	0.00	42,000.00
71405 - Service Contracts-Individuals	0.00	230,811.52	0.00	230,811.52
71410 - MAIP Premium SC	0.00	29,703.10	0.00	29,703.10
71415 - Contribution to Security SC	0.00	55,304.50	0.00	55,304.50
71605 - Travel Tickets-International	0.00	4,820.34	0.00	4,820.34
71615 - Daily Subsistence Allow-Intl	0.00	564.95	0.00	564.95
71620 - Daily Subsistence Allow-Local	0.00	21,041.47	0.00	21,041.47
71625 - Daily Subsist Allow-Mtg Partic	0.00	17,237.32	0.00	17,237.32
71635 - Travel - Other	0.00	2,470.27	0.00	2,470.27
72205 - Office Machinery	0.00	820.30	0.00	820.30



UN Development Programme
Report ID : unglcdp

Combined Delivery Report By Project

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Run Time : 31-05-2016 11:05:48

Project Id : 00074979 Continue the fight against HIV
Output # : 00087111 Continue the fight against HIV

Period : Jan-Dec (2015)
Impl. Partner : 00904 UNDP/Djibouti
Location :

	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
72210 - Machinery and Equipment	0.00	6,965.29	0.00	6,965.29
72220 - Furniture	0.00	- 182.59	0.00	- 182.59
72311 - Fuel, petroleum and other oils	0.00	4,730.49	0.00	4,730.49
72315 - Food & Textile Products	0.00	33,871.00	0.00	33,871.00
72330 - Medical Products	0.00	58,524.44	0.00	58,524.44
72350 - Medical Kits	0.00	1,593.96	0.00	1,593.96
72360 - Anti-retroviral drugs (ARV)	0.00	102,472.88	0.00	102,472.88
72399 - Other Materials and Goods	0.00	16.95	0.00	16.95
72405 - Acquisition of Communic Equip	0.00	462.25	0.00	462.25
72430 - Postage and Pouch	0.00	59.52	0.00	59.52
72505 - Stationery & other Office Supp	0.00	953.01	0.00	953.01
72710 - Hospitality-Vouchered Expenses	0.00	0.00	0.00	0.00
72715 - Hospitality Catering	0.00	0.00	0.00	0.00
72805 - Acquis of Computer Hardware	0.00	3,101.70	0.00	3,101.70
72810 - Acquis of Computer Software	0.00	48.02	0.00	48.02
72815 - Inform Technology Supplies	0.00	- 277.06	0.00	- 277.06
73405 - Rental & Maint-Other Office Eq	0.00	477.40	0.00	477.40
73406 - Maintenance of Equipment	0.00	8,234.02	0.00	8,234.02
73410 - Maint. Oper of Transport Equip	0.00	2,158.53	0.00	2,158.53
74105 - Management and Reporting Svcs	0.00	15,506.00	0.00	15,506.00
74210 - Printing and Publications	0.00	22,664.89	0.00	22,664.89
74505 - Insurance	0.00	869.35	0.00	869.35
74510 - Bank Charges	0.00	36.00	0.00	36.00
74705 - Port Operation	0.00	2,684.52	0.00	2,684.52
74725 - Other L.T.S.H.	0.00	47,526.52	0.00	47,526.52
75105 - Facilities & Admin - implement	0.00	56,425.33	0.00	56,425.33
75705 - Learning costs	0.00	3,486.06	0.00	3,486.06
75706 - Learning - ticket costs	0.00	946.89	0.00	946.89
75707 - Learning - subsistence allowan	0.00	11,039.06	0.00	11,039.06
75708 - Learning - subcontracts	0.00	3,050.85	0.00	3,050.85
75709 - Learning - training of counter	0.00	24,977.43	0.00	24,977.43
76110 - Foreign Exch Translation Loss	0.00	- 22.16	0.00	- 22.16
76125 - Realized Loss	0.00	0.02	0.00	0.02
76135 - Realized Gain	0.00	- 756.61	0.00	- 756.61
77630 - Dep Exp Owned - ITC	0.00	523.50	0.00	523.50
77660 - Dep Exp Owned - Vehicle	0.00	4,143.16	0.00	4,143.16
77670 - Dep Exp-Hvy Mac & Equip	0.00	137.01	0.00	137.01
Total for Fund 30078	0.00	861,722.40	0.00	861,722.40
Total for Dept : 44606	0.00	833,679.66	0.00	833,679.66
Total for Output : 00087111	0.00	833,679.66	0.00	833,679.66

Project Total : 0.00 833,679.66 0.00 833,679.66

Signed By

Date

Signed By

Date

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UNDP UN Development Programme
Report ID: unglcd/p

Combined Delivery Report By Project

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Run Time: 31-05-2016 11:05:50

Selection Criteria :

Business Unit : DJH0
Period : Jan-Dec (2015)
Selected Project Id : 00074979
Selected Fund Code : ALL
Selected Dept. IDs : B0446
Selected Outputs : 00087111

Project Id : ALL	Period : Jan-Dec (2015)			
Output # : ALL	Impl. Partner :			
	Location :			
	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
44606 - Djibouti - HIV/AIDS	0.00	833,679.66	0.00	833,679.66

Nicolas Balesme
Managing Partner,
Chartered Accountant

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11



UN
DIP UN Development Programme
Report ID: unglcdrp

Combined Delivery Report By Project

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Run Time: 31-05-2016 11:05:51

Funds Utilization

Selection Criteria:

Business Unit: DJH10
Period: Jan-Dec (2015)
Selected Project Id: 00074979
Selected Fund Code: ALL
Selected Dept. IDs: B0446
Selected Outputs: 00087111

Project/Award: 00074979 Continue the fight against HIV

Period: As at Dec 31, 2015

Output # 00087111 Impl. Partner: 00904 UNDP/Djibouti

UNDP AMOUNT

Outstanding NEX advances	0.00
Undepreciated Fixed Assets	46,067.39
Inventory	645.70
Prepayments	230,305.33
Commitments	212,927.64

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