



**AUDIT**

**OF**

**UNDP TANZANIA**

**ELECTION SUPPORT PROJECT**  
**(Directly Implemented Project Nos. 71521, 74071, 74430, 74431, 74432, 74433, 74434)**

**Report No. 1069**  
**Issue Date: 1 April 2013**

**Report on the audit of UNDP Tanzania**  
**Election Support Project (Project IDs 71521, 74071, 74430, 74431, 74432, 74433, 74434)**  
**Executive Summary**

From 26 March to 27 April 2012, the Office of Audit and Investigations (OAI) of the United Nations Development Programme (UNDP), through Ernst & Young Chartered Public Accountants, Dar es Salaam (the audit firm), conducted an audit of the Election Support Project (Project IDs 71521, 74071, 74430, 74431, 74432, 74433, 74434) (the Projects), which are directly implemented and managed by the UNDP Country Office in Tanzania (the Office). The audit firm was under the general supervision of OAI and the audit was conducted in conformance with the International Standards for the Professional Practice of Internal Auditing.

The Projects reported expenditure totalling \$25.3 million during the period from 30 June 2009 to 31 December 2011. The Projects were fully funded from the Election Support Fund, a Multi-donor Basket Fund established by 10 development partners: Department for International Development, Sweden, European Commission, Finland, the Netherlands, Norway, UNDP, Switzerland, Denmark and Canada.

**Audit scope and objectives**

The audit work covered financial transactions as well as internal controls and systems for the purpose of expressing an opinion on whether the financial statements present fairly, in all material aspects, the Projects' operations, as well as assess compliance with UNDP regulations, rules, policies and procedures and donor agreements. The audit covered the review of the Projects' Statement of Expenditure (Combined Delivery Report) for the period from 30 June 2009 to 31 December 2011 and Statement of Assets and Equipment as of 31 December 2011. It also reviewed the relevant systems, procedures and practices in place as they relate to the Projects, in the areas of: organization and staffing, project management, human resources management, financial and cash management, procurement, asset management, information systems, and general administration.

**Audit rating**

Based on the audit report and corresponding management letter submitted by the audit firm, OAI assessed the management of the Projects as **"satisfactory"**, which means "Internal controls, governance and risk management processes as applicable to the Project's financial statements were adequately established and functioning well. No issues were identified that would significantly affect the achievement of the objectives of the audited entity."

Figure 1: Summary results of the financial audit

Project Expenditure		Project Assets		Cash	
Amount (in \$ '000)	Opinion	Amount (in \$ '000)	Opinion	Amount (in \$ '000)	Opinion
25,314	Unqualified	344	Unqualified	Nil	Not applicable

Figure 2: Internal controls and systems audit ratings summary

Audit Areas	Not Assessed/ Not Applicable	Unsatisfactory	Partially Satisfactory	Satisfactory
1. Organization and staffing				

2. Project management				
3. Human resources management				
4. Financial and cash management				
5. Procurement				
6. Asset management				
7. Information systems				
8. General administration				

### Key issues and recommendations

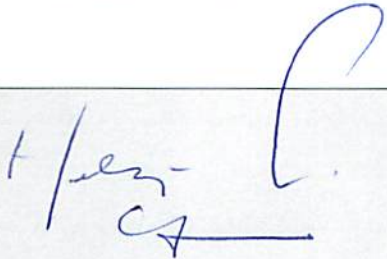
The audit raised three issues and resulted in three recommendations, of which two (67 percent) were ranked high (critical) priority, meaning "Prompt action is required to ensure that UNDP is not exposed to high risks. Failure to take action could result in major negative consequences for UNDP and may affect the organization at the global level." There is one issue ranked low priority and the Office committed to follow-up on the implementation of the recommendation and therefore it will not be uploaded in the Comprehensive Audit and Recommendation Database System (CARDS).

Finance  
(Issues 1 & 3)      Missing supporting documents. The auditors could not obtain supporting documents for reported expenditure amounting to \$108,100. This amount represents 0.4% of the total expenditure incurred. According to the Office, the supporting documents were lost in the floods which devastated the United Nations premises in December 2011. OAI recommends that supporting documents be maintained in a safe area to safeguard against disaster.

Differences between the Combined Delivery Report and the general ledger. There was a net discrepancy of \$1,278 due to differences between the Combined Delivery Report and the Projects' financial statements which were not reconciled. OAI recommends that the difference should be investigated and corrected.

### Management's comments

The UNDP Country Director accepted all the recommendations and is in the process of implementing them.



Helge S. Osttveiten  
Director  
Office of Audit and Investigations

**UNITED NATIONS DEVELOPMENT  
PROGRAMME (UNDP)  
2010 ELECTION SUPPORT PROJECT  
AWARD NO. 00057788**

**FINANCIAL REPORT  
FOR THE PERIOD FROM 30 JUNE 2009  
TO 31 OCTOBER 2011**

**UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)  
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AWARD NO. 00057788**

**FINANCIAL REPORT  
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**UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)  
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**ACRONYMS**

CDR	Combine Delivery Report
CSO	Civil Society Organizations
DFID	Department for International Development
EMB	Election Management Body
ESP	Election Support project
EU	European Union
NEC	National Electoral Commission
PWD	People with Disabilities
TPF	Tanzania Police Force
UNDAF	United Nations Development Assistance Framework
UNDP	United Nations Development Programme
ZEC	Zanzibar Electoral Commission



**UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)  
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AWARD NO. 00057788**

**GENERAL INFORMATION  
FOR THE PERIOD FROM 30 JUNE 2009 TO 31 OCTOBER 2011**

**1.1 PROJECT OVERVIEW**

**Background**

The United Republic of Tanzania's fourth election under multiparty system was held on 31<sup>st</sup> October 2010. In response to the request from the Government of Tanzania, the national Electoral Commission (NEC) and the Zanzibar Electoral Commission (ZEC) for support for the country's 2010 elections, the United Nations Department of Political Affairs deployed a Needs Assessment Mission in August 2008 to assess the feasibility of developing an election support project. The project document was subsequently signed on 15<sup>th</sup> June 2009. The 2010 Election Support Project (ESP) aimed to strengthen national capacities for the implementation of free, fair and credible elections, with a focus on strengthening the national leadership of Electoral Management Bodies (EMBs) and engagement of political parties, media and other civil society, as well as national security management institutions. The project was directly implemented through a dedicated Project Management Unit. The project was run for a period of two years and in June 2011 a decision was made to extend the project until 31<sup>st</sup> October 2011.

**Funding of the project**

To facilitate the funding of the project, a basket fund of ten Development Partners namely, United Kingdom DFID, the Netherlands, European Commission, Canada, Finland, Norway, Switzerland, Sweden, Denmark and UNDP was established. The approved budget amounted to US\$ 28,647,110.

**Project goal**

The overarching goal of the project is to support the United Republic of Tanzania and the Government of Zanzibar to prepare for and conduct free, fair, and credible elections in 2010, whose results represents the will of the Tanzania electorate at large and meet international standards.

**Project outputs**

1. Electoral Management Bodies (EMBs) able to plan and manage the electoral process effectively;
2. Voters education initiatives mobilized to ensure that voters, particularly women and marginalized groups, are educated on the registration and voting process in time to vote;
3. Political parties able to contribute to ensuring the transparency of voter registration, monitoring of the election events, effective election conflict resolution, and to support female candidates;

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4. Key print, radio and TV media publishers and journalists are able to report transparently and without bias on the electoral process;
5. Key civil society networks and specialized organizations supported to enhance participation and promote fairness in the electoral process;
6. Electoral Management Bodies supported with capacity and resources to effectively coordinate elections observation missions;
7. Electoral Management Bodies and other key stake holders supported in the promotion of a secure and peaceful environment during the electoral process.

**Project management system**

**Project staffing**

At the peak of project implementation in October 2010, ESP had 32 staff in total including 26 who were based in Dar es Salaam and 6 in Zanzibar. This excludes consultants hired for specific tasks.

**Project management arrangements:**

- **Steering committee:** A Steering Committee (SC) was formed to provide policy and strategic guidance to the project. The main role was to oversee that the project remains on track vis-à-vis approved work plans and to provide strategic guidance to the implementation of the project. The SC is a high level body, co-chaired by the Resident Coordinator of the United Nations in Tanzania and by the Chairs of the two EMBs. Other members include five representatives from CSOs, four heads of missions representing Development Partners, i.e. European Commission, United Kingdom, Sweden and Switzerland; one representative of political parties, Ministry of Finance and Economic Affairs and Ministry of Home Affairs.
- **Technical management:** Two Technical Committees (TCs) one for Union Elections and one for Zanzibar Elections were formed to provide advisory support to project implementation. Membership of the TCs comprised of key implementing partners or their technical level representatives, notably NEC, ZEC, representatives of CSOs, Development Partners and UNDP. The TCs are co-chaired by the UNDP Country Director and the Director of NEC/ZEC for each respective committee.
- **The Project Management Team (PMT):** is composed of senior project personnel as well as UNDP Senior Management and other relevant staff. The PMT monitors project progress regularly, address upcoming issues, ensure the collaboration and coordination with the Deepening Democracy in Tanzania programme (DDPT) to ensure convergence of approach and avoid overlaps and minimize the transaction costs for national counterparts, in particular NEC and ZEC, and support liaison with key stakeholders.



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- **Project Management Unit:** headed by Project Manager and assisted by the Deputy Project Manager with former maintaining and leading dialogues with the EMBs and the latter supporting operational performance.

**Project components**

The project was implemented through the following components:

Component 1: Support to EMBs

Component 2: Support for voters education

Component 3: Support to media

Component 4: Support to political parties

Component 5: Support for election observation

Component 6: Support for a peaceful election environment

**Project achievements:**

The main project achievements over the duration of the project were:

- **Support for Zanzibar Referendum:** UNDP assisted ZEC to hold a referendum on a Government of National Unity in July 2010. A range of support was provided including elections materials and IT equipment, operational planning, training of poll workers and establishing a results centre.
- **Procurement of Election Day equipment:** elections materials with a total value of USD 2.5million were procured and delivered well in advance of the elections. This included 45,000 ballot boxes, 132,000 bottles of ink, 1.8m seals and 2,800 voting booths. UNDP also procured a large range of IT equipment for processing of candidate nominations and results.
- **ICT support for EMBs:** the project developed Candidate and Results Management Systems, providing substantial improvements in functionality, security and auditing over the systems in place in 2005. This enhanced the transparency and credibility of the results aggregation process.
- **Assets management:** bespoke software and on the job training was provided to the EMBs and TPF to enable them to register and manage all of their assets effectively, including those provided by the project.
- **Election complaints and appeal process:** 190 magistrates and 84 judges were provided with training on the electoral complaints and appeals process.
- **Multi-layered voter education campaign:** all available media were used to deliver voter education including; distribution of 1.2million booklets targeting disadvantaged groups; 3 million posters; TV and radio spots and programme broadcast both nationally and on local networks, special activities and materials targeting PWDs, women, non-literates and youth; a CSO grants facility aimed at community mobilization.
- **Training and support to political parties:** over 5,100 party agents and officials were trained on the electoral legal framework, working with media, the specific

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needs of women and disadvantaged groups. UNDP provided parties with resource kits including 1,000 copies of various legal texts and 40,000 flyers on the role, rights and obligations of party agents. The project also facilitated the process of amending the code of Ethics, which was endorsed by all political parties.

- **Support for women as voters and as candidates:** UNDP collaborated with UN Agencies and national women's organizations to train 800 women candidates for the parliamentary and council seats, political parties, community and religious leaders and the EMBs on the special needs of women in elections; produce specific VE materials for women, women's radio listening groups in remote areas; and a research study on women's political participation in 2010.
- **Support for the media:** the project supported updating and strengthening of the two Media codes of Conduct, trained 700 journalists on unbiased election reporting and commission monitoring and analysis of media coverage of the elections. A newsletter summarizing election-related press coverage was circulated daily to journalists in 60 radio and TC stations in remote areas.
- **National election observation:** 7,350 short-term observers and 223 long-term observers were trained and deployed to observe political campaigns, polling, counting and results aggregation.
- **Training of police:** more than 4,451 officers were trained on human rights and the role of police in the elections. 157 police commanders and police trainers received Public Order training on modern policing techniques, community mediation, and non-lethal tactics for dealing with riots and unrest.
- **Incident reporting and response system:** TPF's radio communications capacity was significantly upgraded country wide, with coordination centers established in Dar es Salaam and Zanzibar and custom software provided to enable tracking and analysis of reported incidents.
- **Confidence building and dialogue:** In Zanzibar, where elections have long been marred by violence, a dialogue for peace process with broad participation of election stakeholders provided opportunities for improved understanding and a foundation for peaceful resolution of difference.



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**1.2. PROJECT FINANCIAL PERFORMANCE**

UNDP has used PeopleSoft's Enterprise Resource Planning (ERP) to manage its projects activities, budgets, procurements, disbursements and human resources. All the project's financial transactions (disbursement, procurement and receipts) were processed and recorded in ATLAS system.

The overall approved budget for the project was US\$ 28,647,110 and total income received by UNDP was US\$ 28,018,323 (97.8% of the budget).

Income received per donor was as follows:

<b>Donor</b>	<b>Committed</b>	<b>Disbursed</b>	<b>Actual Income received US\$</b>
Canada	CDN\$ 1,000,000	CDN\$ 1,000,000	983,284
Denmark	DKK 5,000,000	DKK 5,000,000	995,778
EU	EUR 2,700,000	EUR 2,690,669	3,353,845
Finland	EUR 2,000,000	EUR 2,000,000	2,839,409
Netherlands	USD 1,300,000	USD 1,215,000	1,215,000
Norway	NOK 6,000,000	NOK 6,000,000	1,023,716
Sweden	SEK 43,000,000	SEK 43,000,000	6,151,645
Switzerland	USD 1,000,000	USD 1,000,000	1,000,000
UNDP	USD 1,000,000	USD 1,008,006	1,008,006
DFID	GBP 6,700,000	GBP 6,700,000	9,447,640
<b>Total</b>			<b>28,018,323</b>

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**GENERAL INFORMATION (Continued)  
FOR THE PERIOD FROM 30 JUNE 2009 TO 31 OCTOBER 2011**

Project budget and expenditure summary:

Project components	Project ID	Budget		Expenditure		Cumulative Expenditure June 2009 - October 2011
		2009-2011 US\$	2009 US\$	2010 US\$	2011 US\$	2011 US\$
Component 1 (Assistance to EMBs)	74434	9,382,000		5,528,463	2,387,535	7,915,998
Component 2 (Voter education)	74423	6,025,000		5,386,800	(572,023)	4,814,777
Component 3 (Media)	74430	1,470,000		846,657	363,271	1,209,928
Component 4 (Political parties)	74431	1,920,000		2,124,087	88,412	2,212,499
Component 5 (Observation)	74432	2,150,000		2,026,173	(11,414)	2,014,759
Component 6 (Peaceful environment)	74433	2,770,000		2,265,234	459,842	2,725,076
	74071	2,056,000		1,068,333	500,318	1,568,651
	71521	*	1,261,575	98,049	31,026	1,390,650
Contingency		1,000,000				
UNDP general management support (7%)		1,874,110	32,584	1,188,561	240,119	1,461,264
		28,647,110	1,294,159	20,532,357	3,487,086	25,313,602

\*During 2009 ESP was operated through one project ID in the ATLAS system. From 2010 ESP's components were separated into 7 projects IDs in ATLAS under one award to facilitate better financial reporting.



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**GENERAL INFORMATION (Continued)  
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**1.3 AUDIT OBJECTIVES AND SCOPE**

**Audit objectives**

Ernst & Young was contracted by The United Nations Development Programme (UNDP) to carry out an audit of 2010 Election Support Project for the period from 30 June 2009 to 31 October 2011.

The specific objectives of the audit were to:

- i. Express an opinion on whether the Combined Delivery Report including disbursements and encumbrances of the 2010 Election Support Project for the period from 30 June, 2009 to 31 October, 2011 presents fairly, in all material respects, expenditures incurred on the project; and whether these expenditures were incurred : (i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UNDP; (iv) in accordance with donor grant terms; and (v) supported by properly approved vouchers and other supporting documents.
- ii. Express an opinion on whether the projects' statement of assets as at 31 October, 2011 present fairly, in all material respects , the balance of inventory of the projects.
- iii. Provide an overall assessment of the operational and internal control systems that are in place for the management of the 2010 Election Support Project so that related transactions are processed in accordance with UNDP policies and procedures and for the achievement of the project activities.

**Audit scope**

The audit covered all activities of the project(s) during the period from 30 June, 2009 to 31 October, 2011.

And it involves the review all project reports and records located at the UNDP Tanzania Office in Dar es Salaam, specifically:

- i. The Combined Delivery Report (CDR)/Statement of Expenditure of the 2010 Election Support Project for the period from 30 June, 2009 to 31 October, 2011, as reported by UNDP office in Tanzania.
- ii. The statement of Assets of the 2010 Election Support Project as at 31 October, 2011

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**GENERAL INFORMATION (Continued)  
FOR THE PERIOD FROM 30 JUNE 2009 TO 31 OCTOBER 2011**

To achieve the above objectives and review of operations, the audit covered the following areas:

- i. **Organization and staffing:** We assessed the organization structure of the project in terms of its effectiveness and efficiency for the management of the project, taking into account the framework of authorities, workflows, staffing levels and necessary internal controls including different levels of delegated authority for different operational functions and distribution of the project management responsibilities to achieve project goals while ensuring appropriate segregation of duties in general so as to minimize risks.
- ii. **Programme and project management:** We assessed the management aspects in terms of project approvals, work plans, budget formulation, project resources, monitoring and evaluation of implementation towards achievement of project objectives including constitution and functioning of the Steering Committee, field visits, review meetings and coordination and consultation mechanism with the stakeholders, and periodic project progress reporting against planned objectives and work plans.
- iii. **Human Resources:** We assessed timeliness of recruitment of competent personnel for clearly defined tasks and responsibilities through a competitive and transparent process and the continued management personnel including review of their performance, the payment of salaries and allowances in accordance with UNDP human resource policies.
- iv. **Finance:** We assessed the adequacy of accounting and reporting systems used for the management of project resources; and the adequacy of internal controls for compliance with UNDP policies with respect to the safe custody and adequate management of cash, commitment of expenditures against approved budget, disbursements or payments against liabilities and cash advances to project staff.
- v. **Procurement:** We assessed whether goods (supplies, equipment) and services for the project are procured competitively and in a transparent manner in accordance with UNDP policies and procedures; and these are of a quality and quantity that are actually required for the project.
- vi. **Assets management:** We assessed whether project assets are adequately recorded, safeguarded, monitored, including periodic physical verification of their use and existence, and controlled to ensure that the assets are adequately used and only for project purposes.
- vii. **Information systems:** We assessed the efficiency and security of the information systems established and maintained from project funds and their adequacy to meet the management and reporting requirements of the projects.



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**GENERAL INFORMATION (Continued)  
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**1.4 AUDIT RESULTS**

As the result of audit work performed, we have issued:

- i. A certification of the combined delivery reports (statement of expenditure) of which in our opinion, the statement of expenditure presents fairly, in all material respects, the expenditure of USD 25,313,602 incurred by project 00057788-2010Election Support Project for the period from 30 June 2009 to 31 October 2011 in accordance with the accounting policies. The expenditures incurred were: (i) in conformity with the approved project budget, (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UNDP ; and (iv) supported by properly approved vouchers and other supporting documents.
- ii. A certification of Statement of Assets of which in our opinion, the schedule of assets present fairly, in all material respects, the assets balance of the UNDP project number 00057788-Election Support Project 2010 amounting to USD 343,901 as at 31 October 2011 in accordance with accounting policies. Without qualifying our opinion, we draw attention to the subsequent event that in December 2011, there was an occurrence of the flood that destroyed and carried away some assets of UNDP amounting to USD 22,818.
- iii. A management letter that identifies, as a results of the financial audit, observations regarding areas of improvements in the overall operational controls system of the project. Issues raised in the management letter are:
  - Missing supporting documents
  - Asset register was not timely updated
  - Differences between general ledger and CDR

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**STATEMENT OF MANAGEMENT RESPONSIBILITIES  
FOR THE PERIOD FROM 30 JUNE 2009 TO 31 OCTOBER 2011**

The management of UNDP accepts responsibility for the Combined Delivery Report, which have been prepared on a cash basis of accounting as modified to accrue for funds committed for payment of various expenditures at the end of the period which is a comprehensive basis of accounting other than generally accepted accounting principles.

The management further accept responsibility for the maintenance of accounting records that may be relied upon in the preparation of financial statements as well as designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements and safeguarding of the inventories and non expendable items.

 _____ Name	 _____ Signature	 _____ Date
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## **INDEPENDENT AUDITORS' REPORT ON COMBINED DELIVERY REPORTS**

To UNDP  
International House  
Garden Avenue/Shaban Robert Street  
P.O. Box 9182  
Dar es Salaam  
Tanzania

We have audited the accompanying Combined Delivery Reports ("statement of expenditure") of 2010 Election Support Project Award no. 00057788 for the period from 30 June 2009 to 31 October 2011. The statement of expenditure is the responsibility of the management of 2010 Election Support Project. Our responsibility as auditors is to express an opinion on the statement based on our audit.

We conducted our audit in accordance with International Standards of Auditing. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the statement of expenditure is free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the statement.

We believe our audit provides a reasonable basis of our opinion.

### **Opinion**

In our opinion, the attached statement of expenditure presents fairly, in all material respects, the expenditure of USD 25,313,602 incurred by 2010 Election Support Project Award no. 00057788 for the period from 30 June 2009 to 31 October 2011 in accordance with the accounting policies set out in the note 1 to the statement. The expenditures incurred were: (i) in conformity with the approved project budget, (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UNDP; and (iv) supported by properly approved vouchers and other supporting documents.

Ernst & Young  
Certified Public Accountants  
Dar es Salaam  
Signed by: Joseph Sheffu

.....2012

**Combined Delivery Report With Encumbrance**

UN Development Programme  
Port ID: ungl143a

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Run Time: 24-04-2012 12:04:42

**Selection Criteria:**

Business Unit: TZA10  
Period: June-Dec (2009)  
Award ID: 00057788  
Award Fund Code: ALL

Award Id : 00057788 Election Support Project 2010	Period : June-Dec (2009)				
Object # : 00071521 Election Support Project 2010	Impl. Partner : 03235 UNDP (Direct Execution)				
	Location : United Republic of Tanzania				
	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp

**id: 04000 (TRAC (Lines 1.1.1 and 1.1.2))**

61305 - Salaries - IP Staff	0.00	12,509.77	0.00	0.00	12,509.77
61310 - Post Adjustment - IP Staff	0.00	5,669.06	0.00	0.00	5,669.06
62310 - Contrib to Jt Staff Pens Fd-IP	0.00	4,131.39	0.00	0.00	4,131.39
62315 - Contrib. to medical, social In	0.00	296.96	0.00	0.00	296.96
62320 - Mobility, Hardship, Non-remova	0.00	2,017.17	0.00	0.00	2,017.17
63530 - Contribution to Separations	0.00	454.47	0.00	0.00	454.47
63535 - Contribution to Security	0.00	727.16	0.00	0.00	727.16
63540 - Contribution to Training	0.00	454.47	0.00	0.00	454.47
64306 - Appointment-Ticket Costs	0.00	4,803.10	0.00	0.00	4,803.10
64307 - Appointment-Subsistence Allow	0.00	10,320.00	0.00	0.00	10,320.00
64308 - Appointments-Lump Sum	0.00	25,105.85	0.00	0.00	25,105.85
64309 - Appointment-Shipments	0.00	31,500.00	0.00	0.00	31,500.00
65115 - Contributions to ASHI Reserva	0.00	908.94	0.00	0.00	908.94
65135 - Payroll Mgt Cost Recovery ATLA	0.00	110.66	0.00	0.00	110.66
71105 - Salaries - ALD	0.00	2,724.34	0.00	0.00	2,724.34
71135 - Appoint/Sep Cost Incl Trvl-ALD	0.00	2,547.75	0.00	0.00	2,547.75
71205 - Intl Consultants-Sht Term-Tech	0.00	0.00	0.00	0.00	0.00
71210 - Intl Consultants-Sht Term-Supp	0.00	0.00	0.00	0.00	0.00
71305 - Local Consult-Sht Term-Tech	0.00	2,282.89	0.00	0.00	2,282.89
71405 - Service Contracts-Individuals	0.00	50,107.83	0.00	0.00	50,107.83
71605 - Travel Tickets-International	0.00	12,527.69	0.00	0.00	12,527.69
71610 - Travel Tickets-Local	0.00	4,606.38	0.00	84.85	4,691.23
71615 - Daily Subsistence Allow-Intl	0.00	16,488.00	0.00	0.00	16,488.00
71620 - Daily Subsistence Allow-Local	0.00	21,114.86	0.00	0.00	21,114.86
71635 - Travel - Other	0.00	547.64	0.00	0.00	547.64
72120 - Svc Co-Trade and Business Serv	0.00	16,448.19	0.00	909.76	17,357.95
72205 - Office Machinery	0.00	42,777.72	0.00	45,188.00	87,965.72
72210 - Machinery and Equipment	0.00	394.13	0.00	0.00	394.13
72215 - Transportation Equipment	0.00	32,895.41	0.00	72,486.88	105,382.09
72220 - Furniture	0.00	31,778.10	0.00	3,877.27	35,655.37
72320 - Wood & Paper Products	0.00	3,484.81	0.00	0.00	3,484.81
72345 - Contraceptives-Spermicides	0.00	0.00	0.00	0.00	0.00
72405 - Acquisition of Communic Equip	0.00	13,110.24	0.00	14,993.11	28,103.35
72425 - Mobile Telephone Charges	0.00	586.96	0.00	0.00	586.96
72440 - Connectivity Charges	0.00	247.60	0.00	0.00	247.60
72505 - Stationery & other Office Supp	0.00	300.58	0.00	0.00	300.58
72510 - Publications	0.00	60.56	0.00	0.00	60.56
72815 - Inform Technology Supplies	0.00	80,061.00	0.00	125,000.00	206,061.00
73105 - Rent	0.00	78,000.00	0.00	0.00	78,000.00
73110 - Custodial & Cleaning Services	0.00	2,681.60	0.00	0.00	2,681.60
73120 - Utilities	0.00	6,120.09	0.00	0.00	6,120.09
73410 - Maint, Oper of Transport Equip	0.00	1,195.91	0.00	0.00	1,195.91
74210 - Printing and Publications	0.00	224.22	0.00	0.00	224.22
74505 - Insurance	0.00	1,273.63	0.00	0.00	1,273.63
74510 - Bank Charges	0.00	382.54	0.00	0.00	382.54
74525 - Sundry	0.00	5,947.33	0.00	0.00	5,947.33
76120 - Unrealized Loss	0.00	125.83	0.00	0.00	125.83
76125 - Realized Loss	0.00	3,033.96	0.00	0.00	3,033.96
76135 - Realized Gain	0.00	- 541.63	0.00	0.00	- 541.63

<b>id for Fund 04000</b>	<b>0.00</b>	<b>532,545.36</b>	<b>0.00</b>	<b>263,539.67</b>	<b>796,085.03</b>
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**id: 30000 (Programme Cost Sharing)**

71205 - Intl Consultants-Sht Term-Tech	0.00	9,000.00	0.00	0.00	9,000.00
75105 - Facilities & Admin - Implement	0.00	630.00	0.00	0.00	630.00



Combined Delivery Report With Encumbrance

UN Development Programme  
Report ID: ungl143a

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Run Time: 24-04-2012 12:04:43

ard Id : 00057788 Election Support Project 2010		Period :	June-Dec (2009)		
ject # : 00071521 Election Support Project 2010		Impl. Partner :	03235 UNDP (Direct Execution)		
		Location :	United Republic of Tanzania		
	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
il for Fund 30000	0.00	9,630.00	0.00	0.00	9,630.00
nd : 54050 (SIDA TF UNDP Sepsific Actv)					
71205 - Intl Consultants-Sht Term-Tech	0.00	117,332.00	0.00	0.00	117,332.00
71210 - Intl Consultants-Sht Term-Supp	0.00	10,800.00	0.00	0.00	10,800.00
71305 - Local Consult.-Sht Term-Tech	418.54	0.00	0.00	0.00	418.54
71610 - Travel Tickets-Local	280.27	0.00	0.00	0.00	280.27
71620 - Daily Subsistence Allow-Local	0.00	130.00	0.00	0.00	130.00
71625 - Daily Subsist Allow-Mtg Partic	4,663.68	0.00	0.00	0.00	4,663.68
72120 - Svc Co-Trade and Business Serv	134.53	0.00	0.00	0.00	134.53
72405 - Acquisition of Communic Equip	0.00	6,593.00	0.00	0.00	6,593.00
72425 - Mobile Telephone Charges	59.79	0.00	0.00	0.00	59.79
72505 - Stationery & other Office Supp	553.06	0.00	0.00	0.00	553.06
72815 - Inform Technology Supplies	0.00	315,525.00	0.00	0.00	315,525.00
75105 - Facilities & Admin - Implement	0.00	31,954.29	0.00	0.00	31,954.29
tal for Fund 54050	6,109.87	482,334.29	0.00	0.00	488,444.16
il for Project : 00071521	6,109.87	1,024,509.65	0.00	263,539.67	1,294,159.19
rd Total :	6,109.87	1,024,509.65	0.00	263,539.67	1,294,159.19

*Gohans Gibbels Finance Analyst*

*th*

*31st July 2012*

Prepared By: \_\_\_\_\_ Date: \_\_\_\_\_

**Combined Delivery Report With Encumbrance**

UN Development Programme  
 Port ID: ungl143a

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 Run Time: 24-04-2012 09:04:30

**Selection Criteria :**

Business Unit : TZA10  
 Period : Jan-Dec (2010)  
 Award Id : 00057788  
 Fund Code : ALL

Award Id : 00057788 Election Support Project 2010		Period :	Jan-Dec (2010)		
Object # : 00071621 Election Support Project 2010		Impl. Partner :	03235 UNDP (Direct Execution)		
		Location :	United Republic of Tanzania		
	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp

**id : 04000 (TRAC (Lines 1.1.1 and 1.1.2))**

61305 - Salaries - IP Staff	0.00	221,362.50	0.00	0.00	221,362.50
61310 - Post Adjustment - IP Staff	0.00	90,019.15	0.00	0.00	90,019.15
62305 - Dependency Allowances-IP Staff	0.00	1,294.10	0.00	0.00	1,294.10
62310 - Contrib to Jt Staff Pens Fd-IP	0.00	69,277.47	0.00	0.00	69,277.47
62315 - Contrib. to medical, social in	0.00	3,884.11	0.00	0.00	3,884.11
62320 - Mobility, Hardship, Non-remova	0.00	32,691.80	0.00	0.00	32,691.80
63530 - Contribution to Separations	0.00	7,784.58	0.00	0.00	7,784.58
63535 - Contribution to Security	0.00	12,455.24	0.00	0.00	12,455.24
63540 - Contribution to Training	0.00	7,784.58	0.00	0.00	7,784.58
64306 - Appointment-Ticket Costs	0.00	0.00	0.00	0.00	0.00
64307 - Appointment-Subsistence Allow	0.00	0.00	0.00	0.00	0.00
64308 - Appointments-Lump Sum	0.00	0.00	0.00	0.00	0.00
64309 - Appointment-Shipments	0.00	0.00	0.00	0.00	0.00
65115 - Contributions to ASHL Reserve	0.00	15,569.09	0.00	0.00	15,569.09
65135 - Payroll Mgt Cost Recovery ATLA	0.00	1,825.89	0.00	0.00	1,825.89
71405 - Service Contracts-Individuals	0.00	-248.16	0.00	0.00	-248.16
71605 - Travel Tickets-International	0.00	360.11	0.00	0.00	360.11
71610 - Travel Tickets-Local	0.00	4.00	0.00	-84.85	-80.85
71615 - Daily Subsistence Allow-Intl	0.00	0.00	0.00	0.00	0.00
71620 - Daily Subsistence Allow-Local	0.00	288.05	0.00	0.00	288.05
71630 - Shipment	0.00	0.00	0.00	0.00	0.00
72120 - Svc Co-Trade and Business Serv	0.00	5,240.73	0.00	-909.76	4,330.97
72205 - Office Machinery	0.00	4,329.18	0.00	-44,509.92	-40,180.74
72215 - Transportation Equipment	0.00	0.00	0.00	-72,486.68	-72,486.68
72220 - Furniture	0.00	0.00	0.00	-3,877.27	-3,877.27
72405 - Acquisition of Communic Equip	0.00	0.00	0.00	-14,993.11	-14,993.11
72410 - Acquisition of Audio Visual Eq	0.00	0.00	0.00	2,553.60	2,553.60
72415 - Courier Charges	0.00	51.06	0.00	0.00	51.06
72420 - Land Telephone Charges	0.00	0.00	0.00	0.00	0.00
72425 - Mobile Telephone Charges	0.00	0.00	0.00	0.00	0.00
72505 - Stationery & other Office Supp	0.00	580.96	0.00	0.00	580.96
72605 - Grants to Instit & other Benef	0.00	-103,205.73	0.00	0.00	-103,205.73
72815 - Inform Technology Supplies	0.00	92,386.00	0.00	-126,000.00	-33,614.00
73110 - Custodial & Cleaning Services	0.00	707.28	0.00	0.00	707.28
73120 - Utilities	0.00	5,361.01	0.00	0.00	5,361.01
73405 - Rental & Maint-Other Office Eq	0.00	0.00	0.00	0.00	0.00
73410 - Maint, Oper of Transport Equip	0.00	0.00	0.00	0.00	0.00
74210 - Printing and Publications	0.00	-1,411.80	0.00	0.00	-1,411.80
74215 - Promotional Materials and Dist	0.00	869.64	0.00	0.00	869.64
74225 - Other Media Costs	0.00	0.00	0.00	0.00	0.00
74510 - Bank Charges	0.00	0.00	0.00	0.00	0.00
74525 - Sundry	0.00	1,376.70	0.00	0.00	1,376.70
76125 - Realized Loss	0.00	4,860.45	0.00	0.00	4,860.45
76135 - Realized Gain	0.00	-580.21	0.00	0.00	-580.21
<b>Total for Fund 04000</b>	<b>0.00</b>	<b>474,717.78</b>	<b>0.00</b>	<b>-260,307.99</b>	<b>214,409.79</b>

**id : 30000 (Programme Cost Sharing)**

71205 - Intl Consultants-Sht Term-Tech	0.00	-61,741.50	61,741.50	0.00	0.00
71305 - Local Consult.-Sht Term-Tech	0.00	-22,521.45	47,736.14	0.00	25,214.69
71405 - Service Contracts-Individuals	0.00	-5,000.00	17,009.76	0.00	12,009.76
71605 - Travel Tickets-International	0.00	-8,866.43	6,620.08	0.00	-2,246.35
71610 - Travel Tickets-Local	0.00	-3,040.73	720.50	0.00	-2,320.23
71615 - Daily Subsistence Allow-Intl	0.00	0.00	4,078.27	0.00	4,078.27
71620 - Daily Subsistence Allow-Local	0.00	-619.28	762.19	0.00	142.93



Combined Delivery Report With Encumbrance

UN Development Programme  
ort ID: ungl143a

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Run Time: 24-04-2012 09:04:30

ard Id : 00057788 Election Support Project 2010	Period : Jan-Dec (2010)
object # : 00071521 Election Support Project 2010	Impl. Partner : 03235 UNDP (Direct Execution)
	Location : United Republic of Tanzania

	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
71625 - Daily Subsist Allow-Mtg Partic	0.00	0.00	2,788.72	0.00	2,788.72
71635 - Travel - Other	0.00	953.42	0.00	0.00	953.42
72105 - Svc Co-Construction & Engineer	0.00	- 143,800.00	0.00	0.00	- 143,800.00
72115 - Svc Co-Natural Resources & Env	0.00	- 95,492.30	0.00	0.00	- 95,492.30
72120 - Svc Co-Trade and Business Serv	0.00	0.00	0.00	0.00	0.00
72135 - Svc Co-Communications Service	0.00	- 273,653.47	273,653.47	0.00	0.00
72145 - Svc Co-Training and Educ Serv	0.00	0.00	122,724.81	0.00	122,724.81
72165 - Svc Co-Social Svcs, Social Sci	0.00	0.00	10,270.51	0.00	10,270.51
72205 - Office Machinery	0.00	- 1,100.00	1,100.00	0.00	0.00
72220 - Furniture	0.00	0.00	2,826.15	0.00	2,826.15
72345 - Contraceptives-Spermicides	0.00	0.00	0.00	0.00	0.00
72405 - Acquisition of Communic Equip	0.00	0.00	0.00	0.00	0.00
72505 - Stationery & other Office Supp	0.00	0.00	1,365.07	0.00	1,365.07
72510 - Publications	0.00	0.00	0.00	0.00	0.00
72805 - Grants to Instit & other Benef	0.00	- 73,659.03	0.00	0.00	- 73,659.03
72705 - Hospitality-Special Events	0.00	0.00	0.00	0.00	0.00
73107 - Rent - Meeting Rooms	0.00	0.00	0.00	0.00	0.00
73120 - Utilities	0.00	0.00	0.00	0.00	0.00
73410 - Maint, Oper of Transport Equip	0.00	0.00	2,068.05	0.00	2,068.05
74205 - Audio Visual Productions	0.00	- 45,253.78	0.00	0.00	- 45,253.78
74210 - Printing and Publications	0.00	0.00	5,042.84	0.00	5,042.84
74215 - Promotional Materials and Dist	0.00	0.00	40,210.94	0.00	40,210.94
74510 - Bank Charges	0.00	0.00	0.00	0.00	0.00
74520 - Storage	0.00	0.00	11,550.00	0.00	11,550.00
74525 - Sundry	0.00	68.03	- 77.79	0.00	- 9.76
75105 - Facilities & Admin - Implement	0.00	- 8,434.85	0.00	0.00	- 8,434.85
75115 - Facilities & Admin - OH & Ind	0.00	0.00	45,266.46	0.00	45,266.46
76125 - Realized Loss	0.00	0.00	578.30	0.00	578.30
76135 - Realized Gain	0.00	- 514.31	- 1,401.97	0.00	- 1,916.28
77270 - Overtime & Night Diff-GS-TA	0.00	0.00	1,037.53	0.00	1,037.53
<b>ual for Fund 30000</b>	<b>0.00</b>	<b>- 742,675.66</b>	<b>657,671.53</b>	<b>0.00</b>	<b>- 85,004.13</b>

-d : 54050 (SIDA TF UNDP Sepsific Actv)

63520 - Personal Security Measures	0.00	12,300.98	0.00	0.00	12,300.98
64307 - Appointment-Subsistence Allow	0.00	0.00	0.00	0.00	0.00
64308 - Appointments-Lump Sum	0.00	0.00	0.00	0.00	0.00
64309 - Appointment-Shipments	0.00	0.00	0.00	0.00	0.00
71105 - Salaries - ALD	0.00	- 126.23	0.00	0.00	- 126.23
71110 - Medical Insurance - ALD	0.00	0.00	0.00	0.00	0.00
71160 - Other Personnel costs ALD(A&T)	0.00	0.00	0.00	0.00	0.00
71305 - Local Consult-Sht Term-Tech	0.00	0.00	0.00	0.00	0.00
71405 - Service Contracts-Individuals	0.00	20.22	0.00	0.00	20.22
71525 - UNV-Hazard Pay	0.00	- 195.42	0.00	0.00	- 195.42
71605 - Travel Tickets-International	0.00	- 2,795.16	0.00	0.00	- 2,795.16
71610 - Travel Tickets-Local	0.00	- 1,221.40	0.00	0.00	- 1,221.40
71615 - Daily Subsistence Allow-Intl	0.00	- 1,460.97	0.00	0.00	- 1,460.97
71620 - Daily Subsistence Allow-Local	0.00	1,752.62	0.00	0.00	1,752.62
71635 - Travel - Other	0.00	4,297.91	0.00	0.00	4,297.91
72120 - Svc Co-Trade and Business Serv	0.00	0.00	0.00	0.00	0.00
72130 - Svc Co-Transportation Services	0.00	1,698.14	0.00	0.00	1,698.14
72145 - Svc Co-Training and Educ Serv	0.00	- 2,699.14	0.00	0.00	- 2,699.14
72155 - Svc Co-Public Admin, Politics	0.00	- 3,624.89	0.00	0.00	- 3,624.89
72205 - Office Machinery	0.00	0.00	0.00	0.00	0.00
72220 - Furniture	0.00	0.00	0.00	0.00	0.00
72345 - Contraceptives-Spermicides	0.00	0.00	0.00	0.00	0.00
72405 - Acquisition of Communic Equip	0.00	0.00	0.00	0.00	0.00
72410 - Acquisition of Audio Visual Eq	0.00	0.00	0.00	0.00	0.00
72420 - Land Telephone Charges	0.00	0.00	0.00	0.00	0.00
72425 - Mobile Telephone Charges	0.00	369.83	0.00	0.00	369.83
72505 - Stationery & other Office Supp	0.00	15.61	0.00	0.00	15.61
73107 - Rent - Meeting Rooms	0.00	- 2,827.84	0.00	0.00	- 2,827.84
73120 - Utilities	0.00	0.00	0.00	0.00	0.00

**Combined Delivery Report With Encumbrance**

UN Development Programme  
 Port ID: ungl143a

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 Run Time: 24-04-2012 09:04:30

and Id : 00057786 Election Support Project 2010	Period : Jan-Dec (2010)
Object # : 00071521 Election Support Project 2010	Impl. Partner : 03235 UNDP (Direct Execution)
	Location : United Republic of Tanzania

	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
74210 - Printing and Publications	0.00	0.00	0.00	0.00	0.00
74225 - Other Media Costs	0.00	0.00	0.00	0.00	0.00
74510 - Bank Charges	0.00	0.00	0.00	0.00	0.00
74525 - Sundry	0.00	203.47	0.00	0.00	203.47
75105 - Facilities & Admin - Implement	0.00	423.65	0.00	0.00	423.65
75712 - TrnWrkshp&Conf - Honorariums	0.00	344.57	0.00	0.00	344.57
76135 - Realized Gain	0.00	-577.66	0.00	0.00	-577.66
<b>tal for Fund 54050</b>	<b>0.00</b>	<b>5,898.29</b>	<b>0.00</b>	<b>0.00</b>	<b>5,898.29</b>
<b>il for Project : 00071521</b>	<b>0.00</b>	<b>-262,059.58</b>	<b>657,671.53</b>	<b>-260,307.99</b>	<b>135,303.95</b>

Object # : 00074071 ESP2010: Project Management	Impl. Partner : 03235 UNDP (Direct Execution)
	Location : United Republic of Tanzania

nd : 04000 (TRAC (Lines 1.1.1 and 1.1.2))

61305 - Salaries - IP Staff	0.00	102,495.94	0.00	0.00	102,495.94
61310 - Post Adjustment - IP Staff	0.00	42,971.89	0.00	0.00	42,971.89
62305 - Dependency Allowances-IP Staff	0.00	2,806.92	0.00	0.00	2,806.92
62310 - Contrib to Jt Staff Pens Fd-IP	0.00	32,882.09	0.00	0.00	32,882.09
62315 - Contrib. to medical, social in	0.00	856.53	0.00	0.00	856.53
62320 - Mobility, Hardship, Non-remova	0.00	18,641.09	0.00	0.00	18,641.09
62330 - Rental Supplements - IP Staff	0.00	8,531.97	0.00	0.00	8,531.97
63530 - Contribution to Separations	0.00	3,636.69	0.00	0.00	3,636.69
63535 - Contribution to Security	0.00	5,818.69	0.00	0.00	5,818.69
63540 - Contribution to Training	0.00	3,636.69	0.00	0.00	3,636.69
64306 - Appointment-Ticket Costs	0.00	6,530.00	0.00	0.00	6,530.00
64307 - Appointment-Subsistence Allow	0.00	10,320.00	0.00	0.00	10,320.00
64308 - Appointments-Lump Sum	0.00	9,307.66	0.00	0.00	9,307.66
64309 - Appointment-Shpments	0.00	15,000.00	0.00	0.00	15,000.00
65115 - Contributions to ASHI Reserve	0.00	7,273.39	0.00	0.00	7,273.39
65135 - Payroll Mgt Cost Recovery ATLA	0.00	829.95	0.00	0.00	829.95
71310 - Local Consult-Short Term-Supp	0.00	153.07	0.00	0.00	153.07
71405 - Service Contracts-Individuals	0.00	3,584.27	0.00	0.00	3,584.27
71610 - Travel Tickets-Local	0.00	2,132.49	0.00	0.00	2,132.49
71620 - Daily Subsistence Allow-Local	0.00	286.73	0.00	0.00	286.73
72120 - Svc Co-Trade and Business Serv	0.00	0.00	0.00	0.00	0.00
72205 - Office Machinery	0.00	0.00	0.00	0.00	0.00
72405 - Acquisition of Communic Equip	0.00	240.39	0.00	0.00	240.39
72415 - Courier Charges	0.00	0.00	0.00	0.00	0.00
72440 - Connectivity Charges	0.00	0.00	0.00	0.00	0.00
72505 - Stationery & other Office Supp	0.00	0.00	0.00	0.00	0.00
72510 - Publications	0.00	0.00	0.00	0.00	0.00
73105 - Rent	0.00	0.00	0.00	0.00	0.00
73107 - Rent - Meeting Rooms	0.00	0.00	0.00	0.00	0.00
73110 - Custodial & Cleaning Services	0.00	0.00	0.00	0.00	0.00
73120 - Utilities	0.00	0.00	0.00	0.00	0.00
74525 - Sundry	0.00	-1,162.28	0.00	0.00	-1,162.28
76125 - Realized Loss	0.00	0.01	0.00	0.00	0.01
76135 - Realized Gain	0.00	-179.80	0.00	0.00	-179.80
<b>al for Fund 04000</b>	<b>0.00</b>	<b>276,594.38</b>	<b>0.00</b>	<b>0.00</b>	<b>276,594.38</b>

nd : 30000 (Programme Cost Sharing)

61305 - Salaries - IP Staff	0.00	7,221.58	0.00	0.00	7,221.58
61310 - Post Adjustment - IP Staff	0.00	2,801.97	0.00	0.00	2,801.97
62310 - Contrib to Jt Staff Pens Fd-IP	0.00	2,434.16	0.00	0.00	2,434.16
62315 - Contrib. to medical, social in	0.00	19.95	0.00	0.00	19.95
62320 - Mobility, Hardship, Non-remova	0.00	944.17	0.00	0.00	944.17
63530 - Contribution to Separations	0.00	250.59	0.00	0.00	250.59



**Combined Delivery Report With Encumbrance**

UN Development Programme  
ort ID: ungl143a

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Run Time: 24-04-2012 09:04:30

ard Id : 00057788 Election Support Project 2010	Period :	Jan-Dec (2010)
oject # : 00074071 ESP2010: Project Management	Impl. Partner :	03235 UNDP (Direct Execution)
	Location :	United Republic of Tanzania

	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
63535 - Contribution to Security	0.00	400.94	0.00	0.00	400.94
63540 - Contribution to Training	0.00	250.59	0.00	0.00	250.59
64309 - Appointment-Shipments	0.00	1,014.30	0.00	0.00	1,014.30
65115 - Contributions to ASHI Reserve	0.00	501.18	0.00	0.00	501.18
65135 - Payroll Mgt Cost Recovery ATLA	0.00	55.33	0.00	0.00	55.33
71205 - Intl Consultants-Sht Term-Tech	0.00	10,200.00	0.00	33,000.00	43,200.00
71305 - Local Consult.-Sht Term-Tech	0.00	28,385.48	0.00	13,242.59	41,628.07
71310 - Local Consult.-Short Term-Supp	0.00	4,880.88	0.00	386.30	5,267.18
71405 - Service Contracts-Individuals	0.00	143,280.86	0.00	0.00	143,280.86
71605 - Travel Tickets-International	0.00	10,157.64	0.00	0.00	10,157.64
71610 - Travel Tickets-Local	0.00	8,502.07	0.00	0.00	8,502.07
71615 - Daily Subsistence Allow-Intl	0.00	16,275.00	0.00	0.00	16,275.00
71620 - Daily Subsistence Allow-Local	0.00	18,249.92	0.00	0.00	18,249.92
71635 - Travel - Other	0.00	715.51	0.00	0.00	715.51
72105 - Svc Co-Construction & Engineer	0.00	4,915.71	0.00	0.00	4,915.71
72120 - Svc Co-Trade and Business Serv	0.00	23,502.88	0.00	0.00	23,502.88
72205 - Office Machinery	0.00	18,382.50	0.00	2,560.00	20,942.50
72210 - Machinery and Equipment	0.00	4,652.51	0.00	342.47	5,004.98
72215 - Transportation Equipment	0.00	76,437.96	0.00	0.00	76,437.96
72220 - Furniture	0.00	10,596.62	0.00	0.00	10,596.62
72399 - Other Materials and Goods	0.00	62.20	0.00	0.00	62.20
72405 - Acquisition of Communic Equip	0.00	9,955.72	0.00	0.00	9,955.72
72415 - Courier Charges	0.00	263.19	0.00	0.00	263.19
72420 - Land Telephone Charges	0.00	78.80	0.00	0.00	78.80
72425 - Mobile Telephone Charges	0.00	6,256.06	0.00	0.00	6,256.06
72440 - Connectivity Charges	0.00	6,550.00	0.00	0.00	6,550.00
72445 - Common Services-Communications	0.00	77.13	0.00	0.00	77.13
72505 - Stationery & other Office Supp	0.00	21,857.69	0.00	4,731.50	26,589.19
72510 - Publications	0.00	2,697.62	0.00	0.00	2,697.62
72705 - Hospitality-Special Events	0.00	148.97	0.00	0.00	148.97
72805 - Acquis of Computer Hardware	0.00	64,828.50	0.00	0.00	64,828.50
72810 - Acquis of Computer Software	0.00	2,013.24	0.00	0.00	2,013.24
72815 - Inform Technology Supplies	0.00	10,017.45	0.00	0.00	10,017.45
73105 - Rent	0.00	78,389.91	0.00	0.00	78,389.91
73107 - Rent - Meeting Rooms	0.00	3,897.90	0.00	0.00	3,897.90
73110 - Custodial & Cleaning Services	0.00	5,222.08	0.00	0.00	5,222.08
73120 - Utilities	0.00	20,987.32	0.00	0.00	20,987.32
73125 - Common Services-Premises	0.00	87.34	0.00	0.00	87.34
73205 - Premises Alterations	0.00	7,600.75	0.00	0.00	7,600.75
73405 - Rental & Maint-Other Office Eq	0.00	4,425.98	0.00	1,052.40	5,478.38
73410 - Maint, Oper of Transport Equip	0.00	17,689.55	0.00	0.00	17,689.55
73505 - Reimb to UNDP for Supp Srvs	0.00	60,887.88	0.00	0.00	60,887.88
74210 - Printing and Publications	0.00	5,620.51	0.00	0.00	5,620.51
74305 - Contributions to CCAQ	0.00	1,335.35	0.00	0.00	1,335.35
74420 - Exch Loss ExecutingAgt HQ only	0.00	84.46	0.00	0.00	84.46
74520 - Storage	0.00	195.42	0.00	0.00	195.42
74525 - Sundry	0.00	9,616.21	0.00	0.00	9,616.21
75105 - Facilities & Admin - Implement	0.00	51,610.08	0.00	0.00	51,610.08
75705 - Learning costs	0.00	1,419.00	0.00	0.00	1,419.00
76125 - Realized Loss	0.00	196.72	0.00	0.00	196.72
76135 - Realized Gain	0.00	-1,060.05	0.00	0.00	-1,060.05
<b>il for Fund 30000</b>	<b>0.00</b>	<b>788,033.28</b>	<b>0.00</b>	<b>55,315.26</b>	<b>843,348.54</b>
<b>tal for Project : 00074071</b>	<b>0.00</b>	<b>1,064,627.66</b>	<b>0.00</b>	<b>55,315.26</b>	<b>1,119,942.92</b>

oject # : 00074423 Voter Education	Impl. Partner	03235 UNDP (Direct Execution)
	Location	United Republic of Tanzania

-d : 30000 (Programme Cost Sharing)

71205 - Intl Consultants-Sht Term-Tech	0.00	5,000.00	0.00	0.00	5,000.00
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**Combined Delivery Report With Encumbrance**

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ard Id : 00057788 Election Support Project 2010		Period :	Jan-Dec (2010)		
Object # : 00074423 Voter Education		Impl. Partner :	03235 UNDP (Direct Execution)		
		Location :	United Republic of Tanzania		
	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
71610 - Travel Tickets-Local	0.00	407.23	0.00	0.00	407.23
72605 - Grants to Instit & other Benef	0.00	898,757.70	0.00	510,938.34	1,510,696.04
73107 - Rent - Meeting Rooms	0.00	5,309.38	0.00	0.00	5,309.38
74210 - Printing and Publications	0.00	404.76	0.00	0.00	404.76
74525 - Sundry	0.00	3,800.00	0.00	0.00	3,800.00
75105 - Facilities & Admin - Implement	0.00	70,761.54	0.00	0.00	70,761.54
76125 - Realized Loss	0.00	3.75	0.00	0.00	3.75
76135 - Realized Gain	0.00	-49.00	0.00	0.00	-49.00
al for Fund 30000	0.00	1,085,395.36	0.00	510,938.34	1,596,333.70
d : 54050 (SIDA TF UNDP Sepcific Actv)					
63515 - Security-related Costs	0.00	950.00	0.00	0.00	950.00
63520 - Personal Security Measures	0.00	12,350.00	0.00	0.00	12,350.00
64306 - Appointment-Ticket Costs	0.00	1,602.00	0.00	0.00	1,602.00
64307 - Appointment-Subsistence Allow	0.00	5,160.00	0.00	0.00	5,160.00
64309 - Appointment-Shipments	0.00	5,500.00	0.00	0.00	5,500.00
66105 - Overtime & Night Differential	0.00	141.90	0.00	0.00	141.90
71205 - Intl Consultants-Sht Term-Tech	0.00	69,044.30	0.00	0.00	69,044.30
71305 - Local Consult-Sht Term-Tach	0.00	29,315.13	0.00	451.62	29,766.75
71310 - Local Consult-Short Term-Supp	0.00	8,340.75	0.00	0.00	8,340.75
71405 - Service Contracts-Individuals	0.00	55,393.84	0.00	0.00	55,393.84
71605 - Travel Tickets-International	0.00	5,202.66	0.00	0.00	5,202.66
71610 - Travel Tickets-Local	0.00	44,663.17	0.00	0.00	44,663.17
71615 - Daily Subsistence Allow-Intl	0.00	46,546.00	0.00	0.00	46,546.00
71620 - Daily Subsistence Allow-Local	0.00	85,131.85	0.00	0.00	85,131.85
71630 - Shipment	0.00	5,408.00	0.00	0.00	5,408.00
71635 - Travel - Other	0.00	20,774.07	0.00	0.00	20,774.07
72115 - Svc Co-Natural Resources & Env	0.00	639.50	0.00	0.00	639.50
72120 - Svc Co-Trade and Business Serv	0.00	186,415.45	0.00	123,400.00	309,815.45
72130 - Svc Co-Transportation Services	0.00	632.83	0.00	0.00	632.83
72135 - Svc Co-Communications Service	0.00	110,318.59	0.00	0.00	110,318.59
72140 - Svc Co-Information Technology	0.00	0.00	0.00	30,000.00	30,000.00
72145 - Svc Co-Training and Educ Serv	0.00	70,628.25	0.00	12,000.00	82,628.25
72205 - Office Machinery	0.00	13,472.32	0.00	0.00	13,472.32
72405 - Acquisition of Communic Equip	0.00	15,555.00	0.00	0.00	15,555.00
72415 - Courier Charges	0.00	165,097.22	0.00	0.00	165,097.22
72440 - Connectivity Charges	0.00	8,591.96	0.00	5,619.18	14,211.14
72505 - Stationery & other Office Supp	0.00	8.32	0.00	0.00	8.32
72805 - Acquis of Computer Hardware	0.00	1,500.74	0.00	0.00	1,500.74
72810 - Acquis of Computer Software	0.00	36,380.80	0.00	5,144.55	41,525.35
72815 - Inform Technology Supplies	0.00	558.34	0.00	0.00	558.34
73105 - Rent	0.00	1,524.06	0.00	0.00	1,524.06
73107 - Rent - Meeting Rooms	0.00	43,066.50	0.00	9,631.23	52,697.73
73210 - Reinforcement of premises	0.00	2,280.01	0.00	0.00	2,280.01
74205 - Audio Visual Productions	0.00	317,394.58	0.00	0.00	317,394.58
74210 - Printing and Publications	0.00	649,638.64	0.00	2,315.93	651,954.57
74225 - Other Media Costs	0.00	16,439.11	0.00	0.00	16,439.11
74510 - Bank Charges	0.00	72.99	0.00	0.00	72.99
74525 - Sundry	0.00	130.52	0.00	0.00	130.52
74605 - Prepaid Project Expenses	0.00	1,379,145.80	0.00	259,729.46	1,638,875.26
75105 - Facilities & Admin - Implement	0.00	236,857.99	0.00	0.00	236,857.99
75712 - TrnWrkshp&Conf - Honorariums	0.00	440.03	0.00	0.00	440.03
76125 - Realized Loss	0.00	652.89	0.00	0.00	652.89
76135 - Realized Gain	0.00	-3,172.30	0.00	0.00	-3,172.30
il for Fund 54050	0.00	3,649,793.81	0.00	443,291.97	4,098,085.78
al for Project : 00074423	0.00	4,735,189.17	0.00	959,230.31	5,694,419.48



# Combined Delivery Report With Encumbrance

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and Id : 00057788 Election Support Project 2010	Period :	Jan-Dec (2010)
Object # : 00074430 Support to Media	Impl. Partner :	03235 UNDP (Direct Execution)
	Location :	United Republic of Tanzania

	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
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Object # : 00074423 Voter Education	Impl. Partner :	03235 UNDP (Direct Execution)
	Location :	United Republic of Tanzania

## nd : 30000 (Programme Cost Sharing)

71205 - Intl Consultants-Sht Term-Tech	0.00	6,119.00	0.00	0.00	6,119.00
71305 - Local Consult-Sht Term-Tech	0.00	16,738.52	0.00	0.00	16,738.52
71310 - Local Consult-Short Term-Supp	0.00	3,932.90	0.00	2,931.00	6,863.90
71405 - Service Contracts-Individuals	0.00	73,739.85	0.00	0.00	73,739.85
71610 - Travel Tickets-Local	0.00	19,437.18	0.00	0.00	19,437.18
71620 - Daily Subsistence Allow-Local	0.00	74,753.14	0.00	0.00	74,753.14
71635 - Travel - Other	0.00	23,436.86	0.00	0.00	23,436.86
72135 - Svc Co-Communications Service	0.00	81,452.40	0.00	54,762.24	136,214.64
72145 - Svc Co-Training and Educ Serv	0.00	328,215.50	0.00	97,354.08	425,569.56
72505 - Stationery & other Office Supp	0.00	1,366.97	0.00	0.00	1,366.97
73107 - Rent - Meeting Rooms	0.00	15,339.64	0.00	0.00	15,339.64
73120 - Utilities	0.00	468.64	0.00	0.00	468.64
74225 - Other Media Costs	0.00	24,895.02	0.00	0.00	24,895.02
74510 - Bank Charges	0.00	87.25	0.00	0.00	87.25
74525 - Sundry	0.00	377.51	0.00	0.00	377.51
75105 - Facilities & Admin - Implement	0.00	42,117.25	0.00	0.00	42,117.25
75712 - TrnWrkshp&Conf - Honorariums	0.00	2,699.39	0.00	0.00	2,699.39
76125 - Realized Loss	0.00	11.49	0.00	0.00	11.49
76135 - Realized Gain	0.00	-2,111.01	0.00	0.00	-2,111.01

il for Fund 30000	0.00	713,077.50	0.00	155,047.30	868,124.80
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## nd : 54050 (SIDA TF UNDP Sepcific Actv)

71305 - Local Consult-Sht Term-Tech	0.00	4,763.59	0.00	2,931.00	7,694.59
71610 - Travel Tickets-Local	0.00	4,482.77	0.00	0.00	4,482.77
71620 - Daily Subsistence Allow-Local	0.00	5,153.73	0.00	0.00	5,153.73
73107 - Rent - Meeting Rooms	0.00	3,203.21	0.00	0.00	3,203.21
74525 - Sundry	0.00	93.85	0.00	0.00	93.85
75105 - Facilities & Admin - Implement	0.00	1,238.80	0.00	0.00	1,238.80
76125 - Realized Loss	0.00	21.47	0.00	0.00	21.47
76135 - Realized Gain	0.00	-0.01	0.00	0.00	-0.01

il for Fund 54050	0.00	16,957.41	0.00	2,931.00	21,888.41
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tal for Project : 00074430	0.00	732,034.91	0.00	157,978.30	890,013.21
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Object # : 00074431 Support to Political Parties	Impl. Partner :	03235 UNDP (Direct Execution)
	Location :	United Republic of Tanzania

## nd : 30000 (Programme Cost Sharing)

71205 - Intl Consultants-Sht Term-Tech	0.00	27,000.00	0.00	0.00	27,000.00
71305 - Local Consult-Sht Term-Tech	0.00	24,644.54	0.00	0.00	24,644.54
71310 - Local Consult-Short Term-Supp	0.00	1,534.07	0.00	0.00	1,534.07
71405 - Service Contracts-Individuals	0.00	92,877.24	0.00	3,344.46	96,021.70
71605 - Travel Tickets-International	0.00	9,543.76	0.00	0.00	9,543.76
71610 - Travel Tickets-Local	0.00	5,468.76	0.00	0.00	5,468.76
71615 - Daily Subsistence Allow-Intl	0.00	972.08	0.00	0.00	972.08
71620 - Daily Subsistence Allow-Local	0.00	13,958.22	0.00	0.00	13,958.22
71635 - Travel - Other	0.00	5,973.44	0.00	0.00	5,973.44
72105 - Svc Co-Construction & Engineer	0.00	143,800.00	0.00	0.00	143,800.00
72115 - Svc Co-Natural Resources & Env	0.00	95,492.30	0.00	0.00	95,492.30
72145 - Svc Co-Training and Educ Serv	0.00	806,309.54	0.00	222,456.50	1,028,766.04
72205 - Office Machinery	0.00	1,100.00	0.00	0.00	1,100.00
74205 - Audio Visual Productions	0.00	45,253.78	0.00	0.00	45,253.78
74210 - Printing and Publications	0.00	56,964.66	0.00	0.00	56,964.66

**Combined Delivery Report With Encumbrance**

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Project Id: 00057788 Election Support Project 2010	Period: Jan-Dec (2010)
Project #: 00074431 Support to Political Parties	Impl. Partner: 03235 UNDP (Direct Execution)
	Location: United Republic of Tanzania

	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
74215 - Promotional Materials and Dist	0.00	676.99	0.00	703.43	1,380.42
74605 - Prepaid Project Expenses	0.00	14.30	0.00	0.00	14.30
75105 - Facilities & Admin - Implement	0.00	93,196.85	0.00	0.00	93,196.85
76125 - Realized Loss	0.00	17.83	0.00	0.00	17.83
76135 - Realized Gain	0.00	-2,390.21	0.00	0.00	-2,390.21
<b>Total for Fund 30000</b>	<b>0.00</b>	<b>1,422,208.15</b>	<b>0.00</b>	<b>228,504.39</b>	<b>1,648,712.54</b>
<b>nd : 54050 (SIDA TF UNDP Sepcific Acty)</b>					
72145 - Svc Co-Training and Educ Serv	0.00	568,570.88	0.00	0.00	568,570.88
75105 - Facilities & Admin - Implement	0.00	39,799.96	0.00	0.00	39,799.96
<b>Total for Fund 54050</b>	<b>0.00</b>	<b>608,370.84</b>	<b>0.00</b>	<b>0.00</b>	<b>608,370.84</b>
<b>Total for Project : 00074431</b>	<b>0.00</b>	<b>2,030,578.99</b>	<b>0.00</b>	<b>228,504.39</b>	<b>2,257,083.38</b>

Project #: 00074432 Support for Observation	Impl. Partner: 03235 UNDP (Direct Execution)
	Location: United Republic of Tanzania

<b>nd : 30000 (Programme Cost Sharing)</b>					
71205 - Intl Consultants-Sht Term-Tech	0.00	42,377.30	0.00	0.00	42,377.30
71305 - Local Consult-Sht Term-Tech	0.00	2,828.46	0.00	0.00	2,828.46
71510 - UNV Settling-In-Grant	0.00	2,086.50	0.00	0.00	2,086.50
71605 - Travel Tickets-International	0.00	11,387.36	0.00	3,134.16	14,521.52
71610 - Travel Tickets-Local	0.00	7,763.28	0.00	0.00	7,763.28
71615 - Daily Subsistence Allow-Intl	0.00	30,732.99	0.00	10,320.00	41,052.99
71620 - Daily Subsistence Allow-Local	0.00	19,257.05	0.00	0.00	19,257.05
71635 - Travel - Other	0.00	995.28	0.00	0.00	995.28
72120 - Svc Co-Trade and Business Serv	0.00	313.54	0.00	0.00	313.54
72145 - Svc Co-Training and Educ Serv	0.00	971,272.06	0.00	0.00	971,272.06
72425 - Mobile Telephone Charges	0.00	54.53	0.00	0.00	54.53
72505 - Stationery & other Office Supp	0.00	1,636.71	0.00	0.00	1,636.71
73107 - Rent - Meeting Rooms	0.00	7,670.95	0.00	0.00	7,670.95
74210 - Printing and Publications	0.00	18,122.37	0.00	0.00	18,122.37
74225 - Other Media Costs	0.00	1,128.46	0.00	0.00	1,128.46
74510 - Bank Charges	0.00	1,260.17	0.00	0.00	1,260.17
74525 - Sundry	0.00	430.02	0.00	0.00	430.02
76105 - Facilities & Admin - Implement	0.00	78,351.95	0.00	0.00	78,351.95
76125 - Realized Loss	0.00	44.74	0.00	0.00	44.74
76135 - Realized Gain	0.00	-3,540.01	0.00	0.00	-3,540.01
<b>Total for Fund 30000</b>	<b>0.00</b>	<b>1,194,173.71</b>	<b>0.00</b>	<b>13,454.16</b>	<b>1,207,627.87</b>
<b>nd : 35501 (EEC TZADEEPOEMINTZA)</b>					
71505 - UN Volunteers-Stipend & Allow	0.00	223.37	0.00	0.00	223.37
71620 - Daily Subsistence Allow-Local	0.00	0.00	0.00	0.00	0.00
72145 - Svc Co-Training and Educ Serv	0.00	845,587.66	0.00	48,208.90	893,796.56
75105 - Facilities & Admin - Implement	0.00	59,206.78	0.00	0.00	59,206.78
76125 - Realized Loss	0.00	2,877.37	0.00	0.00	2,877.37
<b>Total for Fund 35501</b>	<b>0.00</b>	<b>907,895.18</b>	<b>0.00</b>	<b>48,208.90</b>	<b>956,104.08</b>
<b>Total for Project : 00074432</b>	<b>0.00</b>	<b>2,102,068.89</b>	<b>0.00</b>	<b>61,663.06</b>	<b>2,163,731.95</b>



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ard Id : 00057788 Election Support Project 2010	Period : Jan-Dec (2010)				
oject # : 00074433 Support Peaceful Environment	Impl. Partner : 03235 UNDP (Direct Execution)				
	Location : United Republic of Tanzania				
	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp

oject # : 00074431 Support to Political Parties	Impl. Partner : 03235 UNDP (Direct Execution)
	Location : United Republic of Tanzania

nd : 30000 (Programme Cost Sharing)

61305 - Salaries - IP Staff	0.00	52,772.00	0.00	0.00	52,772.00
61310 - Post Adjustment - IP Staff	0.00	21,161.58	0.00	0.00	21,161.58
62310 - Contrib to Jt Staff Pens Fd-IP	0.00	16,166.16	0.00	0.00	16,166.16
62315 - Contrib. to medical, social In	0.00	1,022.64	0.00	0.00	1,022.64
62320 - Mobility, Hardship, Non-remova	0.00	6,286.72	0.00	0.00	6,286.72
63530 - Contribution to Separations	0.00	1,848.34	0.00	0.00	1,848.34
63535 - Contribution to Security	0.00	2,957.32	0.00	0.00	2,957.32
63540 - Contribution to Training	0.00	1,848.34	0.00	0.00	1,848.34
64307 - Appointment-Subsistence Allow	0.00	12,992.17	0.00	0.00	12,992.17
65115 - Contributions to ASHI Reserve	0.00	3,696.70	0.00	0.00	3,696.70
65135 - Payroll Mgt Cost Recovery ATLA	0.00	442.64	0.00	0.00	442.64
71205 - Intl Consultants-Sht Term-Tech	0.00	0.00	0.00	6,875.00	6,875.00
71210 - Intl Consultants-Sht Term-Supp	0.00	2,100.00	0.00	0.00	2,100.00
71305 - Local Consult-Sht Term-Tech	0.00	4,257.37	0.00	0.00	4,257.37
71310 - Local Consult-Short Term-Supp	0.00	6,742.55	0.00	0.00	6,742.55
71405 - Service Contracts-Individuals	0.00	242.73	0.00	0.00	242.73
71505 - UN Volunteers-Stipend & Allow	0.00	3,131.44	0.00	0.00	3,131.44
71605 - Travel Tickets-International	0.00	3,517.66	0.00	0.00	3,517.66
71610 - Travel Tickets-Local	0.00	5,300.25	0.00	0.00	5,300.25
71615 - Daily Subsistence Allow-Intl	0.00	6,764.56	0.00	0.00	6,764.56
71620 - Daily Subsistence Allow-Local	0.00	60,567.69	0.00	0.00	60,567.69
71630 - Shipment	0.00	14,822.00	0.00	0.00	14,822.00
71635 - Travel - Other	0.00	26,694.39	0.00	0.00	26,694.39
72120 - Svc Co-Trade and Business Serv	0.00	20,232.02	0.00	0.00	20,232.02
72125 - Svc Co-Studies & Research Serv	0.00	0.00	0.00	0.00	0.00
72145 - Svc Co-Training and Educ Serv	0.00	- 1,721.54	0.00	15,635.52	13,913.98
72405 - Acquisition of Communic Equip	0.00	203,234.78	0.00	2,460.55	205,695.33
72815 - Inform Technology Supplies	0.00	76,358.00	0.00	0.00	76,358.00
73105 - Rent	0.00	2,191.79	0.00	0.00	2,191.79
73107 - Rent - Meeting Rooms	0.00	49,567.98	0.00	4,369.86	53,937.82
74120 - Capacity Assessment	0.00	43,795.09	0.00	0.00	43,795.09
74210 - Printing and Publications	0.00	15,824.00	0.00	0.00	15,824.00
74510 - Bank Charges	0.00	235.29	0.00	0.00	235.29
74525 - Sundry	0.00	133.07	0.00	0.00	133.07
74605 - Prepaid Project Expenses	0.00	54,565.57	0.00	5,548.63	60,114.20
75105 - Facilities & Admin - Implement	0.00	50,382.58	0.00	0.00	50,382.58
76125 - Realized Loss	0.00	1,406.93	0.00	0.00	1,406.93
76135 - Realized Gain	0.00	- 243.85	0.00	0.00	- 243.85

l for Fund 30000	0.00	771,296.94	0.00	34,889.56	806,186.50
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nd : 35501 (EEC TZADEEPDEMINTZA)

71205 - Intl Consultants-Sht Term-Tech	0.00	0.00	0.00	31,800.00	31,800.00
71305 - Local Consult-Sht Term-Tech	0.00	423.96	0.00	0.00	423.96
71310 - Local Consult-Short Term-Supp	0.00	431.51	0.00	0.00	431.51
71610 - Travel Tickets-Local	0.00	172.05	0.00	0.00	172.05
71615 - Daily Subsistence Allow-Intl	0.00	0.00	0.00	14,448.00	14,448.00
71620 - Daily Subsistence Allow-Local	0.00	3,718.27	0.00	0.00	3,718.27
71630 - Shipment	0.00	2,653.13	0.00	0.00	2,653.13
71635 - Travel - Other	0.00	2,482.88	0.00	0.00	2,482.88
72405 - Acquisition of Communic Equip	0.00	1,265,567.52	0.00	0.00	1,265,567.52
72505 - Stationery & other Office Supp	0.00	1,534.36	0.00	0.00	1,534.36
73107 - Rent - Meeting Rooms	0.00	10,448.18	0.00	3,082.19	13,530.37
74605 - Prepaid Project Expenses	0.00	150,813.64	0.00	21,838.80	172,652.44
75105 - Facilities & Admin - Implement	0.00	100,677.19	0.00	0.00	100,677.19
76125 - Realized Loss	0.00	15.49	0.00	0.00	15.49

l for Fund 35501	0.00	1,538,938.18	0.00	71,168.99	1,610,107.17
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Combined Delivery Report With Encumbrance

UN Development Programme  
ort ID: ungl143a

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ard Id : 00057788 Election Support Project 2010	Period :	Jan-Dec (2010)
oject # : 00074433 Support Peaceful Environment	Impl. Partner :	03235 UNDP (Direct Execution)
	Location :	United Republic of Tanzania

Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
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il for Project : 00074433	0.00	2,310,235.12	0.00	106,058.55	2,416,293.67
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ect # : 00074434 Support Election Mgt.Bodies	Impl. Partner :	03235 UNDP (Direct Execution)
	Location :	United Republic of Tanzania

nd : 30000 (Programme Cost Sharing)

61305 - Salaries - IP Staff	0.00	155,111.29	0.00	0.00	155,111.29
61310 - Post Adjustment - IP Staff	0.00	62,413.39	0.00	0.00	62,413.39
62305 - Dependency Allowances-IP Staff	0.00	1,790.64	0.00	0.00	1,790.64
62310 - Contrib to Jt Staff Pens Fd-IP	0.00	48,429.32	0.00	0.00	48,429.32
62315 - Contrib. to medical, social in	0.00	1,322.10	0.00	0.00	1,322.10
62320 - Mobility, Hardship, Non-remova	0.00	24,360.99	0.00	0.00	24,360.99
63310 - Repat. Grant/Comm Annual Lv-IP	0.00	3,734.01	0.00	0.00	3,734.01
63360 - Medical Exams(incl Pre-empl)	0.00	267.75	0.00	0.00	267.75
63530 - Contribution to Separations	0.00	5,438.11	0.00	0.00	5,438.11
63535 - Contribution to Security	0.00	8,701.03	0.00	0.00	8,701.03
63540 - Contribution to Training	0.00	5,438.11	0.00	0.00	5,438.11
64305 - Appointment-Ticket Costs	0.00	2,786.00	0.00	0.00	2,786.00
64307 - Appointment-Subsistence Allow	0.00	19,811.00	0.00	0.00	19,811.00
64308 - Appointments-Lump Sum	0.00	22,965.23	0.00	0.00	22,965.23
64309 - Appointment-Shipments	0.00	36,000.00	0.00	0.00	36,000.00
64321 - Reassignment-Ticket Costs	0.00	3,040.00	0.00	0.00	3,040.00
65115 - Contributions to ASHI Reserve	0.00	10,876.21	0.00	0.00	10,876.21
65135 - Payroll Mgt Cost Recovery ATLA	0.00	1,438.58	0.00	0.00	1,438.58
71205 - Intl Consultants-Sht Term-Tech	0.00	227,568.47	0.00	0.00	227,568.47
71305 - Local Consult.-Sht Term-Tech	0.00	16,391.07	0.00	0.00	16,391.07
71310 - Local Consult.-Short Term-Supp	0.00	2,440.21	0.00	0.00	2,440.21
71405 - Service Contracts-Individuals	0.00	85,154.89	0.00	0.00	85,154.89
71505 - UN Volunteers-Stipend & Allow	0.00	53,494.56	0.00	0.00	53,494.56
71510 - UNV Settling-In-Grant	0.00	5,322.10	0.00	0.00	5,322.10
71520 - UNV-Language Allowance	0.00	1,270.00	0.00	0.00	1,270.00
71535 - UNV-Medical Insurance	0.00	3,348.24	0.00	0.00	3,348.24
71540 - UNV-Global Charges	0.00	3,311.52	0.00	0.00	3,311.52
71545 - UNV-Home Leave Travel & Allowa	0.00	5,080.00	0.00	0.00	5,080.00
71550 - UNV-Resettlement Allowance	0.00	3,810.00	0.00	0.00	3,810.00
71560 - UNV-Intl Appoint/Sep incl Trvl	0.00	20,400.00	0.00	0.00	20,400.00
71605 - Travel Tickets-International	0.00	7,891.98	0.00	0.00	7,891.98
71610 - Travel Tickets-Local	0.00	18,742.40	0.00	0.00	18,742.40
71615 - Daily Subsistence Allow-Intl	0.00	126,701.03	0.00	0.00	126,701.03
71620 - Daily Subsistence Allow-Local	0.00	58,422.67	0.00	0.00	58,422.67
71625 - Daily Subsist Allow-Mtg Partic	0.00	5,040.00	0.00	0.00	5,040.00
71630 - Shipment	0.00	1,050.00	0.00	650.00	1,700.00
71635 - Travel - Other	0.00	15,675.68	0.00	0.00	15,675.68
72120 - Svc Co-Trade and Business Serv	0.00	30,115.12	0.00	0.00	30,115.12
72125 - Svc Co-Studies & Research Serv	0.00	79,081.57	0.00	77,195.00	156,276.57
72135 - Svc Co-Communications Service	0.00	864.75	0.00	0.00	864.75
72205 - Office Machinery	0.00	54,142.07	0.00	31,951.15	86,103.22
72210 - Machinery and Equipment	0.00	14,637.39	0.00	0.00	14,637.39
72399 - Other Materials and Goods	0.00	1,802,673.33	0.00	0.00	1,802,673.33
72425 - Mobile Telephone Charges	0.00	255.72	0.00	0.00	255.72
72440 - Connectivity Charges	0.00	1,390.00	0.00	2,600.00	3,990.00
72505 - Stationery & other Office Supp	0.00	1,284.04	0.00	0.00	1,284.04
72605 - Grants to Instit & other Benef	0.00	353,729.52	0.00	0.00	353,729.52
72805 - Acquis of Computer Hardware	0.00	472,244.85	0.00	5,145.00	477,389.85
72810 - Acquis of Computer Software	0.00	14,298.89	0.00	0.00	14,298.89
72815 - Inform Technology Supplies	0.00	1,274.00	0.00	0.00	1,274.00
73105 - Rent	0.00	11,441.02	0.00	0.00	11,441.02
73107 - Rent - Meeting Rooms	0.00	98,588.32	0.00	58,422.08	157,010.40
73315 - Leasing of Hardware	0.00	0.00	0.00	1,000.00	1,000.00
73410 - Maint, Oper of Transport Equip	0.00	699.59	0.00	0.00	699.59

Combined Delivery Report With Encumbrance

UN Development Programme  
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Report ID : 00057788 Election Support Project 2010	Period :	Jan-Dec (2010)
Project # : 00074434 Support Election Mgt.Bodies	Impl. Partner :	03235 UNDP (Direct Execution)
	Location :	United Republic of Tanzania

	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
74210 - Printing and Publications	0.00	398,220.59	0.00	0.00	398,220.59
74225 - Other Media Costs	0.00	340.00	0.00	0.00	340.00
74505 - Insurance	0.00	3,756.41	0.00	0.00	3,756.41
74510 - Bank Charges	0.00	291.28	0.00	0.00	291.28
74520 - Storage	0.00	21,282.86	0.00	0.00	21,282.86
74525 - Sundry	0.00	2,547.24	0.00	0.00	2,547.24
74605 - Prepaid Project Expenses	0.00	696,850.73	0.00	224,132.19	920,982.92
75105 - Facilities & Admin - Implement	0.00	327,104.42	0.00	0.00	327,104.42
76125 - Realized Loss	0.00	221.90	0.00	0.00	221.90
76135 - Realized Gain	0.00	-7,891.78	0.00	0.00	-7,891.78
<b>Total for Fund 30000</b>	<b>0.00</b>	<b>5,454,462.41</b>	<b>0.00</b>	<b>401,105.42</b>	<b>5,855,567.83</b>
<b>Total for Project : 00074434</b>	<b>0.00</b>	<b>5,454,462.41</b>	<b>0.00</b>	<b>401,105.42</b>	<b>5,855,567.83</b>
<b>Grand Total :</b>	<b>0.00</b>	<b>18,167,137.57</b>	<b>657,671.53</b>	<b>1,707,547.30</b>	<b>20,532,356.40</b>


  
*Ghans Kibiki, Finance Analyst*
  
*th*

Prepared By : \_\_\_\_\_ Date : 31<sup>st</sup> July 2012



Combined Delivery Report With Encumbrance

UN Development Programme  
ort ID: ungl143a

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ation Criteria :

Business Unit : TZA10  
Period : Jan-Oct (2011)  
Award Id : 00057788  
Fund Code : ALL

Award Id : 00057788 Election Support Project 2010		Period : Jan-Oct (2011)			
Project # : 00071521 Election Support Project 2010		Impl. Partner : 03235 UNDP (Direct Execution)			
		Location : United Republic of Tanzania			
	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp

**d : 04000 (TRAC (Lines 1.1.1 and 1.1.2))**

72205 - Office Machinery	0.00	0.00	0.00	- 678.08	- 678.08
72410 - Acquisition of Audio Visual Eq	0.00	0.00	0.00	- 2,553.60	- 2,553.60
<b>il for Fund 04000</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>- 3,231.68</b>	<b>- 3,231.68</b>

**nd : 30000 (Programme Cost Sharing)**

71305 - Local Consult.-Sht Term-Tech	0.00	0.00	3,257.11	0.00	3,257.11
71605 - Travel Tickets-International	0.00	0.00	- 1,384.31	0.00	- 1,384.31
71610 - Travel Tickets-Local	0.00	0.00	1,832.47	0.00	1,832.47
71620 - Daily Subsistence Allow-Local	0.00	0.00	- 612.88	0.00	- 612.88
72125 - Svc Co-Studies & Research Serv	0.00	0.00	308.22	0.00	308.22
72135 - Svc Co-Communications Service	0.00	0.00	18,551.25	0.00	18,551.25
72145 - Svc Co-Training and Educ Serv	0.00	0.00	4,643.46	0.00	4,643.46
72165 - Svc Co-Social Svcs, Social Sci	0.00	0.00	7,372.58	0.00	7,372.58
72175 - Svc Co-Urban, Rural & Regional	0.00	0.00	308.22	0.00	308.22
72415 - Courier Charges	0.00	0.00	155.35	0.00	155.35
75105 - Facilities & Admin - Implement	0.00	2,395.62	0.00	0.00	2,395.62
76125 - Realized Loss	0.00	0.00	145.38	0.00	145.38
76135 - Realized Gain	0.00	0.00	- 110.10	0.00	- 110.10
77270 - Overtime & Night Diff-GS-TA	0.00	0.00	- 208.35	0.00	- 208.35
<b>il for Fund 30000</b>	<b>0.00</b>	<b>2,395.62</b>	<b>34,258.40</b>	<b>0.00</b>	<b>36,654.02</b>

**al for Project : 00071521**      **0.00**      **2,395.62**      **34,258.40**      **- 3,231.68**      **33,422.34**

Project # : 00074071 ESP2010: Project Management	Impl. Partner : 03235 UNDP (Direct Execution)
	Location :

**d : 04000 (TRAC (Lines 1.1.1 and 1.1.2))**

72425 - Mobile Telephone Charges	0.00	480.92	0.00	0.00	480.92
76125 - Realized Loss	0.00	0.95	0.00	0.00	0.95
76135 - Realized Gain	0.00	- 5.21	0.00	0.00	- 5.21

**il for Fund 04000**      **0.00**      **456.66**      **0.00**      **0.00**      **456.66**

**nd : 30000 (Programme Cost Sharing)**

61305 - Salaries - IP Staff	0.00	68,184.19	0.00	0.00	68,184.19
61310 - Post Adjustment - IP Staff	0.00	28,023.69	0.00	0.00	28,023.69
62305 - Dependency Allowances-IP Staff	0.00	4,881.70	0.00	0.00	4,881.70
62310 - Contrib to Jt Staff Pens Fd-IP	0.00	20,821.32	0.00	0.00	20,821.32
62315 - Contrib. to medical, social in	0.00	1,139.20	0.00	0.00	1,139.20
62320 - Mobility, Hardship, Non-remova	0.00	12,583.39	0.00	0.00	12,583.39
62330 - Rental Supplements - IP Staff	0.00	5,165.81	0.00	0.00	5,165.81
63310 - Repat. Grant/Comm Annual Lv-IP	0.00	5,958.46	0.00	0.00	5,958.46
63530 - Contribution to Separations	0.00	2,405.20	0.00	0.00	2,405.20
63535 - Contribution to Security	0.00	3,848.32	0.00	0.00	3,848.32
63540 - Contribution to Training	0.00	2,405.20	0.00	0.00	2,405.20
65115 - Contributions to ASHL Reserve	0.00	4,810.40	0.00	0.00	4,810.40
65135 - Payroll Mgt Cost Recovery ATLA	0.00	497.97	0.00	0.00	497.97
71135 - Appoint/Sep Cost Incl Trvl-ALD	0.00	3,198.00	0.00	0.00	3,198.00
71205 - Inll Consultants-Sht Term-Tech	0.00	0.00	0.00	0.00	0.00



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ard Id : 00057788 Election Support Project 2010	Period :	Jan-Oct (2011)
oject # : 00074071 ESP2010: Project Management	Impl. Partner :	03235 UNDP (Direct Execution)
	Location :	United Republic of Tanzania

	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
71305 - Local Consult.-Sht Term-Tech	0.00	20,788.90	0.00	1,475.91	22,264.81
71310 - Local Consult.-Short Term-Supp	0.00	3,187.26	0.00	7,320.15	10,507.41
71405 - Service Contracts-Individuals	0.00	76,507.56	0.00	0.00	76,507.56
71605 - Travel Tickets-International	0.00	1,566.00	0.00	0.00	1,566.00
71610 - Travel Tickets-Local	0.00	5,036.61	0.00	0.00	5,036.61
71615 - Daily Subsistence Allow-Intl	0.00	10,853.90	0.00	0.00	10,853.90
71620 - Daily Subsistence Allow-Local	0.00	9,751.87	0.00	0.00	9,751.87
71630 - Shipment	0.00	0.00	0.00	126,893.56	126,893.56
71635 - Travel - Other	0.00	127.42	0.00	0.00	127.42
72205 - Office Machinery	0.00	855.88	0.00	-2,560.00	-1,704.12
72210 - Machinery and Equipment	0.00	325.95	0.00	-342.47	-16.52
72425 - Mobile Telephone Charges	0.00	2,179.13	0.00	0.00	2,179.13
72435 - E-mail-Subscription	0.00	15,083.06	0.00	0.00	15,083.06
72440 - Connectivity Charges	0.00	8,000.00	0.00	2,400.00	10,400.00
72505 - Stationery & other Office Supp	0.00	7,906.06	0.00	-3,504.80	4,401.26
72510 - Publications	0.00	1,791.49	0.00	0.00	1,791.49
72710 - Hospitality-Vouchered Expenses	0.00	43.69	0.00	0.00	43.69
72805 - Acquis of Computer Hardware	0.00	86.49	0.00	0.00	86.49
72815 - Inform Technology Supplies	0.00	381.74	0.00	0.00	381.74
73105 - Rent	0.00	13,000.00	0.00	0.00	13,000.00
73107 - Rent - Meeting Rooms	0.00	144.14	0.00	0.00	144.14
73115 - Moving Expenses	0.00	2,027.89	0.00	0.00	2,027.89
73120 - Utilities	0.00	9,828.04	0.00	0.00	9,828.04
73125 - Common Services-Premises	0.00	441.63	0.00	0.00	441.63
73205 - Premises Alternations	0.00	213.67	0.00	0.00	213.67
73405 - Rental & Maint-Other Office Eq	0.00	1,116.41	0.00	-1,052.40	64.01
73410 - Maint, Oper of Transport Equip	0.00	11,516.31	0.00	0.00	11,516.31
74105 - Management and Reporting Srvs	0.00	51.85	0.00	0.00	51.85
74510 - Bank Charges	0.00	230.46	0.00	0.00	230.46
74525 - Sundry	0.00	1,626.92	0.00	0.00	1,626.92
75105 - Facilities & Admin - Implement	0.00	23,923.11	0.00	0.00	23,923.11
75705 - Learning costs	0.00	819.69	0.00	0.00	819.69
76125 - Realized Loss	0.00	19.68	0.00	0.00	19.68
76135 - Realized Gain	0.00	-201.25	0.00	0.00	-201.25
<b>al for Fund 30000</b>	<b>0.00</b>	<b>393,154.41</b>	<b>0.00</b>	<b>130,629.95</b>	<b>523,784.36</b>
<b>al for Project : 00074071</b>	<b>0.00</b>	<b>393,611.07</b>	<b>0.00</b>	<b>130,629.95</b>	<b>524,241.02</b>

oject # : 00074423 Voter Education	Impl. Partner :	03235 UNDP (Direct Execution)
	Location :	United Republic of Tanzania

**al : 30000 (Programme Cost Sharing)**

72605 - Grants to Instit & other Benef	0.00	-291,146.16	0.00	-510,938.34	-802,084.50
75105 - Facilities & Admin - Implement	0.00	-20,380.23	0.00	0.00	-20,380.23
76125 - Realized Loss	0.00	957.29	0.00	0.00	957.29

<b>tal for Fund 30000</b>	<b>0.00</b>	<b>-310,569.10</b>	<b>0.00</b>	<b>-510,938.34</b>	<b>-821,507.44</b>
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**al : 54050 (SIDA TF UNDP Sepcific Actv)**

61305 - Salaries - IP Staff	0.00	11,459.36	0.00	0.00	11,459.36
61310 - Post Adjustment - IP Staff	0.00	4,228.50	0.00	0.00	4,228.50
62305 - Dependency Allowances-IP Staff	0.00	1,290.54	0.00	0.00	1,290.54
62310 - Contrib to Jt Staff Pens Fd-IP	0.00	3,408.99	0.00	0.00	3,408.99
62315 - Contrib. to medical, social In	0.00	358.26	0.00	0.00	358.26
62320 - Mobility, Hardship, Non-remova	0.00	2,051.67	0.00	0.00	2,051.67
63310 - Repat. Grant/Comm Annual Lv-IP	0.00	7,500.06	0.00	0.00	7,500.06
63515 - Security-related Costs	0.00	4,799.64	0.00	0.00	4,799.64
63520 - Personal Security Measures	0.00	400.00	0.00	0.00	400.00
63530 - Contribution to Separations	0.00	392.20	0.00	0.00	392.20

Combined Delivery Report With Encumbrance

UN Development Programme  
ort ID: ungl143a

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ard id : 00057788 Election Support Project 2010	Period :	Jan-Oct (2011)			
ject # : 00074423 Voter Education	Impl. Partner :	03235 UNDP (Direct Execution)			
	Location :	United Republic of Tanzania			
	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
63535 - Contribution to Security	0.00	627.52	0.00	0.00	627.52
63540 - Contribution to Training	0.00	392.20	0.00	0.00	392.20
64310 - Separations - IP Staff	0.00	18,995.00	0.00	0.00	18,995.00
65115 - Contributions to ASHI Reserve	0.00	784.40	0.00	0.00	784.40
65135 - Payroll Mgt Cost Recovery ATLA	0.00	110.66	0.00	0.00	110.66
71305 - Local Consult.-Sht Term-Tech	0.00	443.72	0.00	-451.62	-7.90
71405 - Service Contracts-Individuals	0.00	1,200.00	0.00	0.00	1,200.00
71620 - Daily Subsistence Allow-Local	0.00	-385.89	0.00	0.00	-385.89
71635 - Travel - Other	0.00	1,977.59	0.00	0.00	1,977.59
72120 - Svc Co-Trade and Business Serv	0.00	138,683.68	0.00	-123,400.00	15,283.68
72140 - Svc Co-Information Technology	0.00	38,000.00	0.00	-30,000.00	8,000.00
72145 - Svc Co-Training and Educ Serv	0.00	0.00	0.00	-12,000.00	12,000.00
72415 - Courier Charges	0.00	41,816.66	0.00	0.00	41,816.66
72440 - Connectivity Charges	0.00	5,443.93	0.00	-5,619.18	-175.25
72605 - Grants to Instit & other Benef	0.00	282,413.61	0.00	0.00	282,413.61
72810 - Acquis of Computer Software	0.00	0.00	0.00	-5,144.55	-5,144.55
73107 - Rent - Meeting Rooms	0.00	11,010.09	0.00	-9,631.23	1,378.86
73520 - Reimb UN Sys Entity Supp Svcs	0.00	3,050.00	0.00	0.00	3,050.00
74210 - Printing and Publications	0.00	26,980.29	0.00	-2,315.93	24,664.36
74510 - Bank Charges	0.00	5.00	0.00	0.00	5.00
74525 - Sundry	0.00	414.88	0.00	0.00	414.88
74805 - Prepaid Project Expenses	0.00	57,834.77	0.00	-259,729.46	-201,894.69
74710 - Land Transport	0.00	922.87	0.00	0.00	922.87
75105 - Facilities & Admin - Implement	0.00	43,135.92	0.00	0.00	43,135.92
75705 - Learning costs	0.00	11,081.21	0.00	0.00	11,081.21
76125 - Realized Loss	0.00	7.91	0.00	0.00	7.91
76135 - Realized Gain	0.00	-302.39	0.00	0.00	-302.39
tal for Fund 54050	0.00	720,532.85	0.00	-448,291.97	272,240.88
al for Project : 00074423	0.00	409,963.75	0.00	-959,230.31	-549,266.56

ject # : 00074430 Support to Media	Impl. Partner :	01235 UNDP (Direct Execution)			
	Location :	United Republic of Tanzania			
nd : 30000 (Programme Cost Sharing)					
71210 - Intl Consultants-Sht Term-Supp	0.00	966.24	0.00	0.00	966.24
71305 - Local Consult.-Sht Term-Tech	0.00	14,422.79	0.00	2,916.90	17,339.69
71310 - Local Consult.-Short Term-Supp	0.00	6,816.95	0.00	- 2,931.00	3,885.95
71405 - Service Contracts-Individuals	0.00	28,829.04	0.00	864.41	29,693.45
71610 - Travel Tickets-Local	0.00	5,587.98	0.00	0.00	5,587.98
71620 - Daily Subsistence Allow-Local	0.00	26,838.36	0.00	0.00	26,838.36
71635 - Travel - Other	0.00	10,786.92	0.00	0.00	10,786.92
72125 - Svc Co-Studies & Research Serv	0.00	105,576.92	0.00	0.00	105,576.92
72135 - Svc Co-Communications Service	0.00	54,301.60	0.00	- 54,762.24	- 460.64
72145 - Svc Co-Training and Educ Serv	0.00	97,158.50	0.00	- 97,354.06	- 195.56
72425 - Mobile Telephone Charges	0.00	223.96	0.00	0.00	223.96
72505 - Stationery & other Office Supp	0.00	100.33	0.00	0.00	100.33
73107 - Rent - Meeting Rooms	0.00	7,411.36	0.00	0.00	7,411.36
74210 - Printing and Publications	0.00	15,989.76	0.00	0.00	15,989.76
74230 - Audio & Visual Equipment	0.00	40,153.91	0.00	0.00	40,153.91
74525 - Sundry	0.00	- 1,206.32	0.00	0.00	- 1,206.32
75105 - Facilities & Admin - Implement	0.00	33,549.91	0.00	0.00	33,549.91
75705 - Learning costs	0.00	24,989.65	0.00	0.00	24,989.65
75706 - Learning - ticket costs	0.00	1,029.85	0.00	0.00	1,029.85
75707 - Learning - subsistence allowan	0.00	4,377.40	0.00	0.00	4,377.40
75708 - Learning - subcontracts	0.00	8,854.35	0.00	0.00	8,854.35
75709 - Learning - training of counter	0.00	64,727.61	0.00	0.00	64,727.61
76125 - Realized Loss	0.00	209.27	0.00	0.00	209.27
76135 - Realized Gain	0.00	- 481.85	0.00	0.00	- 481.85



Combined Delivery Report With Encumbrance

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ard Id : 00057786 Election Support Project 2010	Period : Jan-Oct (2011)
oject # : 00074430 Support to Media	Impl. Partner : 03235 UNDP (Direct Execution)
	Location : United Republic of Tanzania

	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
il for Fund 30000	0.00	551,214.49	0.00	- 151,265.99	399,948.50
nd : 54050 (SIDA TF UNDP Sepcific Actv)					
71305 - Local Consult-Sht Term-Tech	0.00	0.00	0.00	- 2,931.00	- 2,931.00
73107 - Rent - Meeting Rooms	0.00	- 196.44	0.00	0.00	- 196.44
tal for Fund 54050	0.00	- 196.44	0.00	- 2,931.00	- 3,127.44
il for Project : 00074430	0.00	551,018.05	0.00	- 154,196.99	396,821.06

oject # : 00074431 Support to Political Parties	Impl. Partner : 03235 UNDP (Direct Execution)
	Location : United Republic of Tanzania

nd : 30000 (Programme Cost Sharing)					
71405 - Service Contracts-Individuals	0.00	13,183.12	0.00	- 3,344.46	9,838.66
72145 - Svc Co-Training and Educ Serv	0.00	222,456.50	0.00	- 222,456.50	0.00
74215 - Promotional Materials and Dist	0.00	0.00	0.00	- 703.43	- 703.43
74525 - Sundry	0.00	- 134.69	0.00	0.00	- 134.69
74805 - Prepaid Project Expenses	0.00	45,294.33	0.00	34,117.20	79,411.53
75105 - Facilities & Admin - Implement	0.00	19,655.95	0.00	0.00	19,655.95
76135 - Realized Gain	0.00	- 0.01	0.00	0.00	- 0.01
tal for Fund 30000	0.00	300,455.20	0.00	- 192,387.19	108,068.01
il for Project : 00074431	0.00	300,455.20	0.00	- 192,387.19	108,068.01

oject # : 00074432 Support for Observation	Impl. Partner : 03235 UNDP (Direct Execution)
	Location : United Republic of Tanzania

nd : 30000 (Programme Cost Sharing)					
71510 - UNV Settling-In-Grant	0.00	1,403.17	0.00	0.00	1,403.17
71605 - Travel Tickets-International	0.00	0.00	0.00	- 3,134.16	- 3,134.16
71610 - Travel Tickets-Local	0.00	90.30	0.00	0.00	90.30
71615 - Daily Subsistence Allow-Intl	0.00	0.00	0.00	- 10,320.00	- 10,320.00
71620 - Daily Subsistence Allow-Local	0.00	2,050.43	0.00	0.00	2,050.43
72145 - Svc Co-Training and Educ Serv	0.00	46,705.37	0.00	0.00	46,705.37
75105 - Facilities & Admin - Implement	0.00	3,517.45	0.00	0.00	3,517.45
76135 - Realized Gain	0.00	- 0.66	0.00	0.00	- 0.66
tal for Fund 30000	0.00	53,766.06	0.00	- 13,454.16	40,311.90
d : 35501 (EEC TZADEEPDEMINTZA)					
72145 - Svc Co-Training and Educ Serv	0.00	0.00	0.00	- 48,208.90	- 48,208.90
il for Fund 35501	0.00	0.00	0.00	- 48,208.90	- 48,208.90
tal for Project : 00074432	0.00	53,766.06	0.00	- 61,663.06	- 7,897.00

oject # : 00074433 Support Peaceful Environment	Impl. Partner : 03235 UNDP (Direct Execution)
	Location : United Republic of Tanzania

d : 30000 (Programme Cost Sharing)



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ard id : 00057788 Election Support Project 2010		Period :	Jan-Oct (2011)			
oject # : 00074433 Support Peaceful Environment		Impl. Partner :	03235 UNDP (Direct Execution)			
		Location :	United Republic of Tanzania			
		Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
71205 - Intl Consultants-Sht Term-Tech	0.00	0.00	0.00	- 6,875.00	- 6,875.00	
71615 - Daily Subsistence Allow-Intl	0.00	- 1,502.00	0.00	0.00	- 1,502.00	
71620 - Daily Subsistence Allow-Local	0.00	- 17,300.69	0.00	0.00	- 17,300.69	
72145 - Svc Co-Training and Educ Serv	0.00	- 45,377.72	0.00	- 15,835.52	- 61,013.24	
72405 - Acqulsition of Communic Equip	0.00	0.00	0.00	- 2,480.55	- 2,480.55	
72815 - Inform Technology Supplies	0.00	- 76,358.00	0.00	0.00	- 76,358.00	
73107 - Rent - Meeting Rooms	0.00	- 958.08	0.00	- 4,389.86	- 5,327.94	
74120 - Capacity Assessment	0.00	- 43,795.09	0.00	0.00	- 43,795.09	
74510 - Bank Charges	0.00	- 1.59	0.00	0.00	- 1.59	
74605 - Prepaid Project Expenses	0.00	0.00	0.00	- 5,548.63	- 5,548.63	
75105 - Facilities & Admin - Implement	0.00	- 12,970.52	0.00	0.00	- 12,970.52	
76125 - Realized Loss	0.00	0.00	0.00	0.00	0.00	
tal for Fund 30000	0.00	- 198,263.59	0.00	- 34,889.56	- 233,153.15	
d : 35501 (EEC TZADEEPDEMINTZA)						
61305 - Salaries - IP Staff	0.00	40,779.18	0.00	0.00	40,779.18	
61310 - Post Adjustment - IP Staff	0.00	15,620.24	0.00	0.00	15,620.24	
62310 - Contrib to Jt Staff Pens Fd-IP	0.00	12,348.92	0.00	0.00	12,348.92	
62315 - Contrib. to medical, social in	0.00	732.16	0.00	0.00	732.16	
62320 - Mobility, Hardship, Non-remova	0.00	4,715.02	0.00	0.00	4,715.02	
63520 - Personal Security Measures	0.00	12,110.00	0.00	0.00	12,110.00	
63530 - Contribution to Separations	0.00	1,409.99	0.00	0.00	1,409.99	
63535 - Contribution to Security	0.00	2,255.97	0.00	0.00	2,255.97	
63540 - Contribution to Training	0.00	1,409.99	0.00	0.00	1,409.99	
65115 - Contributions to ASHI Reserve	0.00	2,819.97	0.00	0.00	2,819.97	
65135 - Payroll Mgt Cost Recovery ATLA	0.00	331.98	0.00	0.00	331.98	
71205 - Intl Consultants-Sht Term-Tech	0.00	45,550.00	0.00	- 31,800.00	13,750.00	
71605 - Travel Tickets-International	0.00	1,371.42	0.00	0.00	1,371.42	
71610 - Travel Tickets-Local	0.00	622.71	0.00	0.00	622.71	
71615 - Daily Subsistence Allow-Intl	0.00	18,620.00	0.00	- 14,448.00	4,172.00	
71620 - Daily Subsistence Allow-Local	0.00	23,808.66	0.00	0.00	23,808.66	
71630 - Shipment	0.00	146,580.46	0.00	0.00	146,580.46	
71635 - Travel - Other	0.00	496.37	0.00	0.00	496.37	
72110 - Svc Co-Agricultural Management	0.00	33,929.23	0.00	0.00	33,929.23	
72145 - Svc Co-Training and Educ Serv	0.00	45,377.72	0.00	0.00	45,377.72	
72205 - Office Machinery	0.00	1,277.45	0.00	0.00	1,277.45	
72405 - Acquisition of Communic Equip	0.00	145,087.35	0.00	33,458.21	178,545.56	
72415 - Courier Charges	0.00	1,917.50	0.00	0.00	1,917.50	
72815 - Inform Technology Supplies	0.00	81,698.21	0.00	0.00	81,698.21	
73107 - Rent - Meeting Rooms	0.00	- 189.66	0.00	- 3,082.19	- 3,271.85	
73520 - Reimb UN Sys Entity Supp Svcs	0.00	2,300.00	0.00	0.00	2,300.00	
74120 - Capacity Assessment	0.00	43,795.09	0.00	0.00	43,795.09	
74510 - Bank Charges	0.00	235.44	0.00	0.00	235.44	
74605 - Prepaid Project Expenses	0.00	- 9,330.18	0.00	10,851.28	1,521.10	
75105 - Facilities & Admin - Implement	0.00	47,168.27	0.00	0.00	47,168.27	
75707 - Learning - subsistence allowan	0.00	649.84	0.00	0.00	649.84	
75709 - Learning - training of counter	0.00	12,718.71	0.00	0.00	12,718.71	
76125 - Realized Loss	0.00	98.78	0.00	0.00	98.78	
76135 - Realized Gain	0.00	- 6,102.09	0.00	0.00	- 6,102.09	
l for Fund 35501	0.00	732,212.70	0.00	- 5,020.70	727,192.00	
tal for Project : 00074433	0.00	533,949.11	0.00	- 39,910.26	494,038.85	

Project # : 00074434 Support Election Mgt.Bodies		Impl. Partner :		03235 UNDP (Direct Execution)	
		Location :		United Republic of Tanzania	
and : 30000 (Programme Cost Sharing)					
61305 - Salaries - IP Staff		0.00	134,212.89	0.00	0.00
					134,212.89

**Combined Delivery Report With Encumbrance**

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ard Id : 00057788 Election Support Project 2010	Period :	Jan-Oct (2011)			
oject # : 00074434 Support Election Mgt.Bodies	Impl. Partner Location :	03235 UNDP (Direct Execution) United Republic of Tanzania			
	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
61310 - Post Adjustment - IP Staff	0.00	52,716.25	0.00	0.00	52,716.25
62305 - Dependency Allowances-IP Staff	0.00	1,464.49	0.00	0.00	1,464.49
62310 - Contrib to Jt Staff Pens Fd-IP	0.00	41,609.49	0.00	0.00	41,609.49
62315 - Contrib. to medical, social in	0.00	988.30	0.00	0.00	988.30
62320 - Mobility, Hardship, Non-remova	0.00	26,520.29	0.00	0.00	26,520.29
63310 - Repat. Grant/Comm Annual Lv-IP	0.00	27,971.99	0.00	0.00	27,971.99
63530 - Contribution to Separations	0.00	4,673.23	0.00	0.00	4,673.23
63535 - Contribution to Security	0.00	7,477.15	0.00	0.00	7,477.15
63540 - Contribution to Training	0.00	4,673.23	0.00	0.00	4,673.23
65115 - Contributions to ASHI Reserve	0.00	9,346.47	0.00	0.00	9,346.47
65135 - Payroll Mgt Cost Recovery ATLA	0.00	995.94	0.00	0.00	995.94
71205 - Intl Consultants-Sht Term-Tech	0.00	122,234.00	0.00	60,550.00	182,784.00
71305 - Local Consult.-Sht Term-Tech	0.00	0.00	0.00	5,159.71	5,159.71
71310 - Local Consult.-Short Term-Supp	0.00	698.60	0.00	0.00	698.60
71405 - Service Contracts-Individuals	0.00	19,330.78	0.00	0.00	19,330.78
71505 - UN Volunteers-Stipend & Allow	0.00	24,172.97	0.00	0.00	24,172.97
71510 - UNV Settling-In-Grant	0.00	2,254.92	0.00	0.00	2,254.92
71515 - UNV-Security Allowance	0.00	1,081.27	0.00	0.00	1,081.27
71520 - UNV-Language Allowance	0.00	460.00	0.00	0.00	460.00
71535 - UNV-Medical Insurance	0.00	1,253.30	0.00	0.00	1,253.30
71540 - UNV-Global Charges	0.00	2,070.00	0.00	0.00	2,070.00
71545 - UNV-Home Leave Travel & Allowa	0.00	360.00	0.00	0.00	360.00
71550 - UNV-Resettlement Allowance	0.00	1,500.00	0.00	0.00	1,500.00
71560 - UNV-Intl Appoint/Sep incl Trvl	0.00	3,060.00	0.00	0.00	3,060.00
71605 - Travel Tickets-International	0.00	17,403.31	0.00	0.00	17,403.31
71610 - Travel Tickets-Local	0.00	12,723.31	0.00	0.00	12,723.31
71615 - Daily Subsistence Allow-Intl	0.00	33,744.00	0.00	9,071.00	42,815.00
71620 - Daily Subsistence Allow-Local	0.00	26,248.62	0.00	0.00	26,248.62
71630 - Shipment	0.00	3,503.38	0.00	39,350.00	42,853.38
71635 - Travel - Other	0.00	9,709.25	0.00	0.00	9,709.25
72105 - Svc Co-Construction & Engineer	0.00	0.00	0.00	330,000.00	330,000.00
72125 - Svc Co-Studies & Research Serv	0.00	146,428.23	0.00	77,193.45	223,621.68
72145 - Svc Co-Training and Educ Serv	0.00	5,701.92	0.00	28,153.94	33,855.86
72205 - Office Machinery	0.00	27,277.15	0.00	-31,961.15	-4,684.00
72210 - Machinery and Equipment	0.00	0.00	0.00	73,874.00	73,874.00
72220 - Furniture	0.00	2,020.86	0.00	0.00	2,020.86
72410 - Acquisition of Audio Visual Eq	0.00	0.00	0.00	139,999.90	139,999.90
72440 - Connectivity Charges	0.00	2,800.00	0.00	-2,600.00	0.00
72505 - Stationery & other Office Supp	0.00	859.42	0.00	0.00	859.42
72515 - Print Media	0.00	3,410.84	0.00	0.00	3,410.84
72805 - Acquis of Computer Hardware	0.00	3,295.00	0.00	-5,145.00	-1,850.00
72810 - Acquis of Computer Software	0.00	219,052.60	0.00	0.00	219,052.60
73105 - Rent	0.00	10,841.66	0.00	0.00	10,841.66
73107 - Rent - Meeting Rooms	0.00	70,010.95	0.00	-58,422.08	11,588.87
73315 - Leasing of Hardware	0.00	1,000.00	0.00	-1,000.00	0.00
74210 - Printing and Publications	0.00	24,455.42	0.00	0.00	24,455.42
74510 - Bank Charges	0.00	170.91	0.00	0.00	170.91
74525 - Sundry	0.00	2,334.78	0.00	0.00	2,334.78
74605 - Prepaid Project Expenses	0.00	268,676.18	0.00	-224,132.19	44,543.99
75105 - Facilities & Admin - Implement	0.00	85,608.20	0.00	0.00	85,608.20
75110 - Facilities & Admin - Services	0.00	14,515.76	0.00	0.00	14,515.76
75705 - Learning costs	0.00	53,869.26	0.00	0.00	53,869.26
75706 - Learning - ticket costs	0.00	-5,590.00	0.00	0.00	-5,590.00
75708 - Learning - subcontracts	0.00	0.00	0.00	50,133.19	50,133.19
75709 - Learning - training of counter	0.00	40,950.62	0.00	0.00	40,950.62
76125 - Realized Loss	0.00	51.73	0.00	0.00	51.73
76135 - Realized Gain	0.00	-11,542.77	0.00	0.00	-11,542.77
77310 - Post Adjustment - IP Staff-TA	0.00	3,172.17	0.00	0.00	3,172.17
...l for Fund 30000	0.00	1,563,428.32	0.00	490,224.77	2,053,653.09
nd : 54050 (SIDA TF UNDP Sepcific Actv)					
64310 - Separations - IP Staff	0.00	23,369.00	0.00	0.00	23,369.00



Combined Delivery Report With Encumbrance

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Report ID: 00057788 Election Support Project 2010	Period: Jan-Oct (2011)				
Object #: 00074434 Support Election Mgt.Bodies	Impl. Partner: 03235 UNDP (Direct Execution)				
	Location: United Republic of Tanzania				
	Govt Disb	UNDP Disb	UN Agencies	Encumbrance	Total Exp
72105 - Svc Co-Construction & Engineer	0.00	0.00	0.00	400,000.00	400,000.00
72810 - Acquis of Computer Software	0.00	0.00	0.00	10,637.00	10,637.00
Total for Fund 54050	0.00	23,369.00	0.00	410,637.00	434,006.00
Total for Project: 00074434	0.00	1,586,797.32	0.00	900,861.77	2,487,659.09
Report Total:	0.00	3,831,956.18	34,256.40	-379,127.77	3,487,086.81

*Ushara L. Abubakar, Finance Analyst*

*Ushara*

*31<sup>st</sup> July 2012*

Prepared By:

Date:

**UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)  
2010 ELECTION SUPPORT PROJECT  
AWARD NO. 00057788**

**NOTES TO THE STATEMENT OF EXPENDITURE  
FOR THE PERIOD FROM 30 JUNE 2009 TO 31 OCTOBER 2011**

**1. BASIS OF PREPARATION**

The statement of expenditure (Combined delivery report) is prepared on cash basis and modified to accrue for funds committed for payment of various expenditures at the end of accounting period.

The project was managed by a dedicated Project Management Unit (PMU) within UNDP main operations and therefore neither separate accounting systems and procedures nor separate bank accounts were maintained and indeed these were not requirements in the project document. Consequently, completeness of project's transactions reported in CDR is limited to such items as identified by UNDP's PMU from the ATLAS system as relating to this project.

**2. SIGNIFICANT ACCOUNTING POLICIES**

**a. Expenditure**

Expenditures in respect of goods and services are generally recognized in the financial reports at the time of payments except for encumbrances which represent funds committed by the project.

**b. Encumbrance**

Encumbrance is recognized when purchase order is raised and derecognized when payment is effected.

**c. Project assets**

Project assets are defined as all items with an acquisition value exceeding US\$ 1,000 or, for attractive items, exceeding US\$ 400. Cost of assets are charged to project expenditure upon purchase or when received in kind as donations from third parties.

**d. Foreign currency transactions**

The Combined Delivery Reports and the financial accounting records are maintained in United States dollars (US\$). Transactions in other currencies are translated at the rate ruling on transaction date.



**UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)  
2010 ELECTION SUPPORT PROJECT  
AWARD NO. 00057788**

**NOTES TO THE STATEMENT OF EXPENDITURE (Continued)  
FOR THE PERIOD FROM 30 JUNE 2009 TO 31 OCTOBER 2011**

**3. FUND RECEIVED**

Funds received during the year do not form part of the Combined Delivery Report.

For the period under review funds received were as follows:

Description	Amount in USD
SWITZERLAND	1,000,000
FINLAND	2,839,409
DENMARK	995,778
CANADA	983,284
DFID/UK	9,447,640
NORWAY	1,023,716
EUROPEAN COMMISSION	3,353,845
NETHERLANDS	1,215,000
SWEDEN/SIDA	6,151,645
UNDP	1,008,006
<b>TOTAL</b>	<b>28,018,323</b>

## **INDEPENDENT AUDITORS' REPORT ON STATEMENT OF ASSETS**

To UNDP  
International House  
Garden Avenue/Shaban Robert Street  
P.O. Box 9182  
Dar es Salaam  
Tanzania

We have audited the accompanying schedule of assets of the 2010 Election Support Project Award no. 00057788 as at 31 October 2011. This schedule is the responsibility of the management of the project. Our responsibility is to express an opinion on the schedule basing on our audit.

We conducted our audit in accordance with International Standard on auditing and terms of references. Those standards and terms of reference require that we plan and perform the audit to obtain reasonable assurance about whether the schedule is free of material misstatement. An audit includes examining, on test basis, evidence supporting the amount and disclosure in the schedule. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating overall representations of the schedule. We believe our audit provides a reasonable basis of our opinion.

### **Opinion**

In our opinion, except for the reasons indicated above in the preceding paragraph, the attached schedule of assets present fairly, in all material respects, the assets balance of the 2010 Election Support Project Award no. 00057788 amounting to USD 343,901 as at 31 October 2011 in accordance with accounting policies set out in the note 1 to the schedule.

### **Emphasis of matter**

Without qualifying our opinion, we draw attention to note 3 of the statement of assets, that subsequent to the end of the project period, in December 2011, there was an occurrence of the flood that destroyed and carried away some assets of UNDP amounting to USD 22,818.

Ernst & Young  
Certified Public Accountants  
Dar es Salaam  
Signed by: Joseph Sheffu

.....2012



**UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)  
2010 ELECTION SUPPORT PROJECT  
AWARD NO. 00057788**

**NOTES TO THE STATEMENT OF ASSETS  
FOR THE PERIOD FROM 30 JUNE 2009 TO 31 OCTOBER 2011**

**1. SIGNIFICANT ACCOUNTING POLICY**

Project assets are defined as all items with an acquisition value exceeding US\$ 1,000 or, for attractive items, exceeding US\$ 400. Cost of assets are charged to project expenditure upon purchase or when received in kind as donations from third parties.

**2. SCHEDULE OF ASSETS**

The schedule of assets as at 31 October 2011 is summarized below.

	<b>Count:</b>	<b>Value:</b>
<b>Total Assets as at 9 February 2011:</b>	<b>651</b>	<b>\$372,765.60</b>
Less:		
Stolen Assets	21	\$17,463.10
Assets Transferred NEC, ZEC & TPF	8	\$11,401.20
<b>Assets as at 31 October 2011</b>	<b>622</b>	<b>\$343,901.30</b>
<b>Location:</b>		
UNDP International House	110	\$118,405.10
UNDP Sub Office - Zanzibar	111	\$83,940.45
UNDP Co-Warehouse	66	\$20,392.40
Flooded Assets	200	\$22,818.50
Assets Transferred to UNDP	135	\$98,344.85

**3. SUBSEQUENT EVENT**

Subsequent to the end of the project period, in December 2011, there was an occurrence of the flood that destroyed and carried some assets of UNDP amounting to USD 22,818.

**4. REPORTING CURRENCY**

The schedule of assets is presented in United States dollars (US\$) which is the reporting currency.

Country Director  
UNDP  
International House  
Garden Avenue/Shaban Robert Street  
P.O. Box 9182  
Dar es Salaam  
Tanzania

Dear Sir,

### MANAGEMENT LETTER

We have completed the audit of 2010 Election Support Project Award no. 00057788 from 30 June 2009 to 31 October 2011, and have pleasure in presenting this report. In this report, we draw attention to matters that came to our attention in the area of management and performance manual, operational and project activity.

The management of the UNDP is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and in accordance with the terms of the agreements; and transactions are recorded properly to permit the preparation of the financial report in accordance with the basis of accounting policies described in Note 1 to the financial report. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future years is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies may deteriorate.

In planning and performing our audit of 2010 Election Support Project Award no. 00057788, we obtained an understanding of the internal control structure. With respect to the control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed risk in order to determine our auditing procedures for the purpose of expressing our opinion on:

- The appropriateness of the management structure, internal controls and record keeping system;
- The appropriateness of procedures to account for equipment purchased and procedures for writing off and disposing of such equipment and material purchased;
- The competitiveness, transparency and effectiveness of the procurement of goods and services whether procedures are in accordance with UNDP policies and procedures;
- The adequacy of procedures and security for cash and other easily convertible assets;



- The adequacy of accounting and financial operation; and
- The pertinence of segregation of duties and delegation of authorities

We noted certain matters involving the internal control structure and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to deficiencies in the design or operation of the internal control structure that, in our judgment, could affect the recipient's ability to record, process, summarise and report financial data consistent with the assertions of management.

The issues identified have been ranked based on our assessment of the possible risk to the project. The rating used is explained in the table below:

RISK	EXPLANATION
High	Action is considered imperative to ensure that the organization is not exposed to high risks. Failure to take action could result in major consequences and issues
Medium	Action is considered necessary to avoid exposure to significant risks. Failure to take action could result in significant consequences.
Low	Action is considered desirable and should result in enhanced control or better value for money.

We noted internal control weaknesses, which have been laid, in our schedule of findings. Accordingly, the issues which are included in the schedule of finding refer only to those matters which came to our attention during the course of our work and would not necessarily disclose all material weaknesses.

We take this opportunity to thank the management of UNDP and staff for their cooperation extended during the course of audit.

Yours faithfully

Ernst & Young  
Certified Public Accountants  
Dar es Salaam  
Signed by: Joseph Sheffu

.....2012

**UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)  
2010 ELECTION SUPPORT PROJECT  
AWARD NO. 00057788**

**FINDINGS ON INTERNAL CONTROLS  
FOR THE PERIOD FROM 30 JUNE 2009 TO 31 OCTOBER 2011**

**1. MISSING SUPPORTING DOCUMENT**

**Observation**

During our review of expenditure incurred by the project, we noted that we could not obtain supporting documentations of reported cost amounting to USD 108,100. The detailed list is in Appendix I of this report.

**Risk rating: High**

**Risk category: Environmental**

**Cause:** Most of the supporting documents were destroyed by the floods and possible misplacement of documents.

**Implication:** These expenditure could not be verified whether these costs relates to the project as well as accuracy of reported costs.

**Recommendation**

We recommend administration of finance and operational supporting documents to be maintained in safe area to safeguard against disaster of any kind.

**Management comments:** *As recognized by the audit exercise the missing support documentation occurred as a result of the flood that destroyed the CO property-the CO lost important transaction related supporting documents as a result of this. Subsequently, the CO has taken a number of immediate actions to avert this risk in the future. Some of the actions include an active electronic archiving of all important documents including e-registry and disaster recovery plan. The CO team is also in the process of working with vendors and other partners to retrieve copies of transaction documents lost in the flood in the last few years to the extent possible.*



**UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)  
2010 ELECTION SUPPORT PROJECT  
AWARD NO. 00057788**

**FINDINGS ON INTERNAL CONTROLS (Continued)  
FOR THE PERIOD FROM 30 JUNE 2009 TO 31 OCTOBER 2011**

**2. ASSET REGISTER NOT UPDATED TIMELY**

**Observation**

During our review of asset register we noted that the register was not updated timely in terms of the conditions of the assets, location of the assets, whether the asset is in use or not, stolen or flooded. The schedule of assets was updated at the time of audit.

**Risk rating:** Low

**Risk category:** Operational

**Cause:** The management did not update the register on time

**Implication:** Assets are exposed to misappropriation and incomplete assets records.

**Recommendation**

We recommend asset register to be updated timely as the events occur such as changes of locations, transfers, theft or damage.

**Management comments:** *The CO wishes to express that the ESP project assets schedules were timely and actively updated up to formal operational closure of the project. Following the operational closure, there was need to change the physical location of the assets prior to proper transfer to relevant/ agencies approved by the project board. In the course of doing this, the CO was hit by the flood; this then affected the proper process of relocating the asset before transfer to partners or disposal. In order to avert this situation in the future, the CO has established a well equipped central repository of assets using asset management software to maintain back up asset inventory information on all assets.*

**UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)  
2010 ELECTION SUPPORT PROJECT  
AWARD NO. 00057788**

**FINDINGS ON INTERNAL CONTROLS (Continued)  
FOR THE PERIOD FROM 30 JUNE 2009 TO 31 OCTOBER 2011**

**3. LEDGERS BALANCES DO NOT AGREE WITH CDR**

**Observation**

During our review of ledger details in relation to the Combined Delivery Report (CDR) we noted upon request of general ledger, the detailed transaction listing does not tie to the CDR reported balance.

*Specific examples:*

Account code	Account name	Amounts as per CDR	Balance as per ledger	Difference
YEAR	2011			
	<b>Project No 00074433 - Fund Code 30000</b>			
72145	Svc Co-Training and Education Service	(61,013.24)	(60,425.75)	(587.49)
	<b>Project No 00074433 - Fund Code 35501</b>			
71630	Shipment	146,580.46	146,612.89	(32.43)
72405	Acquisition of Communication Equipment	178,545.56	178,991.09	(445.53)
75105	Facilities and Admn-Implement	46,921.41	47,188.06	(266.65)
YEAR	2010			
	<b>Project No 00074433 - Fund Code 30000</b>			
73107	Rent Meeting Room	53,937.82	53,824.13	113.69
74605	Prepaid Project Expenses	60,114.20	59,955.46	158.74
	<b>Project No 00074434 - Fund Code 30000</b>			
72205	Office Machinery	86,103.22	86,430.18	(326.96)
YEAR	2009			
	<b>Project No 00071521 - Fund Code 04000</b>			
72215	Transportation Equipment	105,382.09	102,717.14	2,664.95

**Risk rating:** High

**Risk category:** Financial



**UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)  
2010 ELECTION SUPPORT PROJECT  
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**FINDINGS ON INTERNAL CONTROLS (Continued)  
FOR THE PERIOD FROM 30 JUNE 2009 TO 31 OCTOBER 2011**

**Cause:** CDR and ledger details are extracted from different sources in the ATLAS

**Implication:** Expenditure may be misstated in the statement of expenditure/CDR.

**Recommendation**

The management should find out what is the real cause of the problem and try to fix it as soon as possible.

**Management comments:** *The discrepancy noted is due to the different sources of information for CDRs are different from those of the general ledger. Usually, this is corrected when ATLAS is finally refreshed for data reconciliation at the end of the fiscal year December 31st.*

**UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)  
2010 ELECTION SUPPORT PROJECT  
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**APPENDIX I: MISSING SUPPORTING DOCUMENTATION  
FOR THE PERIOD FROM 30 JUNE 2009 TO 31 OCTOBER 2011**

Project	LC Amount	Currency	USD Amount	Vendor	Name	Account	Description	Voucher	Accounting Date
00074433	12,628,000.00	TZS	8,424.28	0000002543	DAR ES SALAAM CONFERENCE CENTRE	73107	6.3 Conference Package	00049044	2010-11-03
			8,424.28						
00074434	15,810,000.00	TZS	10,828.77	0000003479	WELL WORTH HOTELS LODGES LIMITED DAR	73107	1.45 ACCOM & BREAKFAST	00050879	2010-12-31
			10,828.77						
00074423	78,790,660	TZS	51,938.47	0000000874	DHL (TANZANIA) LIMITED	72415	Pouch & courier chgs-Aug'10	00048774	2010-10-26
					TANZANIA STANDARD NEWSPAPERS LTD				
00074423	22,788,700.00	TZS	15,335.60	0000000525		72415	ADVERTS	00050504	2010-12-13
			67,274.07						
00074423	7,865,730.00	TZS	5,233.35	0000000874	DHL (TANZANIA) LIMITED	72415	DAR099236	00051653	2011-02-09
00074423	24,624,380.00	TZS	16,340.00	0000006397	SAHARA MEDIA GROUP LTD	72415	ADVERTS	00052122	2011-03-03
			21,573.35						
<b>TOTAL</b>			<b>108,100.00</b>						