UNITED NATIONS DEVELOPMENT PROGRAMME
Office of Audit and Investigations

AUDIT

OF

UNDP PROGRAMME OF ASSISTANCE TO THE PALESTINIAN PEOPLE

KFW POVERTY ORIENTED INFRASTRUCTURE (PHASE VI) - WEST BANK AND GAZA STRIP
(Directly Implemented Project, Output No. 60764)

Report No. 1374
Issue Date: 4 September 2014
Report on the audit of UNDP Programme of Assistance to the Palestinian People
KfW Poverty Oriented Infrastructure (Phase VI) - West Bank and Gaza Strip (Output No. 60764)
Executive Summary

The UNDP Office of Audit and Investigations (OAI), from 4 to 17 June 2014, through Talal Abu-Ghazaleh & Co. (the audit firm), conducted an audit of KfW Poverty Oriented Infrastructure (Phase VI) - West Bank and Gaza Strip, Output No. 60764 (the Project), which is directly implemented and managed by the UNDP Programme of Assistance to the Palestinian People (the Office). The last audit of the Project was conducted by OAI in 2013 and covered project expenditure from 1 January to 31 December 2012.

The audit firm conducted a financial audit to express an opinion on whether the financial statements present fairly, in all material aspects, the Project’s operations. The audit covered the Project’s Combined Delivery Report, which includes expenditure for the period from 1 January to 31 December 2013 and the accompanying Funds Utilization statement1 as of 31 December 2013. The audit did not cover the Statement of Assets as no assets were purchased by the Project. In addition, the audit did not cover the Statement of Cash Position as no separate bank account was established and maintained for the Project.

The audit was conducted under the general supervision of OAI in conformance with the International Standards for the Professional Practice of Internal Auditing.

Audit results

Based on the audit report and corresponding management letter submitted by the audit firm, the results are summarized in the table below:

<table>
<thead>
<tr>
<th>Project Expenditure</th>
<th>Project Assets</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount (in $'000)</td>
<td>Opinion</td>
</tr>
<tr>
<td></td>
<td>NFI (in $'000)</td>
</tr>
<tr>
<td>965</td>
<td>Qualified</td>
</tr>
<tr>
<td>440</td>
<td>N/A</td>
</tr>
</tbody>
</table>

NFI = Net Financial Impact

The audit firm qualified its opinion on project expenditure due to the following:

- An amount of $29,788 reported in the Combined Delivery Report related to another project, leading to an overstatement of expenditure in the Combined Delivery Report.
- An amount of $470,195 was not reported in the Combined Delivery Report, and was wrongly reported in another project, leading to an understatement of expenditure in the Combined Delivery Report.

Key recommendations: Total = 3, high priority = 0

The audit did not result in any high (critical) priority recommendations. There are three medium (important) priority recommendations, which means, “Action is required to ensure that UNDP is not exposed to risks that are considered moderate. Failure to take action could contribute to negative consequences for UNDP.” These

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1 The Funds Utilization statement includes the balance, as at a given date, of five items: (a) outstanding advances received by the project; (b) depreciated fixed assets used at the project level; (c) inventory held at the project level; (d) prepayments made by the project; and (e) outstanding commitments held at the project level.
recommendations include actions to address variances in the approved budget, unrelated expenditures in the current Combined Delivery Report, and unrecorded expenditures.

**Implementation status of previous OAI audit recommendations**: Report No. 1269, 21 February 2014.
Total recommendations: 4
Implementation status: 25%.

**Management comments and action plan**

The Special Representative accepted all of the recommendations and is in the process of implementing them. Comments and/or additional information provided have been incorporated into the report, where appropriate.

[Signature]

Helge S. Ostveiten
Director
Office of Audit and Investigations
Auditor's Report

Financial audit of the project “KFW Poverty Oriented Infrastructure (Phase VI)” implemented by United Nations Development Programme, Programme of Assistance to the Palestinian People for the Year ended 31 December 2013.

PROJECT TITLE AND ID
Title: “KfW Poverty Oriented Infrastructure (Phase VI)”

IDs: Atlas Project ID: 41098, Output ID: 60764

FUNDED BY
German Development Bank

Talal Abu – Ghazaleh & Co.
Certified Public Accountants
Financial audit of the Output ID: 60764 titled “KfW Poverty Oriented Infrastructure (Phase VI)” for the year ended 31 December 2013.
Funded by: KfW – German Development Bank
Implemented by: UNDP Programme of Assistance to the Palestinian People

KfW Poverty Oriented Infrastructure (Phase VI)
Implemented By
United Nations Development Programme, Programme of Assistance to the Palestinian People
Funded by German Development Bank

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To Director
Office of Audit and Investigations
United Nations Development Programme

Dear Mr. Helge Osttveiten,

This report represents the results of our financial audit of the Output ID: 60764 titled “KfW Poverty Oriented Infrastructure (VI)” (the Project) implemented by UNDP Programme for Assistance to the Palestinian People (UNDP PAPP) for the Year ended 31 December 2013.

This Financial audit was mandated in accordance with the Audit contract for professional service with UNDP/OAI Ref. PS 2014 dated 6 May 2014.

Sincerely yours,

Jamal Milhem, CPA
Certified Accountant License # (100/98)

Executive Director
Talal Abu - Ghazaleh & Co.
License No. 251/1997
Ramallah - Palestine, 16 June 2014
PART I – EXECUTIVE SUMMARY

The Executive Summary summarizes the important issues raised in the financial audit of the above mentioned award.

1.1. Background Information about Project

The overall goal of the programme is to construct priority small-scale infrastructure in poverty stricken Palestinian communities through the utilization of labor-intensive means. The objectives are to: 1) Reduce Poverty; 2) Generate short term and permanent employment opportunities; 3) Improve access to basic service delivery in impoverished Palestinian communities through the provision of social & economic Infrastructure; and 4) Enhance the ability of the local service provider to implement programs and activities for their community.

The 2013 Budget of the grant is USD 1,069,446. The financial audit covered the amount of USD 965,118 of total expenditures incurred locally during the period from 1 January to 31 December 2013. The original project duration is 24 Months from the start of Infrastructure Works but amendments were signed to extend the preparation, implementation and operation of the Programme until maximum 31 December 2015.

1.2. Project Identification information

The following table summarizes the amount of expenditures for year the under review.

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Output Number</th>
<th>Atlas Project ID</th>
<th>2013 Budget (USD)</th>
<th>2013 Actual Expenditure Per CDR (USD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>KfW Poverty Oriented Infrastructure (VI) – West Bank and Gaza Strip</td>
<td>60764</td>
<td>41098</td>
<td>1,069,448</td>
<td>965,118</td>
</tr>
</tbody>
</table>
1.3. Audit Objectives

The objective of the financial audit is to express an opinion on a project’s financial statements which include:

1) Expressing an opinion on whether the expenses incurred by the project during year ended 2013 and the funds utilization as at 31 December 2013 are fairly presented in accordance with UNDP accounting policies and that the expenses incurred were: (i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UNDP; and (iv) supported by properly approved vouchers and other supporting documents. The Combined Delivery Report (CDR) is the mandatory and official statements upon which the audit opinion should be expressed.

2) Expressing an opinion on whether the statement of fixed assets presents fairly the balance of assets of the UNDP project as at 31 December 2013. This statement must include all assets available as at 31 December 2013 and not only those purchased in the period under audit. Where a DIM project does not have any assets or equipment, it will not be necessary to express such an opinion.

   Given that no fixed assets were purchased / acquired under the Project, therefore no statement of fixed assets was prepared.

3) Expressing an opinion on whether the statement of cash held by the project presents fairly the cash and bank balance of UNDP project as at a given date. Disbursements made against a DIM project are usually financed from the regular UNDP PAPP bank accounts. Exceptionally, a dedicated bank account may be opened and used solely for the cash transactions of a DIM project, e.g. if the project is in a remote location. As an audit firm, we are required to express an opinion on the Statement of Cash only where dedicated banks account for the DIM project has been established. In cases where the cash transactions of the audited DIM project are made through the UNDP PAPP bank accounts, this type of opinion is not required.
Funded by: KfW – German Development Bank
Implemented by: UNDP Programme of Assistance to the Palestinian People

**Scope of Audit:**

We performed our audit in accordance with the International Standards of Auditing (ISA) and in compliance with the UNDP rules and regulations. We also reviewed the internal controls and compliance with procurement guidelines issued by UNDP and submitted the necessary recommendations to management.

The scope of the audit includes various audit steps that have been performed on a sample basis, obtaining adequate and sufficient coverage based on the audit objectives and comfort required.

This audit covers the local direct and indirect costs incurred in Gaza Strip and West Bank including Jerusalem for the total amount of USD 965,118 for the period from 1 January to 31 December 2013. This report does not cover amounts disbursed during other periods and does not include any amounts received or disbursed under any other agreements with UNDP.

The following are the main steps performed and followed as the basis for preparing the audit programs. They are not considered all-inclusive or restrictive in nature and do not constitute relief from exercising due professional care and judgment. The steps were modified to correspond with local conditions and specific project design, implementation procedures, and contract provisions which may vary from project to project.

1- Performing pre-audit steps which include reviewing project documents, UNDP’s internal manual procedures and UNDP policies;
2- Evaluating the program implementation actions and accomplishments;
3- Obtaining a sufficient understanding of the internal control structure related to the agreement’s different activities, internal environment, assessing the control risks, monitoring controls, control over compliance, and information and communication;
4- Identifying areas where fraud and illegal acts have occurred or likely to have occurred as a result of inadequate controls;
5- Examining the Combined Delivery Report (CDR) and related notes, this includes testing expenditures, bank account and related budgets; and
6- Performing tests of compliance with agreement’s terms and applicable laws and regulations related to UNDP programs.
The scope of the audit relates only to transactions concluded and recorded against the UNDP DIM project over a given period. The scope of the audit does not include:

- Activities and expenses incurred or undertaken at the level of “responsible parties”, unless the inclusion of these expenses is specifically required in the request for proposal; and

- Expenses processed and approved in locations outside the country such as UNDP Regional Centers and UNDP Headquarters and where the supporting documentation is not retained at the level of the UNDP PAPP.

The audit Covered:

- All activities of the Project during the period from 1 January to 31 December 2013; and

- Include a review of project reports and records located at the UNDP PAPP, and, as applicable, field offices of the project /programme and other field locations.

Specifically, the audit covered the following:

a) The expenses incurred and recorded in the Combined Delivery Reports (CDR) of the Project during the period from 1 January to 31 December 2013, as reported by UNDP PAPP;

b) If applicable, the value and existence of the fixed assets held by the Project as at 31 December 2013; and

If applicable, the value and existence of cash held by the Project as at 31 December 2013, either as cash at hand or in the bank account (Statement of Cash is required only if there is separate bank account for the DIM project under review).
1.4. Summary of the work done and audit results:

1.4.1 Work Done:

This summary represents the results of our financial audit of the Project for the year ended 31 December 2013.

The total costs incurred by UNDP PAPP on the above mentioned project is USD 965,118 of which we approximately covered 98 percent in substantive test of details. As shown in the following table:

<table>
<thead>
<tr>
<th>Project Location</th>
<th>No. of Samples</th>
<th>Total expenditures (in USD)</th>
<th>Total expenditures Tested (in USD)</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gaza Strip</td>
<td>13</td>
<td>965,118</td>
<td>946,918</td>
<td>98%</td>
</tr>
</tbody>
</table>
1.4.2 Results of Audit:

- **The Combined Delivery Report (CDR)**
  
The results of our tests disclosed Net Financial Impact of USD 440,407. Details of these errors are described in Part III of this report.

<table>
<thead>
<tr>
<th>Project Location</th>
<th>No. of Samples</th>
<th>Total Expenditures (USD)</th>
<th>Net Financial Impact (USD)</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>13</td>
<td>965,118</td>
<td>440,407</td>
<td>46%</td>
</tr>
</tbody>
</table>

Except for the effect of financial errors mentioned above, the “Combined Delivery Report” fairly presents, in all material respects, program incurred costs and commodities procured in accordance with the terms of the agreement and in conformity with the basis of accounting described in Note (1) to “Combined Delivery Report”.

- **The Statement of Fixed Assets**
  
  Given that no fixed assets were purchased / acquired under the Project, therefore no statement of fixed assets was prepared.

- **The Statement of Cash held by the project**
  
  The Statement of Cash Position for the Project for the period from 1 January to 31 December 2013” is not applicable due to not establishing a separate bank account for the project’s purposes. Accordingly, the statement of cash position of the project as of 31 December 2013 was not prepared by the project management and no expression of opinion on the statement of cash position had been stated.

Jamal Milhem, CPA
Certified Accountant License # (100/98)
Executive Director
Talal Abu - Ghazaleh & Co.
License No. 251/1997
Ramallah - Palestine, 16 June 2014
2. PART II – AUDITOR’S REPORT WITH OPINION


REPORT OF THE INDEPENDENT AUDITORS TO UNDP ON DIM PROJECT “KfW POVERTY ORIENTED INFRASTRUCTURE (VI)

To Mr. Helge Osttveiten
Director
Office of Audit and Investigations
United Nations Development Programme

Report on the Project Financial Statement

We have audited the accompanying Combined Delivery Report and Funds Utilization Statement (the statement) of the UNDP Project Atlas Output ID: 60764 “KfW Poverty Oriented Infrastructure (Phase VI) (the Project) for the period from 1 January to 31 December 2013.

Management’s Responsibility

Management is responsible for the preparation and fair presentation of the statement for “KfW Poverty Oriented Infrastructure (Phase VI)” Project and for such internal control as management determines is necessary to enable the preparation of a statement that is free from material misstatement, whether due to fraud or error.

Auditor’s Responsibility

Our responsibility is to express an opinion on the statement based on our audit. We conducted our audit in accordance with the International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statement. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the project’s preparation of the statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the project’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our modified opinion.
Funded by: KfW – German Development Bank
Implemented by: UNDP Programme of Assistance to the Palestinian People

Basis for a Modified Opinion:

- The expenditures in the current statement for the project KfW Poverty Oriented Infrastructure (phase VI) is overstated in the amount of USD 29,788 due to reversed amount from the project KfW Poverty Oriented Infrastructure (Phase V), for more details refer to the management letter (Part III) of this report.

- An amount of USD 470,195 was not reported in the current statement and reported in other project accounts i.e. “KfW Poverty Oriented Infrastructure (Phase V)”. This leads to understatement of the expenditures in the current statement. For more details refer to the management letter Part III of this report.

Modified Opinions

In our opinion the attached Combined Delivery Report and Funds Utilization statement, except for the reasons indicated in “basis for a modified opinion” paragraphs mentioned above, presents fairly in all material respects the expenditure of USD 965,118 incurred by the project Atlas Output ID: 60764 “KfW Poverty Oriented Infrastructure (Phase VI)” for the period 1 January to 31 December 2013 in accordance with UNDP accounting policies and basis of the accounting used in note (1) to Combined Delivery Report.

Jamal Milhem, CPA
Certified Accountant License # (100/98)
Executive Director
Talal Abu - Ghazaleh & Co.
License No. 251/1997
Ramallah - Palestine, 16 June 2014
Funded by: KfW – German Development Bank
Implemented by: UNDP Programme of Assistance to the Palestinian People

2.2. 2013 CDR Output No. 60764
Combined Delivery Report By Project

Selection Criteria:
- Business Unit: PAL10
- Period: Jan-Dec (2013)
- Selected Project Id: 00041098
- Selected Fund Code: ALL
- Selected Dept. IDs: ALL
- Selected Outputs: 00060764

<table>
<thead>
<tr>
<th>Project Id: 00041098 PAL/ KFW - V</th>
<th>Output #: 00060764 KFW EGP - Phase VI</th>
<th>Period: Jan-Dec (2013)</th>
<th>Impl. Partner: 02388 UNDP - PAPP</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Govt Exp</th>
<th>UNDP Exp</th>
<th>UN Agencies Exp</th>
<th>Total Exp</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept: 70001 (PAPP - Central)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund: 04950 (PAPP Core Programme)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>72105 - Svc Co-Construction &amp; Engineer</td>
<td>0.00</td>
<td>109.17</td>
<td>0.00</td>
<td>109.17</td>
</tr>
<tr>
<td>Total for Fund 04950</td>
<td>0.00</td>
<td>109.17</td>
<td>0.00</td>
<td>109.17</td>
</tr>
<tr>
<td>Fund: 40500 (TF PAPP Voluntary Contrib Actv)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>721205 - Inf Consultants-Shl Term-Tech</td>
<td>0.00</td>
<td>27,187.65</td>
<td>0.00</td>
<td>27,187.65</td>
</tr>
<tr>
<td>721205 - Svc Co-Construction &amp; Engineer</td>
<td>0.00</td>
<td>852,950.32</td>
<td>0.00</td>
<td>852,950.32</td>
</tr>
<tr>
<td>714110 - Audit Fees</td>
<td>0.00</td>
<td>13,025.00</td>
<td>0.00</td>
<td>13,025.00</td>
</tr>
<tr>
<td>75106 - Fiscalities &amp; Admin - Implement</td>
<td>0.00</td>
<td>70,411.04</td>
<td>0.00</td>
<td>70,411.04</td>
</tr>
<tr>
<td>76125 - Realized Loss</td>
<td>0.00</td>
<td>1,435.29</td>
<td>0.00</td>
<td>1,435.29</td>
</tr>
<tr>
<td>Total for Fund 40500</td>
<td>0.00</td>
<td>965,009.30</td>
<td>0.00</td>
<td>965,009.30</td>
</tr>
<tr>
<td>Total for Dept: 70001</td>
<td>0.00</td>
<td>965,118.47</td>
<td>0.00</td>
<td>965,118.47</td>
</tr>
<tr>
<td>Total for Output: 00060764</td>
<td>0.00</td>
<td>965,118.47</td>
<td>0.00</td>
<td>965,118.47</td>
</tr>
</tbody>
</table>

Project Total: 0.00 | 965,118.47 | 0.00 | 965,118.47

Signed By: Mylaa E. Date: 2/13/2014

Signed By: Jamil D. Date:
### Combined Delivery Report By Project

**Selection Criteria:**
- **Business Unit:** PAL10
- **Period:** Jan-Dec (2013)
- **Selected Project Id:** 00041096
- **Selected Fund Code:** ALL
- **Selected Dept. IDs:** ALL
- **Selected Outputs:** 00060764

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Output</th>
<th>Period</th>
<th>Impl. Partner</th>
<th>Location</th>
<th>Govt Exp</th>
<th>UNDP Exp</th>
<th>UN Agencies Exp</th>
<th>Total Exp</th>
</tr>
</thead>
<tbody>
<tr>
<td>70001 - PAPP - Central</td>
<td>ALL</td>
<td>Jan-Dec (2013)</td>
<td></td>
<td></td>
<td>0.00</td>
<td>965,118.47</td>
<td>0.00</td>
<td>965,118.47</td>
</tr>
</tbody>
</table>
Combined Delivery Report By Project

UN Development Programme
Report ID: unglodirp

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Run Time: 07-08-2014 16:06:03

Funds Utilization

Selection Criteria:

- Business Unit: PAL10
- Period: Jan-Dec (2013)
- Selected Project ID: 00041098
- Selected Fund Code: ALL
- Selected Dept. IDs: ALL
- Selected Outputs: 00060764

Project/Award: 00041098 PAL/ KFW -V
Period: As at Dec 31, 2013

<table>
<thead>
<tr>
<th>Output #</th>
<th>Impl. Partner :92388 UNDP - PAPP</th>
<th>UNDP Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Outstanding NEX advances</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>Undeprecated Fixed Assets</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>Inventory</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>Prepayments</td>
<td>0.00</td>
</tr>
<tr>
<td></td>
<td>Commitments</td>
<td>0.00</td>
</tr>
</tbody>
</table>
KfW Poverty Oriented Infrastructure (Phase VI)

Note to the Combined Delivery Report

Note (1) Basis of Accounting:

The Combined Delivery Report (CDR) was prepared on the Accrual Basis of accounting. According to this basis, expenditures are recognized when incurred rather than when paid.

Note (2): General

A. Budget:

Following is the approved budget as of 31 December 2013:

<table>
<thead>
<tr>
<th>Category/Activity</th>
<th>2013 Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity 2: West Bank Construction Costs</td>
<td>52,449</td>
</tr>
<tr>
<td>Activity 3: Gaza Strip Construction Costs</td>
<td>989,266</td>
</tr>
<tr>
<td>Activity 4: Miscellaneous</td>
<td>27,733</td>
</tr>
<tr>
<td><strong>Total Budget for 2013</strong></td>
<td><strong>1,069,448</strong></td>
</tr>
</tbody>
</table>

B. Project Duration:

The original project duration is 24 months started from Infrastructure Works and the Project geographical location allocated in different areas in West Bank including East Jerusalem and Ramallah. Basis of the second amendment that signed on 5 May 2014 for the agreement dated 10 October 2006 the preparation, implementation and operation of the Programme is extended until maximum 31 December 2015.
3. CERTIFICATION FOR STATEMENT OF CASH POSITION

CERTIFICATION FOR STATEMENT OF CASH POSITION

To Mr. Helge Osttveiten
Director
Office of Audit and Investigations
United Nations Development Programme

The Statement of Cash Position for the Project Atlas Output ID: 60764 “KfW Poverty Oriented Infrastructure (Phase VI)” for the period from 1 January to 31 December 2013” is not applicable due to not establishing a separate bank account for the project’s purposes. Accordingly, the statement of cash position of the project as of 31 December 2013 was not prepared by the project management and no expression of opinion on the statement of cash position had been stated.

Jamal Milhem, CPA
Certified Accountant License # (100/98)
Executive Director
Talal Abu - Ghazaleh & Co.
License No. 251/1997
Ramallah - Palestine, 16 June 2014
4. **PART III – MANAGEMENT LETTER**

16 June 2014

To Mr. Helge Osttveiten  
Director  
Office of Audit and Investigations  
United Nations Development Programme


We have performed an audit of the Combined Delivery Report and Funds Utilization Statement (“the Statement”) of the UNDP Project Atlas Output ID: 60764 “KfW Poverty Oriented Infrastructure (Phase VI)” (the Project) for the period from 1 January to 31 December 2013 in accordance with International Standards of Auditing (ISA) and in compliance with the UNDP rules and regulations.

In planning and performing our audit of the project, we considered the Project internal control structure and compliance with term and condition of the grant contract in order to determine our auditing procedures for expressing our opinion on the Statement and not to provide assurance on the internal control structure. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatements of the financial statement, whether due to fraud or error.

UNDP PAPP Management is responsible for the design, implementation and maintenance of the internal control system over the Projects. To execute this obligation, the UNDP PAPP Managements is required to assess the expected risks and rewards of the policies and procedures for management control.

Our consideration of the internal control structure was for the limited purpose of expressing an opinion on the statement, and therefore would not necessary disclosing all matters that might be reportable conditions. In addition, because of inherent limitations in any internal control structure, errors or irregularities may occur and not be detected by such control structure.
Funded by: KfW – German Development Bank
Implemented by: UNDP Programme of Assistance to the Palestinian People

Finally, we would like to express our appreciation for the courtesy extended to us by the responsible personnel in UNDP PAPP office management.

Jamal Milhem, CPA
Certified Accountant License # (100/98)

Executive Director
Talal Abu - Ghazaleh & Co.
License No. 251/1997
Ramallah - Palestine, 16 June 2014
4.1 Audit Issues and Recommendations

4.1.1 Variance in the approved budget:

Observation

Criteria:
The budget is an important part of the project activities and any variances must be approved and clarified.

Notice Background:
During the course of our audit, we noticed that there are budget variances in the accounts of some activities. The table below shows the actual amount of expenditures reported which exceeded the approved budget;

<table>
<thead>
<tr>
<th>Activity</th>
<th>Description</th>
<th>Budget per Activity (USD)</th>
<th>Actual Reported (USD)</th>
<th>Variance (USD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. 2</td>
<td>West Bank Construction Costs</td>
<td>52,449</td>
<td>162,720</td>
<td>(110,271)</td>
</tr>
</tbody>
</table>

Priority

Medium (Important)

Recommendation

The Office should monitor the budget line items to avoid any violation and to obtain an approval and clarification for any variance.

Management acceptance:

☐ Yes   ☐ No

Management comments and action plan:

While the overall budget for the project was sufficient to cover expenditures, we will take the steps to revise the budget lines accordingly. This priority should be considered low.
4.1.2 Un-related expenditures in the current CDR

Observation

Criteria:
The Combined Delivery Report (CDR) should present the actual amount of related expenditures.

Notice Background:
During the audit, we noticed that there are some related expenditures which incurred during 2012 and were recorded in project KfW Poverty Oriented Infrastructure (Phase V) by an amount of USD 29,788. However, these expenditures have been reallocated back to the project KfW Poverty Oriented Infrastructure (Phase VI) in 2013, this leads to overstatement of the expenditures in 2013 Combined Delivery Report (CDR) of Phase VI by the same amount moreover increase the amount of General Management Support- GMS for the current year.

Priority
Medium (Important)

Recommendation:
The office should reallocate and revise the above-mentioned amounts to the correct CDR period.

Management acceptance:
☑ Yes ☐ No

Management comments and action plan:
As discussed, the CDR for 2013 is completed. In the future audits should occur prior to the closing of the CDR in order to be able to reflect any required adjustments. Amounts will be reflected in 2014 CDR.
### 4.1.3 Un-recorded expenditures:

**Observation**

**Criteria:**
The projects funds should be recorded at the correct project account.

**Notice Background:**
During the audit, we noticed an amount of USD 470,195 (Euro 356,262) was not reported in the current Combined Delivery Report (CDR) and reported in other project account i.e. “KfW Poverty Oriented Infrastructure (Phase V)”. This leads to understatement of the expenditures in the current CDR.

In case the Office does not take corrective action, the unfair presentation of the current CDR will remain.

<table>
<thead>
<tr>
<th>Project ID</th>
<th>Output</th>
<th>Euro Amount</th>
<th>USD Amount</th>
<th>Period/Month</th>
<th>Voucher</th>
<th>Correction</th>
</tr>
</thead>
<tbody>
<tr>
<td>00041098</td>
<td>00046774</td>
<td>48,000</td>
<td>62,581</td>
<td>2013-07</td>
<td>00070020</td>
<td>Should be allocated to KFW phase VI</td>
</tr>
<tr>
<td>00041098</td>
<td>00046774</td>
<td>32,000</td>
<td>41,885</td>
<td>2013-05</td>
<td>00068684</td>
<td>Should be allocated to KFW phase VI</td>
</tr>
<tr>
<td>00041098</td>
<td>00046774</td>
<td>16,000</td>
<td>20,942</td>
<td>2013-05</td>
<td>00068687</td>
<td>Should be allocated to KFW phase VI</td>
</tr>
<tr>
<td>00041098</td>
<td>00046774</td>
<td>44,795</td>
<td>59,410</td>
<td>2013-08</td>
<td>00070334</td>
<td>Should be allocated to KFW phase VI</td>
</tr>
<tr>
<td>00041098</td>
<td>00046774</td>
<td>35,983</td>
<td>46,914</td>
<td>2013-06</td>
<td>00069160</td>
<td>Should be allocated to KFW phase VI</td>
</tr>
<tr>
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<td>00046774</td>
<td>47,007</td>
<td>62,344</td>
<td>2013-08</td>
<td>00070324</td>
<td>Should be allocated to KFW phase VI</td>
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<tr>
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<td>00046774</td>
<td>22,804</td>
<td>29,848</td>
<td>2013-06</td>
<td>00068685</td>
<td>Should be allocated to KFW phase VI</td>
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<tr>
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<td>46,760</td>
<td>2013-07</td>
<td>00069508</td>
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<tr>
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<td>00046774</td>
<td>23,775</td>
<td>31,532</td>
<td>2013-08</td>
<td>00070330</td>
<td>Should be allocated to KFW phase VI</td>
</tr>
</tbody>
</table>
Funded by: KfW – German Development Bank
Implemented by: UNDP Programme of Assistance to the Palestinian People

<table>
<thead>
<tr>
<th>00041098</th>
<th>00046774</th>
<th>50,033</th>
<th>67,979</th>
<th>2013-12</th>
<th>00073506</th>
<th>Should be allocated to KFW phase VI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>356,262</td>
<td>470,195</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Priority**
Medium (Important).

**Recommendation**
The Office should reallocate and revise the above mentioned amounts to the correct Projects' accounts; also, the Office should consult and obtain donor's prior written approval for any changes in the use of the Projects' funds.

**Management acceptance:**
☑ Yes ☐ No

**Management comments and action plan:**
All payments have been reversed from KFW V as per the request of the 2012 audit report but were not recorded on the CDR issued for 2013. Will ensure reflected in 2014 CDR.