UNITED NATIONS DEVELOPMENT PROGRAMME Office of Audit and Investigations



AUDIT

OF

**UNDP JORDAN** 

MITIGATING THE IMPACT OF THE SYRIAN REFUGEE CRISIS ON JORDANIAN VULNERABLE HOST COMMUNITIES (Directly Implemented Project No. 72487, Output Nos. 94965 and 98935)

> Report No. 1930 Issue Date: 26 July 2018



# Report on the Audit of UNDP Jordan Mitigating the Impact of the Syrian Refugee Crisis on Jordanian Vulnerable Host Communities (Project No. 72487, Output Nos. 94965 and 98935) Executive Summary

The UNDP Office of Audit and Investigations (OAI), through KPMG Geneva (the audit firm), from 2 to 20 May 2018, conducted an audit of Mitigating the Impact of the Syrian Refugee Crisis on Jordanian Vulnerable Host Communities (Project No. 72487, Output Nos. 94965 and 98935) (the Project), which is directly implemented and managed by the UNDP Country Office in Jordan (the Office). The last audit of the Project was conducted by OAI through Deloitte in 2017 and covered project expenses from 1 January to 31 December 2016.

The audit firm conducted a financial audit to express an opinion on whether the financial statements present fairly, in all material aspects, the Project's operations. The audit covered the Project's Combined Delivery Report, which includes expenses for the period from 1 January to 31 December 2017 and the accompanying Funds Utilization statement<sup>1</sup> as of 31 December 2017 as well as Statement of Assets as of 31 December 2017. The audit did not cover the Statement of Cash Position as no separate bank account was established and maintained for the Project.

The audit was conducted under the general supervision of OAI in conformance with the *International Standards for the Professional Practice of Internal Auditing*.

# **Audit results**

Based on the audit reports submitted by the audit firm, the results are summarized in the table below:

	Project	Expenses	Project	Assets
Output no.	Amount (in \$ '000)	Opinion	Amount (in \$′000)	Opinion
94965	4,019	Unmodified*	17	Unmodified*
98935	6,257	Unmodified*	0	Not Applicable

\*Unmodified = unqualified or clean opinion.

The audit did not result in any recommendations.

Implementation status of previous OAI audit recommendations: Report No. 1793, 14 August 2017.

Total recommendations: 1 Implemented: 1

<sup>&</sup>lt;sup>1</sup> The Funds Utilization statement includes the balance, as at a given date, of five items: (a) outstanding advances received by the project; (b) undepreciated fixed assets used at the project level; (c) inventory held at the project level; (d) prepayments made by the project; and (e) outstanding commitments held at the project level.



# Management comments and action plan

Comments and/or additional information provided have been incorporated into the report, where appropriate.

Helge S. Osttveiten Director Office of Audit and Investigations



# United Nations Development Programme (UNDP)

Report of the Independent Auditor on the United Nations Development Program (UNDP) Directly Implemented (DIM) Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 94965 "Solid Waste Management" - Jordan -For the year ended 31 December 2017

> KPMG SA Geneva, 20 July 2018 Ref. PHP/HMW/zeg



United Nations Development Programme (UNDP) Report of the Independent Auditor on the United Nations Development Programme (UNDP) Directly Implemented (DIM) Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 94965 "Solid Waste Management" - Jordan -For the year ended 31 December 2017

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# **Executive Summary**

KPMG Geneva conducted the financial audit of UNDP Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 94965 "Solid Waste Management" (the project) for the period from 1 January to 31 December 2017. The audit was undertaken on behalf of the Office of Audit and Investigations (OAI) United Nations Development Programme (UNDP).

We have issued audit opinions as summarized in the table below and as detailed in the next section:

Financial Position	Unmodified
Statement of Fixed Assets	Unmodified
Statement of Cash Position	Not Applicable

There was one audit recommendation raised from prior period (report no. 1793, released by OAI on 14 Aug 2017) which was implemented in the period audited. For the current period, there were no reportable findings with a medium or high priority rating consequently we do not issue a management letter

KPMG SA

Pierre-Henri Pingeon Partner Henri Mwaniki Senior Manager

Geneva, 20 July 2018



United Nations Development Programme (UNDP) Report of the Independent Auditor on the United Nations Development Programme (UNDP) Directly Implemented (DIM) Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 94965 "Solid Waste Management" - Jordan -For the year ended 31 December 2017

# Audit Objectives and Scope

The objective of the financial audit was to express an opinion on the project financial position which includes:

- Expressing an opinion on whether the financial expenses incurred by the project between 1 January and 31 December 2017 as well as the Fund Utilization statement, the accounts receivable and the accounts payable as at 31 December 2017 are fairly presented in accordance with UNDP accounting policies and that the expenses incurred were: (i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UNDP; and (iv) supported by properly approved vouchers and other supporting documents. The Combined Delivery Report (CDR) and the accompanying Funds Utilization statement are the mandatory and official Statements. Other forms of Statements of expenses that may be prepared by a project office are not accepted. The CDR and the Funds Utilization statement should be duly signed by authorized representatives of both the audit firm and the UNDP country office.
- Expressing an opinion on whether the Statement of Fixed Assets, at Net Book Value, presents fairly the balance of assets of the UNDP project as at 31 December 2017. This Statement must include all assets available as at 31 December 2017 and not only those purchased in a given period. The opinion is rendered on the Net Book value balance of the Assets. Where a DIM project does not have any assets or equipment, it will not be necessary to express such an opinion.

Expressing an opinion on whether the Statement of Cash held by the project presents fairly the cash and bank balance of the project as at 31 December 2017. Disbursements made against a DIM project are usually financed from regular country office bank accounts. Exceptionally, a dedicated account may be opened and used solely for the cash transactions of a DIM project, e.g. if the project is in a remote location. The audit firm is required to express an opinion on the Statement of Cash only where a dedicated bank account for the DIM project has been established. In cases where the cash transactions of the audited DIM project are made through the country office bank accounts this type of opinion is not required.

• As maybe applicable, provide the progress made in implementing the recommendations raised in previous year audit report.

The Financial Audit was conducted in accordance with the International Standards of Auditing (ISA), the 700 series

The scope of the audit relates only to transactions concluded and recorded against the UNDP DIM project, between 1 January and 31 December 2017. The scope of the audit did not include:

- Activities and expenses incurred or undertaken at the level of "responsible parties", or other UN agencies, unless the inclusion of these expenses is specifically required in the request for proposal; and
- Expenses processed and approved in locations outside the country such as UNDP Regional Offices and UNDP Headquarters and where the supporting documentation is not retained at the level of the UNDP country office.



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**Independent Auditors' Report** Financial Position

To: The Director of the Office of Audit and Investigations (OAI) United Nations Development Programme (UNDP)

We have audited the financial position of the UNDP Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 94965 "Solid Waste Management" for the period from 1 January to 31 December 2017 which includes: (a) the accompanying Combined Delivery Report (CDR); (b) the Funds Utilization Statement ("The Statement"); and (c) the project related accounts receivable and accounts payable.

# **Unmodified Opinion**

In our opinion, the attached CDR and the Funds Utilization statement presents fairly, in all material respects, the expenses of USD 4,018,859.99 directly incurred by the UNDP Country Office in Jordan and charged to the project for the period from 1 January to 31 December 2017 in accordance with UNDP accounting policies and were: (i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UNDP; and (iv) supported by properly approved vouchers and other supporting documents.

# **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those provisions and standards are further described in the auditor's responsibilities for the audit of the CDR and Funds Utilisation section of our report. We are independent of UNDP in accordance with the International Ethics Standards Board of Accountants' Code of Ethics for Professional Accountants (IESBA Code), and we have fulfilled our other ethical responsibilities in accordance with this code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion

# Management responsibilities

Management is responsible for the preparation of the CDR and the Funds Utilization statement of the project, and for such internal control as management determines is necessary to enable the preparation of a CDR and Funds Utilisation statement that are free from material misstatement, whether due to fraud or error.

# Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the CDR and the Funds Utilisation statement are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists.



United Nations Development Programme (UNDP) Report of the Independent Auditor on the United Nations Development Programme (UNDP) Directly Implemented (DIM) Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 94965 "Solid Waste Management" - Jordan -For the year ended 31 December 2017

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these documents.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the CDR and Funds Utilisation statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG SA

Pierre-Henri Pingeon Partner Henri Mwaniki Senior Manager

Geneva, 20 July 2018



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**Independent Auditors' Report** 

Statement of Fixed Assets

To: The Director of the Office of Audit and Investigations (OAI), United Nations Development Programme (UNDP)

We have audited the accompanying statement of fixed assets of the UNDP Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 94965 "Solid Waste Management" as at 31 December 2017.

# **Unmodified Opinion**

In our opinion, the accompanying statement of fixed assets presents fairly, in all material respects, the assets status of the UNDP Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 94965 "Solid Waste Management" amounting to USD 17,248.29 as at 31 December 2017 in accordance with UNDP accounting policies.

# **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those provisions and standards are further described in the auditor's responsibilities for the audit of the statement of fixed assets. We are independent of UNDP in accordance with the International Ethics Standards Board of Accountants' Code of Ethics for Professional Accountants (IESBA Code), and we have fulfilled our other ethical responsibilities in accordance with this code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

# Management responsibilities

Management is responsible for the preparation of the statement of fixed assets of the project, and for such internal control as management determines is necessary to enable the preparation of a statement of fixed assets that is free from material misstatement, whether due to fraud or error.

# Auditor's responsibilities for the audit

Our objectives are to obtain reasonable assurance about whether the statement of fixed assets is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these documents.



United Nations Development Programme (UNDP) Report of the Independent Auditor on the United Nations Development Programme (UNDP) Directly Implemented (DIM) Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 94965 "Solid Waste Management" - Jordan -For the year ended 31 December 2017

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the statement of fixed assets, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG SA

Pierre-Henri Pingeon Partner Henri Mwaniki Senior Manager

Geneva, 20 July 2018

# Annexes:

Annex 1: Combined Delivery Report and Funds Utilization Statement - output 00094965



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# Selection Criteria :

Business Unit : JOR10 Period : Jan-Dec (2017) Selected Project Id : ALL Selected Fund Code : ALL Selected Dept. IDs : ALL Selected Outputs : 00094965

Project Id : 00072487 Mitigating the impact of the	S		Jan-Dec (2017)	
Output # : 00094965 Solid Waste Management		Impl. Partner : Location :	99999 UNDP	
	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
Activity : ()				
Fund: 30000 (PROGRAMME COST SHARING)				
75105 - Facilities & Admin - Implement 77630 - Dep Exp Owned - ITC 77660 - Dep Exp Owned -Vehicle	0.00 0.00 0.00	164.76 353.11 1,706.69	0.00 0.00 0.00	164.76 353.11 1,706.69
Te for Fund 30000	0.00	2,224.56	0.00	2,224.56
Total for Activity	0.00	2,224.56	0.00	2,224.56
Activity : ACTIVITY 1 (Project Management	nt)			
Fund: 30000 (PROGRAMME COST SHARING)				
61305 - Salaries - IP Staff 61310 - Post Adjustment - IP Staff 62305 - Dependency Allowances-IP Staff 62310 - Contrib to Jt Staff Pens Fd-IP 62315 - Contrib to medical, social in 62320 - Mobility, Hardship, Non-remova 62340 - Annual Leave Expense - IP 63330 - Ed Grt Incl Trvl&Allow-IP Stf 63350 - Reimb of Income Tax-IP Staff 63535 - Home Leave Trvl & Allow-IP Stf 63535 - Contribution to EOS Benefits 63535 - Contribution to Security 63540 - Contribution to Security 63555 - Contribution to UN JFA 63555 - Contribution to UN JFA 63560 - Contributions to AAIP 63555 - Contributions to APpendix D 64310 - Separations - IP Staff 65115 - Contributions to ASHI Reserve 65135 - Payroll Mgt Cost Recovery ATLA 71205 - Intl Consult Security Charge 71305 - Local Consult-Seturity 71405 - Service Contracts-Individuals 71410 - MAIP Premium SC 71415 - Contribution to Security SC 71605 - Travel Tickets-International 71615 - Daily Subsistence Allow-Intl	0.00 0.00	54,971.24 20,764.33 3,905.40 16,642.63 190.84 1,816.68 - 5,032.08 21,274.14 2,312.51 9,144.50 2,679.29 3,036.57 571.61 1,071.73 178.60 2,322.10 178.60 2,322.10 178.60 1,000.29 59,724.58 6,930.56 515.04 4,400.00 187.00 143,480.38 5,631.50 198,671.97 434.39 7,380.52 1,735.00 26,528.81	0.00 0.00	$\begin{array}{c} 54,971.24\\ 20,764.33\\ 3,905.40\\ 16,642.63\\ 190.84\\ 1,816.68\\ -5,032.08\\ 21,274.14\\ 2,312.51\\ 9,144.50\\ 2,679.29\\ 3,036.57\\ 571.61\\ 1,071.73\\ 178.60\\ 2,322.10\\ 178.60\\ 2,322.10\\ 178.60\\ 1,000.29\\ 59,724.58\\ 6,930.56\\ 515.04\\ 4,400.00\\ 187.00\\ 143,480.38\\ 5,631.50\\ 198,671.97\\ 434.39\\ 7,380.52\\ 1,735.00\\ 26,528.81\\ \end{array}$



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roject Id: 00072487 Mitigating the impact of the	Period :	Jan-Dec (2017)		
utput # : 00094965 Solid Waste Management		Impl. Partner :	99999 UNDP	
		Location :		
	Govt Exp	UNDP Exp	UN Agencies Exp	Total Ex
71620 - Daily Subsistence Allow-Local	0.00	2,666.10	0.00	2,666.10
71635 - Travel - Other	0.00	19,080.11	0.00	19,080.11
72120 - Svc Co-Trade and Business Serv	0.00	16,509.97	0.00	16,509.97
72220 - Furniture	0.00	716.90	0.00	716.90
72305 - Agri & Forestry Products	0.00	35.31	0.00	35.31
72311 - Fuel, petroleum and other oils	0.00	5,293.32	0.00	5,293.32
72330 - Medical Products	0.00	49.58	0.00	49.58
72350 - Medical Kits	0.00	1,038.03	0.00	1,038.03
72399 - Other Materials and Goods	0.00	4,592.93	0.00	4,592.93
72425 - Mobile Telephone Charges	0.00	498.01	0.00	498.01
72505 - Stationery & other Office Supp	0.00	2,208.76	0.00	2,208.76
72715 - Hospitality Catering	0.00	201.63	0.00	201.63
73110 - Custodial & Cleaning Services	0.00	8,780.96	0.00	8,780.96
73120 - Utilities	0.00	0.00	0.00	0.00
73305 - Maint & Licensing of Hardware	0.00	98.87	0.00	98.87
74105 - Management and Reporting Srvs	0.00	19,353.83	0.00	19,353.83
74205 - Audio Visual Productions	0.00	7,802.82	0.00	7,802.82
74210 - Printing and Publications	0.00	23,152.89	0.00	23,152.89 2,867.23
74225 - Other Media Costs	0.00	2,867.23	0.00 0.00	2,007.23
74505 - Insurance	0.00	847.46	0.00	2.464.67
74525 - Sundry	0.00	2,464.67	0.00	57,974.02
75105 - Facilities & Admin - Implement	0.00	57,974.02	0.00	8.161.01
75705 - Learning costs	0.00 0.00	8,161.01 5,605.94	0.00	5.605.94
75709 - Learning - training of counter	0.00	2.61	0.00	2.61
76125 - Realized Loss 76135 - Realized Gain	0.00	- 0.01	0.00	- 0.01
tal for Fund 30000	0.00	782,651.68	0.00	782,651.68
otal for Activity ACTIVITY 1	0.00	782,651.68	0.00	782,651.68
	0.00	. 02,001.00		
ctivity: ACTIVITY 2 (Infrastructure of AI	Ekeader)			
und: 30000 (PROGRAMME COST SHARING)				
71305 - Local ConsultSht Term-Tech	0.00	4,884.18	0.00	4,884.11
71360 - Local Consult-Security	0.00	207.58	0.00	207.5
72105 - Svc Co-Construction & Engineer	0.00	2,666,125.05	0.00	2,666,125.0
75105 - Facilities & Admin - Implement	0.00	213,972.71	0.00	213,972.7
75709 - Learning - training of counter	0.00	3,442.09	0.00	3,442.0
otal for Fund 30000	0.00	2,888,631.61	0.00	2,888,631.6
otal for Activity ACTIVITY 2	0.00	2,888,631.61	0.00	2,888,631.6
ctivity: ACTIVITY 3 (Transfer Stations&	SW collectio)			
und: 30000 (PROGRAMME COST SHARING)				

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Project Id: 00072487 Mitigating the impact of the	S		Jan-Dec (2017)	
Output #: 00094965 Solid Waste Management		Impl. Partner :	99999 UNDP	
		Location :		
	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
71360 - Local Consult-Security	0.00	186.10	0.00	186.10
72105 - Svc Co-Construction & Engineer	0.00	3,495.47	0.00	3,495.47
72115 - Svc Co-Natural Resources & Env	0.00	- 3,495.47	0.00	- 3,495.47
74525 - Sundry	0.00	1,382.77	0.00 0.00	1,382.77 475.79
75105 - Facilities & Admin - Implement 76135 - Realized Gain	0.00 0.00	475.79 - 0.01	0.00	- 0.01
• • • • • • • • • • • • • • • • • • • •				
Total for Fund 30000	0.00	6,423.19	0.00	6,423.19
Total for Activity ACTIVITY 3	0.00	6,423.19	0.00	6,423.19
Activity : ACTIVITY 4 (Local Communities	s Livelihoods)			
F: 30000 (PROGRAMME COST SHARING)				
71305 - Local ConsultSht Term-Tech	0.00	8,220,34	0.00	8,220.34
71360 - Local Consult-Security	0.00	349.37	0.00	349.37
72105 - Svc Co-Construction & Engineer	0.00	106,595.08	0.00	106,595.08
75105 - Facilities & Admin - Implement	0.00	9,213.19	0.00	9,213.19
Total for Fund 30000	0.00	124,377.98	0.00	124,377.98
Total for Activity ACTIVITY 4	0.00	124,377.98	0.00	124,377.98
Activity : ACTIVITY 5 (Staff Capacity Buil	ding)			
Fund: 30000 (PROGRAMME COST SHARING)				
71605 - Travel Tickets-International	0.00	946.33	0.00	946.33
75105 - Facilities & Admin - Implement	0.00	75.71	0.00	75.71
Total for Fund 30000	0.00	1,022.04	0.00	1,022.04
Total for Activity ACTIVITY 5	0.00	1,022.04	0.00	1,022.04
Activity : ACTIVITY 6 (Enhancing Transp	arency in Publ)			
Fund: 30000 (PROGRAMME COST SHARING)				
71305 - Local ConsultSht Term-Tech	0.00	14,900.00	0.00	14,900.00
71360 - Local Consult-Security	0.00	886.55	0.00	886.55
71605 - Travel Tickets-International	0.00	669.01	0.00	669.01
71615 - Daily Subsistence Allow-Intl	0.00	2,062.14	0.00	2,062.14
72815 - Inform Technology Supplies	0.00	49,435.03	0.00	49,435.03
74210 - Printing and Publications	0.00	77.46 5,575.15	0.00 0.00	77.46 5.575.15
75105 - Facilities & Admin - Implement 75711 - TrnWrkshp&Conf - Stipends	0.00 0.00	5,575.15 1,659.30	0.00	1,659.30
roriti - miwikanpoonii- olipelius	0.00	1,000.00	0.00	.,300.00

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Project Id : 00072487 Mitigating the impact of the S Output # : 00094965 Solid Waste Management	3	Period : Impl. Partner : Location :	Jan-Dec (2017) 99999 UNDP	
	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
Total for Fund 30000	0.00	75,264.64	0.00	75,264.64
Total for Activity ACTIVITY 6	0.00	75,264.64	0.00	75,264.64
Activity : ACTIVITY 7 (Composting)				
Fund: 30000 (PROGRAMME COST SHARING)				
71305 - Local ConsultSht Term-Tech 71360 - Local Consult-Security 72105 - Svc Co-Construction & Engineer 72210 - Machinery and Equipment 72215 - Transporation Equipment 72200 - Furniture 72350 - Medical Kits 72399 - Other Materials and Goods 72405 - Acquisition of Communic Equip 72410 - Acquisition of Audio Visual Eq 72505 - Stationery & other Office Supp 72715 - Hospitality Catering 72810 - Acquis of Computer Software 72815 - Inform Technology Supplies 73406 - Maintenance of Equipment 75105 - Facilities & Admin - Implement 76125 - Realized Loss	0.00 0.00	$\begin{array}{c} 10,999.00\\ 467.46\\ 34,463.15\\ 31,323.09\\ 20,833.33\\ 4,447.18\\ 462.57\\ 812.15\\ 939.27\\ 805.08\\ 4,560.59\\ 22.60\\ 388.42\\ 254.24\\ 17,244.34\\ 10,241.82\\ 0.00\\ \end{array}$	$\begin{array}{c} 0.00\\$	$\begin{array}{c} 10,999.00\\ 467.46\\ 34,463.15\\ 31,323.09\\ 20,833.33\\ 4,447.18\\ 462.57\\ 812.15\\ 939.27\\ 805.08\\ 4,560.59\\ 22.60\\ 388.42\\ 254.24\\ 17,244.34\\ 10,241.82\\ 0.00\\ \end{array}$
Total for Fund 30000	0.00	138,264.29	0.00	138,264.29
Total for Activity ACTIVITY 7	0.00	138,264.29	0.00	138,264.29
Total for Output: 00094965	0.00	4,018,859.99	0.00	4,018,859.99
Prr'nct Total :	0.00	4,018,859.99	0.00	4,018,859.99

ct Iotal :

Nedal Q Specialist Programme 2018 N Date : Signed By : Majida AiAssaf 701 Date : Signed By : UNITED NATIONS G ENTPROG INITIALED FOR IDENTIFICATION X PURPOSES ONLY Pierre-Henri Pingeon, Partner Henri Mwaniki, Senior Manager KPMG SA, Geneva KPMG SA, Geneva 12 0 Wra 20 July 2018 20 July 2018 ESIDENT



UN Development Programme Report ID: unglcdrb

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#### Selection Criteria :

Business Unit : JOR10 Period : Jok10 Period : Jan-Dec (2017) Selected Project Id : ALL Selected Fund Code : ALL Selected Dept. IDs : ALL Selected Outputs : 00094965

Project Id : ALL		Period :	Jan-Dec (2017)	
Output #: ALL		Impl. Partner : Location :		
	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
45201 - Jordan - Central 45204 - Jordan - Dem. Governance 45208 - Jordan - Poverty Reduction	0.00 0.00 0.00	540.00 23,486.27 3,994,833.72	0.00 0.00 0.00	540.00 23,486.27 3,994,833.72

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Funds Utilization	
Selection Criteria :	
Business Unit : JOR10 Period : Jan-Dec (2017) Belected Project Id : ALL Belected Fund Code : ALL Belected Dept. IDs : ALL Belected Outputs : 00094965	
Project/Award: 00072487 Mitigating the impact of the S	Period : As Of Dec31,2017
Output # 00094965 Impl. Partner :99999 UNDP	UNDP AMOUNT
Outstanding NEX advances	0.00
Undepreciated Fixed Assets	17,248.29
Unamortized Intangible Assets	0.00
ventory	0.00
Prepayments	0.00
Commitments	24,717.51

( and

Annex 2: Statement of Fixed Assets

#### Assets management in service report as of 31 Dec.2017

Project ID: 72487

#	Output	Assets ID	Profile ID	Description	TAG Number	Serial Number	Model	Location	Acquisition Date	Currency	Cost	Depreciation	Book value	Quantity	Donor	Fund Code
1	94965	488	ITC5	Xerox Color WorkCentre7120	488	3325321112		JOR3.L.6	10/10/2013	USD	3,531.07	1,500.72	2030.35	1	12113	30000
2	94965	533	MTRV5	Mitsubishi Pickup L200GL 4	533	MMBJNKB40FD007244		JORMAIN000	12/10/2014	USD	20,480.23	5,262.29	15,217.94	1	12113	30000
TO		555	WIIKVJ	Mitoubian Herap Leorol I	1					USD	24,011.3		17,248.29			

Prepared by : Fatima Abu Snaineh ; Procurement Associate

Reviewed by : Yana Hamtini- Finance Associate

Approved by : Hiba Sabanekh; Operations Manager

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H.J.cback

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Pierre-Henri Pingeon, Partner KPMG SA, Geneva 20 July 2018

(CF)

Henri Mwaniki, Senior Manager KPMG SA, Geneva 20 July 2018





Jan 2018



# United Nations Development Programme (UNDP)

Report of the Independent Auditor on the United Nations Development Program (UNDP) Directly Implemented (DIM) Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 98935 "CVE and Skills Exchange" - Jordan -For the year ended 31 December 2017

> KPMG SA Geneva, 20 July 2018 Ref. PHP/HMW/zeg



United Nations Development Programme (UNDP) Report of the Independent Auditor on the United Nations Development Programme (UNDP) Directly Implemented (DIM) Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 98935 "CVE and Skills Exchange" - Jordan -For the year ended 31 December 2017

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KPMG SA Audit Western Switzerland 111 Rue de Lyon CH-1203 Geneva

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# **Executive Summary**

KPMG Geneva conducted the financial audit of UNDP Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 98935 "CVE and Skills Exchange" (the project) for the period from 1 January to 31 December 2017. The audit was undertaken on behalf of the Office of Audit and Investigations (OAI) United Nations Development Programme (UNDP).

We have issued audit opinions as summarized in the table below and as detailed in the next section:

Financial Position	Unmodified
Statement of Fixed Assets	Not applicable
Statement of Cash Position	Not Applicable

There was one audit recommendation raised from prior period (report no. 1793, released by OAI on 14 Aug 2017) which was implemented in the period audited. For the current period, there were no reportable findings with a medium or high priority rating consequently we do not issue a management letter.

KPMG SA

Pierre-Henri Pingeon Partner

Henri Mwaniki Senior Manager

Geneva, 20 July 2018



United Nations Development Programme (UNDP) Report of the Independent Auditor on the United Nations Development Programme (UNDP) Directly Implemented (DIM) Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 98935 "CVE and Skills Exchange" - Jordan -For the year ended 31 December 2017

# Audit Objectives and Scope

The objective of the financial audit was to express an opinion on the project financial position which includes:

- Expressing an opinion on whether the financial expenses incurred by the project between 1 January and 31 December 2017 as well as the Fund Utilization statement, the accounts receivable and the accounts payable as at 31 December 2017 are fairly presented in accordance with UNDP accounting policies and that the expenses incurred were: (i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UNDP; and (iv) supported by properly approved vouchers and other supporting documents. The Combined Delivery Report (CDR) and the accompanying Funds Utilization statement are the mandatory and official Statements. Other forms of Statements of expenses that may be prepared by a project office are not accepted. The CDR and the Funds Utilization statement should be duly signed by authorized representatives of both the audit firm and the UNDP country office.
- Expressing an opinion on whether the Statement of Fixed Assets, at Net Book Value, presents fairly the balance of assets of the UNDP project as at 31 December 2017. This Statement must include all assets available as at 31 December 2017 and not only those purchased in a given period. The opinion is rendered on the Net Book value balance of the Assets. Where a DIM project does not have any assets or equipment, it will not be necessary to express such an opinion.

Expressing an opinion on whether the Statement of Cash held by the project presents fairly the cash and bank balance of the project as at 31 December 2017. Disbursements made against a DIM project are usually financed from regular country office bank accounts. Exceptionally, a dedicated account may be opened and used solely for the cash transactions of a DIM project, e.g. if the project is in a remote location. The audit firm is required to express an opinion on the Statement of Cash only where a dedicated bank account for the DIM project has been established. In cases where the cash transactions of the audited DIM project are made through the country office bank accounts this type of opinion is not required.

• As maybe applicable, provide the progress made in implementing the recommendations raised in previous year audit report.

The Financial Audit was conducted in accordance with the International Standards of Auditing (ISA), the 700 series

The scope of the audit relates only to transactions concluded and recorded against the UNDP DIM project, between 1 January and 31 December 2017. The scope of the audit did not include:

- Activities and expenses incurred or undertaken at the level of "responsible parties", or other UN agencies, unless the inclusion of these expenses is specifically required in the request for proposal; and
- Expenses processed and approved in locations outside the country such as UNDP Regional Offices and UNDP Headquarters and where the supporting documentation is not retained at the level of the UNDP country office.



KPMG SA Audit Western Switzerland 111 Rue de Lyon CH-1203 Geneva

P.O. Box 347 CH-1211 Geneva 13 Telephone +41 58 249 25 15 Fax +41 58 249 25 13 www.kpmg.ch

**Independent Auditors' Report** Financial Position

To: The Director of the Office of Audit and Investigations (OAI) United Nations Development Programme (UNDP)

We have audited the financial position of the UNDP Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 98935 "CVE and Skills Exchange" for the period from 1 January to 31 December 2017 which includes: (a) the accompanying Combined Delivery Report (CDR); (b) the Funds Utilization Statement ("The Statement"); and (c) the project related accounts receivable and accounts payable.

# Unmodified Opinion

In our opinion, the attached CDR and the Funds Utilization statement presents fairly, in all material respects, the expenses of USD 6,257,230.26 directly incurred by the UNDP Country Office in Jordan and charged to the project for the period 1 January to 31 December 2017 in accordance with UNDP accounting policies and were: (i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UNDP; and (iv) supported by properly approved vouchers and other supporting documents.

# **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those provisions and standards are further described in the auditor's responsibilities for the audit of the CDR and Funds Utilisation section of our report. We are independent of UNDP in accordance with the International Ethics Standards Board of Accountants' Code of Ethics for Professional Accountants (IESBA Code), and we have fulfilled our other ethical responsibilities in accordance with this code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion

# Management responsibilities

Management is responsible for the preparation of the CDR and the Funds Utilization statement of the project, and for such internal control as management determines is necessary to enable the preparation of a CDR and Funds Utilisation statement that are free from material misstatement, whether due to fraud or error.

# Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the CDR and the Funds Utilisation statement are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists.



United Nations Development Programme (UNDP) Report of the Independent Auditor on the United Nations Development Programme (UNDP) Directly Implemented (DIM) Project No. 72487 "Mitigating The Impact Of The Syrian Refugee Crisis On Jordanian Vulnerable Host Communities" – Output no. 98935 "CVE and Skills Exchange" - Jordan -For the year ended 31 December 2017

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these documents.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the CDR and Funds Utilisation statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG SA

Pierre-Henri Pingeon Partner Henri Mwaniki Senior Manager

Geneva, 20 July 2018

# Annex:

Annex 1: Combined Delivery Report and Funds Utilization Statement - output 00098935

UN DO UN Development Programme Report ID: unglcdrp

# Selection Criteria :

Business Unit: JOR10 Period: Jan-Dec (2017) Selected Project Id: ALL Selected Fund Code: ALL Selected Dept. IDs: ALL Selected Outputs: 00098935

Project Id: 00072487 Mitigating the impact o	of the S	Period :	Jan-Dec (2017)	
Output # : 00098935 PVE and Skills Exchan	ge	Impl. Partner Location :	: 99999 UNDP	
t	Govt Exp		UN Agencies Exp	Total Exp

#### Dept: 45208 (Jordan - Poverty Reduction)

#### Fund: 32045 (JPN-Partnership Devt. Pgm. PCF)

	61305 - Salaries - IP Staff	0.00	50,701.78	0.00	50,701.78
	61310 - Post Adjustment - IP Staff	0.00	16,015.40	0.00	16,015.40
	62305 - Dependency Allowances-IP Staff	0.00	1,952.72	0.00	1,952.72
	62310 - Contrib to Jt Staff Pens Fd-IP	0.00	17,767.47	0.00	17,767.47
$\cap$	62315 - Contrib. to medical, social in	0.00	246.40	0.00	246.40
	62320 - Mobility, Hardship, Non-remova	0.00	5,198.32	0.00	5,198.32
S?	62330 - Rental Supplements - IP Staff	0.00	729.96	0.00	729.96
	62340 - Annual Leave Expense - IP	0.00	3,222.66	0.00	3,222.66
	63330 - Ed Grt Incl Trvl&Allow-IP Stf	0.00	9,972.34	0.00	9,972.34
	63335 - Home Leave TrvI & Allow-IP Stf	0.00	1,046.23	0.00	1,046.23
	63350 - Reimb of Income Tax-IP Staff	0.00	1,774.50	0.00	1,774.50
	63530 - Contribution to EOS Benefits	0.00	2,496.27	0.00	2,496.27
	63535 - Contribution to Security	0.00	3,170.37	0.00	3,170.37
	63540 - Contribution to Training	0.00	532.55	0.00	532.55
	63545 - Contribution to ICT	0.00	998.51	0.00	998.51
	63550 - Contributions to MAIP	0.00	166.42	0.00	166.42
	63555 - Contribution to UN JFA	0.00	2,163.44	0.00	2,163.44
	63560 - Contributions to Appendix D	0.00	166.42	0.00	166.42
	64310 - Separations - IP Staff	0.00	931.93	0.00	931.93
	64397 - Services to projects -CO staff	0.00	262,720.19	0.00	262,720.19
	65115 - Contributions to ASHI Reserve	0.00	6,457.04	0.00	6,457.04
	65135 - Payroll Mgt Cost Recovery ATLA	0.00	515.04	0.00	515.04
	71205 - Intl Consultants-Sht Term-Tech	0.00	75,993.36	0.00	75,993.36
	71211 - Intl Consult Security Charge	0.00	1,578.08	0.00	1,578.08
	71305 - Local ConsultSht Term-Tech	0.00	163,194.91	0.00	163,194.91
	71360 - Local Consult-Security	0.00	7,520.27	0.00	7,520.27
	71405 - Service Contracts-Individuals	0.00	462,372.93	0.00	462,372.93
	71410 - MAIP Premium SC	0.00	989.19	0.00	989.19
	71415 - Contribution to Security SC	0.00	16,808.67	0.00	16,808.67
	71505 - UN Volunteers-Stipend & Allow	0.00	21,801.75	0.00	21,801.75
	71510 - UNV Settling-In-Grant	0.00	4,329.34	0.00	4,329.34
$\sim$	71520 - UNV-Language Allowance	0.00	792.10	0.00	792.10
	71535 - UNV-Medical Insurance	0.00	902.26	0.00	902.26
~	71536 - UNVs - Medical Evacuation	0.00	148.31	0.00	148.31
	71540 - UNV-Global Charges	0.00	1,126.21	0.00	1,126.21
	71541 - UNVs-Contribution to security	0.00	871.74	0.00	871.74
	71545 - UNV-Home Leave Travel & Allowa	0.00	22.93	0.00	22.93
	71550 - UNV-Resettlement Allowance	0.00	1,742,98	0.00	1,742.98
	71560 - UNV-Intl Appoint/Sep incl Trvl	0.00	1.800.00	0.00	1,800.00
	71590 - UNV Development Effectiveness	0.00	4,947.97	0.00	4,947.97
	71605 - Travel Tickets-International	0.00	3,571.16	0.00	3,571.16
	71610 - Travel Tickets-Local	0.00	730.60	0.00	730.60
	71615 - Daily Subsistence Allow-Intl	0.00	32,432.43	0.00	32,432.43
	71620 - Daily Subsistence Allow-Local	0.00	17,039.78	0.00	17,039.78
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#### Combined Delivery Report By Project

**UN Development Programme** DP Report ID: unglcdrp

Page 2 of 4

roject Id: 00072487 Mitigating the impact of the	S	Period :	Jan-Dec (2017)	
utput #: 00098935 PVE and Skills Exchange		Impl. Partner : Location :	99999 UNDP	
	Govt Exp	UNDP Exp	UN Agencies Exp	Total Ex
71635 - Travel - Other	0.00	63,653.40	0.00	63,653.40
72105 - Svc Co-Construction & Engineer	0.00	2,816,123.42	0.00	2,816,123.42
72120 - Svc Co-Trade and Business Serv	0.00	82,642.26	0.00	82,642.20
72210 - Machinery and Equipment	0.00	13,951.16	0.00	13,951.1
72220 - Furniture	0.00	37,789.54	0.00	37,789.5
72305 - Agri & Forestry Products	0.00	152.10	0.00	152.1
72311 - Fuel, petroleum and other oils	0.00	12,714.97	0.00 0.00	12,714.9 36,126.8
72399 - Other Materials and Goods	0.00	36,126.89	0.00	2,848.4
72401 - Prefab structure/other buildin	0.00	2,848.48	0.00	1,553.6
72405 - Acquisition of Communic Equip	0.00	1,553.67 696.61	0.00	696.6
72420 - Land Telephone Charges 72425 - Mobile Telephone Charges	0.00	10,163.18	0.00	10.163.1
72440 - Connectivity Charges	0.00	1,008.88	0.00	1,008.8
72505 - Stationery & other Office Supp	0.00	6,634.55	0.00	6,634.5
72605 - Grants to Instit & other Benef	0.00	943,472.01	0.00	943,472.0
72715 - Hospitality Catering	0.00	2,695.23	0.00	2,695.2
73110 - Custodial & Cleaning Services	0.00	2,648.24	0.00	2,648.2
73120 - Utilities	0.00	17,937.62	0.00	17,937.0
73410 - Maint, Oper of Transport Equip	0.00	494.35	0.00	494.3
73420 - Leased Vehicles	0.00	838.04	0.00	838.0
74105 - Management and Reporting Srvs	0.00	50,290.91	0.00	50,290.9
74110 - Audit Fees	0.00	39,587.00	0.00	39,587.0
74210 - Printing and Publications	0.00	1,227.18	0.00	1,227.
74225 - Other Media Costs	0.00	3,559.32	0.00	3,559.3
74505 - Insurance	0.00	1,440.67	0.00	1,440.0
74510 - Bank Charges	0.00	50.00	0.00	50.0
74525 - Sundry	0.00	2.608.82	0.00	2,608.
75105 - Facilities & Admin - Implement	0.00	463,453.60	0.00	463,453.
75705 - Learning costs	0.00	8,401.13	0.00	8,401.
75709 - Learning - training of counter	0.00	488,239.85	0.00	488,239.
75711 - TrnWrkshp&Conf - Stipends	0.00	- 67,796.61	0.00	- 67,796.
76125 - Realized Loss	0.00	607.71	0.00	607.
76135 - Realized Gain	0.00	- 1.01	0.00	- 1.
77630 - Dep Exp Owned - ITC	0.00	526.16	0.00	526.
77660 - Dep Exp Owned -Vehicle	0.00	1,228.00	0.00	1,228.
otal for Fund 32045	0.00	6,257,230.26	0.00	6,257,230.
otal for Dept: 45208	0.00	6,257,230.26	0.00	6,257,230.
o or Output : 00098935	0.00	6,257,230.26	0.00	6,257,230.

Project Total :

0.00

6,257,230.26

KPMG SA, Geneva

20 July 2018



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6,257,230.26

0.00

Henri Mwaniki, Senior Manager KPMG SA, Geneva 20 July 2018

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#### Combined Delivery Report By Project

UN Development Programme Report ID: unglcdrp

# Selection Criteria :

Business Unit: JOR10 Period: Jan-Dec (2017) Selected Project Id: ALL Selected Fund Code: ALL Selected Dept. IDs: ALL Selected Outputs: 00098935

Project Id: ALL	na linterargadi	Period :	Jan-Dec (2017)	y da la social de la servició de las
Output # : ALL		Impl. Partner Location :		
	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
45208 - Jordan - Poverty Reduction	0.00	6,257,230.26	0.00	6,257,230.26

Page 3 of 4



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# Combined Delivery Report By Project

### UN DPU UN Development Programme Report ID: unglcdrp

Page 4 of 4

lection Criteria :	
Isiness Unit : JOR10	
riod : Jan-Dec (2017) lected Project Id : ALL	
elected Fund Code : ALL	
elected Dept. IDs: ALL	
elected Outputs : 00098935	
Project/Award: 00072487 Mitigating the impact of the S	Period : As at Dec 31, 201
있는 것 같은 것 같	1997년 1월 19일 - 19일 - 19일 - 19일 - 19g - 19g - 19 - 19일 - 19g - 1
한 것은 것을 알려요. 것은 것은 것은 것은 것은 것은 것은 것이 것은 것을 것을 것 같은 것을 것 같은 것을 가지 않는 것이 있다. 것은 것은 것은 것을 것 같이 있다. 것은 것은 것은 것은 것은 같은 것은	전화물의 관련을 하는 것 이 가 것 같은 것은 것을 것을 것을 것을 것 같다.
Output # 00098935 Impl. Partner :99999 UNDP	UNDP AMOUNT
	날 사람은 것은 것 같은 것 같은 것 것 것 같은 것 같은 것 같은 것 같은
	0.00
Outstanding NEX advances	0.00
Outstanding NEX advances Undepreciated Fixed Assets	0.00 0.00
Undepreciated Fixed Assets	0.00
Undepreciated Fixed Assets	0.00
Undepreciated Fixed Assets Unamortized Intangible Assets	0.00

- For