## UNITED NATIONS DEVELOPMENT PROGRAMME Office of Audit and Investigations



**AUDIT** 

**OF** 

**UNDP UKRAINE** 

CBA PROJECT - PHASE III, KNOWLEDGE MANAGEMENT (Directly Implemented Project No. 83522, Output No. 91960)

Report No. 1939

Issue Date: 30 July 2018



# Report on the Audit of UNDP Ukraine CBA Project - Phase III, Knowledge Management (Project No. 83522, Output No. 91960) Executive Summary

The UNDP Office of Audit and Investigations (OAI), through Moore Stephens LLP (the audit firm), from 14 to 19 May 2018, conducted an audit of CBA Project - Phase III, Knowledge Management (Project No. 83522, Output No. 91960) (the Project), which is directly implemented and managed by the UNDP Country Office in Ukraine (the Office). The last audit of the Project was conducted by OAI, through Moore Stephens LLP in 2017 and covered project expenses from 1 January to 31 December 2016.

The audit firm conducted a financial audit to express an opinion on whether the financial statements present fairly, in all material aspects, the Project's operations. The audit covered the Project's Combined Delivery Report, which includes expenses for the period from 1 January to 31 December 2017 and the accompanying Funds Utilization statement<sup>1</sup> as of 31 December 2017 as well as Statement of Assets as of 31 December 2017. The audit did not cover the Statement of Cash Position as no separate bank account was established and maintained for the Project.

The audit was conducted under the general supervision of OAI in conformance with the *International Standards* for the Professional Practice of Internal Auditing.

#### **Audit results**

Based on the audit report submitted by the audit firm, the results are summarized in the table below:

Project Ex	kpenses*	Project Assets				
Amount Opinion (in \$ '000)		Amount (in \$'000)	Opinion			
3,412	Unmodified**	290	Unmodified			

<sup>\*</sup>Expenses recorded in the Combined Delivery Report were \$3,424,135. Excluded from the audit scope were expenses processed and approved by other UNDP offices outside of the country (\$12,508).

The audit did not result in any recommendations.

The previous audit (Report No. 1789, issued on 4 August 2017) did not result in any recommendations.

<sup>\*\*</sup>Unmodified = unqualified or clean opinion

<sup>&</sup>lt;sup>1</sup> The Funds Utilization statement includes the balance, as at a given date, of five items: (a) outstanding advances received by the project; (b) undepreciated fixed assets used at the project level; (c) inventory held at the project level; (d) prepayments made by the project; and (e) outstanding commitments held at the project level.

### **United Nations Development Programme Office of Audit and Investigations**



#### Management comments and action plan

Comments and/or additional information provided have been incorporated into the report, where appropriate.

Helge S. Osttveiten Director Office of Audit and Investigations

# MOORE STEPHENS **UNITED NATIONS DEVELOPMENT** (UNDP) **AUDIT REPORT** FINAL FINANCIAL AUDIT OF THE UNDP DIRECTLY **IMPLEMENTED (DIM) PROJECT** CBA Project - Phase III **Output name: Knowledge Management UNDP Country Office: Ukraine Atlas Project ID:** 83522 **Atlas Output ID:** 91960 **Auditor: Moore Stephens LLP** Period subject to audit: 1 January to 31 December 2017

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#### **EXECUTIVE SUMMARY**

Moore Stephens LLP conducted the financial audit of 'CBA Project Phase III' (Project ID 83522 - Output ID 91960 "Knowledge Management" ('the project')), directly implemented by UNDP Ukraine ('the Office') for the year ended 31 December 2017. The audit was undertaken on behalf of UNDP, Office of Audit and Investigations (OAI).

We have issued audit opinions as summarised in the table below and as detailed in the next section:

Project Financial Position Unmodified

Statement of Fixed Assets Unmodified

Statement of Cash Position Not applicable

As a result of our audit, we have not raised any audit findings.

The UNDP project ID 83522 'CBA Project Phase III' - output ID 91960 'Knowledge Management' was audited in the prior year. The previous year's audit report No. 1789 issued on 4 August 2017 for output ID 91960 for the period from 1 January to 31 December 2016 did not result in any recommendations.

Mark Henderson Partner

Moore Stephens LLP 150 Aldersgate Street London EC1A 4AB

26 July 2018

MOORE STEPHENS

#### THE AUDIT ENGAGEMENT

#### **Audit Objectives and Scope**

The objective of the financial audit was to express an opinion on the DIM project's financial position which includes:

- Expressing an opinion on whether the financial expenses incurred by the project between 1 January and 31 December 2017 in the Combined Delivery Report (CDR), the Funds Utilization statement as at 31 December 2017 and the accounts receivable and accounts payable as at 31 December 2017 are fairly presented in accordance with UNDP accounting policies and that the expenses incurred were: (i) in conformity with the approved project budgets; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UNDP; and (iv) supported by properly approved vouchers and other supporting documents. The Combined Delivery Report (CDR) and the accompanying Funds Utilization statement, are the mandatory and official statements. Other forms of statement of expenses that may be prepared by a project office are not accepted.
- Expressing an opinion on whether the Statement of Fixed Assets, at net book value, presents fairly
  the balance of depreciated assets of the UNDP project as at 31 December 2017. This statement
  must include all assets available as at 31 December 2017 and not only those purchased in a given
  period. Where a DIM project does not have any assets or equipment, it is not necessary to express
  such an opinion.
- Expressing an opinion on whether the Statement of Cash Position held by the project presents fairly the cash and bank balance of the UNDP project as at 31 December 2017. In cases where the cash transactions of the audited DIM project are made through the country office bank accounts, this type of opinion is not required.

The financial audit was conducted in accordance with International Standards of Auditing (ISA), the 700 series.

The scope of the audit relates only to transactions concluded and recorded against the UNDP DIM project between 1 January and 31 December 2017. The scope of the audit did not include:

- · Activities and expenses incurred or undertaken at the level of "responsible parties; and
- Expenses processed and approved in locations outside the country such as UNDP Regional Centres and UNDP Headquarters and where the supporting documentation is not retained at the level of the UNDP country office.

#### Independent Auditor's Report to UNDP – CBA Project Phase III

#### **Project Financial Position**

### To the Director of the Office of Audit and Investigations United Nations Development Programme

We have audited the financial position of the UNDP project ID 83522 'CBA Project Phase III' output ID 91960 'Knowledge Management' for the period from 1 January to 31 December 2017 which includes: (a) the accompanying Combined Delivery Report (CDR); (b) the Funds Utilization statement ("the statement"); and (c) the project -related accounts receivable and accounts payable.

The CDR expenditure totalling \$3,424,135.32 is comprised of expenditure directly incurred by the UNDP Country Office in Ukraine for an amount of \$3,411,627.57 and expenditure incurred by entities other than the Country Office for an amount of \$12,507.75. Our audit only covered the expenditure directly incurred by the UNDP Country Office in Ukraine of \$3,411,627.57.

#### **Unmodified Opinion**

In our opinion, the attached CDR and Funds Utilization statement present fairly, in all material respects, the expenses of \$ 3,411,627.57 incurred by the output 'Knowledge Management' for the period 1 January to 31 December 2017 in accordance with UNDP accounting policies and were: (i) in conformity with the approved budget; (ii) for the approved purposes of the project; (iii) in compliance with the relevant regulations and rules, policies and procedures of UNDP; and (iv) supported by properly approved vouchers and other supporting documents.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing. Our responsibilities under those provisions and standards are further described in the 'Auditor's responsibilities' section of this report.

We are independent of UNDP in accordance with the International Ethics Standards Board of Accountants' Code of Ethics for Professional Accountants. We have fulfilled our other ethical responsibilities in accordance with these requirements, and we have fulfilled our other ethical responsibilities in accordance with this code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Management responsibilities

Management is responsible for the CDR and the Funds Utilization statement of the project and for such internal control as management determines is necessary to enable the preparation of a CDR and Funds Utilization statement that are free from material misstatement, whether due to fraud or error.

#### Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the CDR and the Funds Utilization statement are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these documents.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

 Identify and assess the risks of material misstatement of the CDR and the Funds Utilization statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

• Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Mark Henderson Partner

Moore Stephens LLP 150 Aldersgate Street London EC1A 4AB

26 July 2018

MOORE STEPHENS

#### Independent Auditor's Report to UNDP – CBA Project Phase III

#### Statement of Fixed Assets

## To the Director of the Office of Audit and Investigations United Nations Development Programme

We have audited the accompanying Statement of Fixed Assets of the UNDP project ID 83522 'CBA Project Phase III' output ID 91960 'Knowledge Management' as at 31 December 2017.

#### **Unmodified Opinion**

In our opinion, the attached Statement of Fixed Assets presents fairly, in all material respects, the assets status of the UNDP project 'CBA Project Phase III' amounting to \$ 290,243.68 as at 31 December 2017 in accordance with UNDP accounting policies.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing. Our responsibilities under those provisions and standards are further described in the 'Auditor's responsibilities for the audit of the Statement of Assets' section of this report.

We are independent of UNDP in accordance with the International Ethics Standards Board of Accountants' Code of Ethics for Professional Accountants and we have fulfilled our other ethical responsibilities in accordance with this code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Management responsibilities

Management is responsible for the preparation of the Statement of Fixed Assets of the project, and for such internal control as management determines is necessary to enable the preparation of a Statement of Fixed Assets that is free from material misstatement, whether due to fraud or error.

#### Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the Statement of Fixed Assets is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the Statement of Fixed Assets.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the Statement of Fixed Assets, whether due
  to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
  evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting
  a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may
  involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal
  control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.

Financial audit report of the UNDP DIM project ID 83522 'CBA Project Phase III' output ID 91960 'Knowledge Management'

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Mark Henderson Partner

Moore Stephens LLP 150 Aldersgate Street London EC1A 4AB

26 July 2018

MOORE STEPHENS

# Independent Auditor's Report to UNDP – CBA Project Phase III Statement of Cash Position

The UNDP project ID 83522 'CBA Project Phase III' - output ID 91960 'Knowledge Management' did not have a dedicated bank account for the DIM project activities subject to audit and accordingly a Statement of Cash Position was not produced.

### **Annexes**

Annex 1: Combined Delivery Report

UNDP UN Development Programme
Report ID: unglcdrb

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#### Selection Criteria:

Activity: ACTIVITY 2

(CBA Related Policy Dialogues)

Business Unit: UKR10 Period: Jan-Dec (2017) Selected Project Id: 00083522 Selected Fund Code: ALL Selected Dept. IDs: ALL Selected Outputs: 00091960

Project Id: 00083522 CBA Project - Phase III		Period :	Jan-Dec (2017)	
Output #: 00091960 Knowledge Management		Impl. Partner : Location :	99999 UNDP Ukraine	
	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
Activity: ()				
Fund: 30079 (EUROPEAN COMMISSION)				
75105 - Facilities & Admin - Implement	0.00	2,772.49	0.00	2,772.49
77630 - Dep Exp Owned - ITC	0.00	840.00	0.00	840.00
77640 - Dep Exp Owned - F&F	0.00	124.09	0.00	124.09
77660 - Dep Exp Owned -Vehicle	0.00	38,642.53	0.00	38,642.53
Total for Fund 30079	0.00	42,379.11	0.00	42,379.11
Total for Activity	0.00	42,379.11	0.00	42,379.11
Activity: ACTIVITY 1 (Academia and Know	vledge Hub)			
Fund: 30079 (EUROPEAN COMMISSION)				
71305 - Local ConsultSht Term-Tech	0.00	934.37	0.00	934.37
71405 - Service Contracts-Individuals	0.00	7,270.18	0.00	7,270.18
71410 - MAIP Premium SC	0.00	16.78	0.00	16.78
71415 - Contribution to Security SC	0.00	285.28	0.00	285.28
71610 - Travel Tickets-Local	0.00	1,509.98	0.00	1,509.98
71620 - Daily Subsistence Allow-Local	0.00	1,599.46	0.00	1,599.46
71635 - Travel - Other	0.00	1,558.00	0.00	1,558.00
72105 - Svc Co-Construction & Engineer	0.00	2,726.77	0.00	2,726.77
72125 - Svc Co-Studies & Research Serv	0.00	1,295.35	0.00	1,295.35
72205 - Office Machinery	0.00	2,060.29	0.00	2,060.29
72605 - Grants to Instit & other Benef	0.00	20,857.05	0.00	20,857.05
74205 - Audio Visual Productions	0.00	2,902.37	0.00	2,902.37
74210 - Printing and Publications	0.00	2,411.18	0.00	2,411.18
74215 - Promotional Materials and Dist	0.00 0.00	5,721.90 481.65	0.00 0.00	5,721.90 481.65
74220 - Translation Costs 75105 - Facilities & Admin - Implement	0.00	7,142.88	0.00	7,142.88
75705 - Facilities & Admin - Implement 75705 - Learning costs	0.00	7,142.86 49,323.86	0.00	7,142.86 49,323.86
75705 - Learning costs 75706 - Learning - ticket costs	0.00	1,086.67	0.00	49,323.66 1,086.67
76125 - Realized Loss	0.00	158.65	0.00	158.65
76135 - Realized Gain	0.00	- 0.02	0.00	- 0.02
Total for Fund 30079	0.00	109,342.65	0.00	109,342.65
Total for Activity ACTIVITY 1	0.00	109,342.65	0.00	109,342.65

UNDP UN Development Programme
Report ID: unglcdrb

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Project Id: 00083522 CBA Project - Phase I	II	Period :	Jan-Dec (2017)	
Output #: 00091960 Knowledge Managem	ent	Impl. Partner :	99999 UNDP	
		Location :	Ukraine	
-	Gove Evn	HNDD Evn	LIN Agoncios Evn	Total Evn

Fund: 30079 (EUROPEAN COMMISSION)				
71305 - Local ConsultSht Term-Tech	0.00	5,531.79	0.00	5,531.79
71360 - Local Consult-Security	0.00	205.98	0.00	205.98
71610 - Travel Tickets-Local	0.00	35.84	0.00	35.84
71620 - Daily Subsistence Allow-Local	0.00	432.40	0.00	432.40
71635 - Travel - Other	0.00	418.00	0.00	418.00
72105 - Svc Co-Construction & Engineer	0.00	2,163.52	0.00	2,163.52
72140 - Svc Co-Information Technology	0.00	6,446.91	0.00	6,446.91
72440 - Connectivity Charges	0.00	1,094.91	0.00	1,094.91
72605 - Grants to Instit & other Benef	0.00	20,938.88	0.00	20,938.88
74205 - Audio Visual Productions	0.00	12,928.56	0.00	12,928.56
74210 - Printing and Publications	0.00	4,342.76	0.00	4,342.76
74215 - Promotional Materials and Dist	0.00	1,148.22	0.00	1,148.22
74220 - Translation Costs 74225 - Other Media Costs	0.00 0.00	5,478.89 3,000.00	0.00 0.00	5,478.89 3,000.00
74225 - Other Media Costs 75105 - Facilities & Admin - Implement	0.00	4,674.23	0.00	4,674.23
75705 - Facilities & Admin - Implement	0.00	2,608.01	0.00	2,608.01
76125 - Realized Loss	0.00	0.01	0.00	0.01
70120 - Nedilized E033	0.00	0.01	0.00	0.01
Total for Fund 30079	0.00	71,448.91	0.00	71,448.91
Total for Activity ACTIVITY 2	0.00	71,448.91	0.00	71,448.91
,		,		,
Activity: ACTIVITY 3 (Municipal Innovative P	ractices)			
Activity: ACTIVITY 3 (Municipal Innovative P Fund: 04000 (Core Programme, UNU Centre)	ractices)			
, , ,	Oractices)	26,878.00	0.00	26,878.00
Fund: 04000 (Core Programme, UNU Centre)	·	26,878.00 <b>26,878.00</b>	0.00 <b>0.00</b>	26,878.00 <b>26,878.00</b>
Fund: 04000 (Core Programme, UNU Centre) 72605 - Grants to Instit & other Benef	0.00	,		•
Fund: 04000 (Core Programme, UNU Centre) 72605 - Grants to Instit & other Benef  Total for Fund 04000  Fund: 30079 (EUROPEAN COMMISSION)	0.00	26,878.00	0.00	26,878.00
Fund: 04000 (Core Programme, UNU Centre) 72605 - Grants to Instit & other Benef Total for Fund 04000	0.00 <b>0.00</b>	<b>26,878.00</b> 2,495.00	0.00	<b>26,878.00</b> 2,495.00
Fund: 04000 (Core Programme, UNU Centre) 72605 - Grants to Instit & other Benef  Total for Fund 04000  Fund: 30079 (EUROPEAN COMMISSION) 71305 - Local ConsultSht Term-Tech	0.00	26,878.00	0.00	26,878.00
Fund: 04000 (Core Programme, UNU Centre) 72605 - Grants to Instit & other Benef  Total for Fund 04000  Fund: 30079 (EUROPEAN COMMISSION) 71305 - Local ConsultSht Term-Tech 71605 - Travel Tickets-International	0.00 <b>0.00</b> 0.00 0.00	26,878.00 2,495.00 1,030.73	0.00 0.00 0.00	26,878.00 2,495.00 1,030.73
Fund: 04000 (Core Programme, UNU Centre) 72605 - Grants to Instit & other Benef  Total for Fund 04000  Fund: 30079 (EUROPEAN COMMISSION) 71305 - Local ConsultSht Term-Tech 71605 - Travel Tickets-International 71610 - Travel Tickets-Local	0.00 0.00 0.00 0.00 0.00	2,495.00 1,030.73 854.08	0.00 0.00 0.00 0.00	2,495.00 1,030.73 854.08
Fund: 04000 (Core Programme, UNU Centre)  72605 - Grants to Instit & other Benef  Total for Fund 04000  Fund: 30079 (EUROPEAN COMMISSION)  71305 - Local ConsultSht Term-Tech 71605 - Travel Tickets-International 71610 - Travel Tickets-Local 71615 - Daily Subsistence Allow-Intl 71620 - Daily Subsistence Allow-Local 71635 - Travel - Other	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56	0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56
Fund: 04000 (Core Programme, UNU Centre)  72605 - Grants to Instit & other Benef  Total for Fund 04000  Fund: 30079 (EUROPEAN COMMISSION)  71305 - Local ConsultSht Term-Tech 71605 - Travel Tickets-International 71610 - Travel Tickets-Local 71615 - Daily Subsistence Allow-Intl 71620 - Daily Subsistence Allow-Local 71635 - Travel - Other 72105 - Svc Co-Construction & Engineer	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34
Fund: 04000 (Core Programme, UNU Centre)  72605 - Grants to Instit & other Benef  Total for Fund 04000  Fund: 30079 (EUROPEAN COMMISSION)  71305 - Local ConsultSht Term-Tech 71605 - Travel Tickets-International 71610 - Travel Tickets-Local 71615 - Daily Subsistence Allow-Intl 71620 - Daily Subsistence Allow-Local 71635 - Travel - Other 72105 - Svc Co-Construction & Engineer 72605 - Grants to Instit & other Benef	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22
Fund: 04000 (Core Programme, UNU Centre)  72605 - Grants to Instit & other Benef  Total for Fund 04000  Fund: 30079 (EUROPEAN COMMISSION)  71305 - Local ConsultSht Term-Tech 71605 - Travel Tickets-International 71610 - Travel Tickets-Local 71615 - Daily Subsistence Allow-Intl 71620 - Daily Subsistence Allow-Local 71635 - Travel - Other 72105 - Svc Co-Construction & Engineer 72605 - Grants to Instit & other Benef 74205 - Audio Visual Productions	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22 3,145.68	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22 3,145.68
Fund: 04000 (Core Programme, UNU Centre)  72605 - Grants to Instit & other Benef  Total for Fund 04000  Fund: 30079 (EUROPEAN COMMISSION)  71305 - Local ConsultSht Term-Tech 71605 - Travel Tickets-International 71610 - Travel Tickets-Local 71615 - Daily Subsistence Allow-Intl 71620 - Daily Subsistence Allow-Local 71635 - Travel - Other 72105 - Svc Co-Construction & Engineer 72605 - Grants to Instit & other Benef 74205 - Audio Visual Productions 74210 - Printing and Publications	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22 3,145.68 405.09	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22 3,145.68 405.09
Fund: 04000 (Core Programme, UNU Centre)  72605 - Grants to Instit & other Benef  Total for Fund 04000  Fund: 30079 (EUROPEAN COMMISSION)  71305 - Local ConsultSht Term-Tech 71605 - Travel Tickets-International 71610 - Travel Tickets-Local 71615 - Daily Subsistence Allow-Intl 71620 - Daily Subsistence Allow-Local 71635 - Travel - Other 72105 - Svc Co-Construction & Engineer 72605 - Grants to Instit & other Benef 74205 - Audio Visual Productions 74210 - Printing and Publications 74215 - Promotional Materials and Dist	0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22 3,145.68 405.09 497.53	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22 3,145.68 405.09 497.53
Fund: 04000 (Core Programme, UNU Centre)  72605 - Grants to Instit & other Benef  Total for Fund 04000  Fund: 30079 (EUROPEAN COMMISSION)  71305 - Local ConsultSht Term-Tech 71605 - Travel Tickets-International 71610 - Travel Tickets-Local 71615 - Daily Subsistence Allow-Intl 71620 - Daily Subsistence Allow-Local 71635 - Travel - Other 72105 - Svc Co-Construction & Engineer 72605 - Grants to Instit & other Benef 74205 - Audio Visual Productions 74210 - Printing and Publications 74215 - Promotional Materials and Dist 74220 - Translation Costs	0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00	26,878.00  2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22 3,145.68 405.09 497.53 713.99	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22 3,145.68 405.09 497.53 713.99
Fund: 04000 (Core Programme, UNU Centre)  72605 - Grants to Instit & other Benef  Total for Fund 04000  Fund: 30079 (EUROPEAN COMMISSION)  71305 - Local ConsultSht Term-Tech 71605 - Travel Tickets-International 71610 - Travel Tickets-Local 71615 - Daily Subsistence Allow-Intl 71620 - Daily Subsistence Allow-Local 71635 - Travel - Other 72105 - Svc Co-Construction & Engineer 72605 - Grants to Instit & other Benef 74205 - Audio Visual Productions 74210 - Printing and Publications 74215 - Promotional Materials and Dist 74220 - Translation Costs 75105 - Facilities & Admin - Implement	0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00	26,878.00  2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22 3,145.68 405.09 497.53 713.99 49,458.92	0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22 3,145.68 405.09 497.53 713.99 49,458.92
Fund: 04000 (Core Programme, UNU Centre)  72605 - Grants to Instit & other Benef  Total for Fund 04000  Fund: 30079 (EUROPEAN COMMISSION)  71305 - Local ConsultSht Term-Tech 71605 - Travel Tickets-International 71610 - Travel Tickets-Local 71615 - Daily Subsistence Allow-Intl 71620 - Daily Subsistence Allow-Local 71635 - Travel - Other 72105 - Svc Co-Construction & Engineer 72605 - Grants to Instit & other Benef 74205 - Audio Visual Productions 74210 - Printing and Publications 74215 - Promotional Materials and Dist 74220 - Translation Costs	0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00  0.00	26,878.00  2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22 3,145.68 405.09 497.53 713.99	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22 3,145.68 405.09 497.53 713.99
Fund: 04000 (Core Programme, UNU Centre)  72605 - Grants to Instit & other Benef  Total for Fund 04000  Fund: 30079 (EUROPEAN COMMISSION)  71305 - Local ConsultSht Term-Tech 71605 - Travel Tickets-International 71610 - Travel Tickets-Local 71615 - Daily Subsistence Allow-Intl 71620 - Daily Subsistence Allow-Local 71635 - Travel - Other 72105 - Svc Co-Construction & Engineer 72605 - Grants to Instit & other Benef 74205 - Audio Visual Productions 74210 - Printing and Publications 74215 - Promotional Materials and Dist 74220 - Translation Costs 75105 - Facilities & Admin - Implement 75705 - Learning costs	0.00  0.00  0.00 0.00 0.00 0.00 0.00 0	26,878.00  2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22 3,145.68 405.09 497.53 713.99 49,458.92 17,899.59	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	2,495.00 1,030.73 854.08 207.39 3,949.94 816.56 3,024.34 670,363.22 3,145.68 405.09 497.53 713.99 49,458.92 17,899.59

UN
DP UN Development Programme
Report ID: unglcdrb

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Project Id: 00083522 CBA Project - Phase	III	Period :	Jan-Dec (2017)	
Output #: 00091960 Knowledge Management		Impl. Partner : Location :	99999 UNDP Ukraine	
	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp

Total for Fund 30079	0.00	753,300.52	0.00	753,300.52
Total for Activity ACTIVITY 3	0.00	780,178.52	0.00	780,178.52
Activity: ACTIVITY 4 (Effective Project Manag	gement)			
Fund: 30079 (EUROPEAN COMMISSION)				
61305 - Salaries - IP Staff	0.00	37,914.31	0.00	37,914.31
61310 - Post Adjustment - IP Staff	0.00	22,281.98	0.00	22,281.98
62305 - Dependency Allowances-IP Staff	0.00	6,609.81	0.00	6,609.81
62310 - Contrib to Jt Staff Pens Fd-IP	0.00	29,572.13	0.00	29,572.13
62315 - Contrib. to medical, social in	0.00	1,008.17	0.00	1,008.17
62320 - Mobility, Hardship, Non-remova	0.00	9,991.63	0.00	9,991.63
62340 - Annual Leave Expense - IP	0.00	12,906.70	0.00	12,906.70
63335 - Home Leave Trvl & Allow-IP Stf	0.00	1,695.87	0.00	1,695.87
63530 - Contribution to EOS Benefits	0.00	4,131.10	0.00	4,131.10
63535 - Contribution to Security	0.00	4,681.95	0.00	4,681.95
63540 - Contribution to Training	0.00	881.34	0.00	881.34
63545 - Contribution to ICT	0.00	1,652.48	0.00	1,652.48
63550 - Contributions to MAIP	0.00	275.45	0.00	275.45
63555 - Contribution to UN JFA	0.00	3,580.30	0.00	3,580.30
63560 - Contributions to Appendix D	0.00	275.45	0.00	275.45
64308 - Appointments-Lump Sum	0.00	9,978.57	0.00	9,978.57
64310 - Separations - IP Staff	0.00	1,542.28	0.00	1,542.28
64397 - Services to projects -CO staff	0.00	51,498.30	0.00	51,498.30
65115 - Contributions to ASHI Reserve	0.00	10,685.86 708.18	0.00	10,685.86
65135 - Payroll Mgt Cost Recovery ATLA 71405 - Service Contracts-Individuals	0.00 0.00	1,572,916.87	0.00	708.18
71403 - Service Contracts-Individuals 71410 - MAIP Premium SC	0.00	3,569.31	0.00 0.00	1,572,916.87 3,569.31
71410 - MAIP Pleinlium SC 71415 - Contribution to Security SC	0.00	60,655.60	0.00	60,655.60
71610 - Travel Tickets-Local	0.00	77.07	0.00	77.07
71610 - Haver Hickets-Local 71620 - Daily Subsistence Allow-Local	0.00	707.20	0.00	707.20
71635 - Travel - Other	0.00	33.00	0.00	33.00
72105 - Naver - Other 72105 - Svc Co-Construction & Engineer	0.00	153.62	0.00	153.62
72135 - Svc Co-Communications Service	0.00	9,421.66	0.00	9,421.66
72145 - Svc Co-Training and Educ Serv	0.00	307.40	0.00	307.40
72205 - Office Machinery	0.00	1.101.74	0.00	1,101.74
72311 - Fuel, petroleum and other oils	0.00	64,226.00	0.00	64,226.00
72410 - Acquisition of Audio Visual Eq	0.00	136.16	0.00	136.16
72425 - Mobile Telephone Charges	0.00	- 72.68	0.00	- 72.68
72505 - Stationery & other Office Supp	0.00	10,613.31	0.00	10,613.31
72805 - Acquis of Computer Hardware	0.00	2,121.81	0.00	2,121.81
72810 - Acquis of Computer Software	0.00	2,848.00	0.00	2,848.00
73105 - Rent	0.00	244,776.64	0.00	244,776.64
73107 - Rent - Meeting Rooms	0.00	381.07	0.00	381.07
73120 - Utilities	0.00	3,340.21	0.00	3,340.21
73410 - Maint, Oper of Transport Equip	0.00	21,306.64	0.00	21,306.64
74110 - Audit Fees	0.00	6,255.00	0.00	6,255.00
74220 - Translation Costs	0.00	152.27	0.00	152.27
74505 - Insurance	0.00	15,449.09	0.00	15,449.09

UNDP UN Development Programme
Report ID: unglcdrb

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Project Id: 00083522 CBA Project - Phase III		Period :	Jan-Dec (2017)	
Output #: 00091960 Knowledge Management		Impl. Partner : Location :	99999 UNDP Ukraine	
	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
74500 040000	0.00	422.00	0.00	132.28
74520 - Storage 74525 - Sundry	0.00 0.00	132.28 28,240.33	0.00 0.00	28,240.33
75105 - Facilities & Admin - Implement	0.00	158,376.50	0.00	158,376.50
75705 - Learning costs	0.00	1,800.00	0.00	1,800.00
76110 - Foreign Exch Translation Loss	0.00	36.25	0.00	36.25
76125 - Realized Loss	0.00	23.60	0.00	23.60
76135 - Realized Gain	0.00	- 171.68	0.00	- 171.68
Total for Fund 30079	0.00	2,420,786.13	0.00	2,420,786.13
Total for Activity ACTIVITY 4	0.00	2,420,786.13	0.00	2,420,786.13
Total for Output: 00091960	0.00	3,424,135.32	0.00	3,424,135.32
Project Total :	0.00	3,424,135.32	0.00	3,424,135.32
Froject Iotal .	0.00	3,424,133.32	0.00	3,424,133.32
2/26/2018		Hendrik van Internatio	n Zyl nal Project Manager	DocuSigned by: Hendrik van 2 834FABC956B646D.
2/26/2018		Igor Gutsı	ılyak	DocuSigned by:
2/20/2010			_	Igor Guts
		Programme	analyst, Governance	313C55ABC19942B
		Blerta Cel	638	NEON PARTIES
7/12/2018				3 esta Cela
		DCD (Progi	ramme)	Seva Dela
Signed By :			Date :	
Signed By :			Date :	

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#### **Combined Delivery Report by Activity**

UNDP UN Development Programme
Report ID: unglcdrb

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#### Selection Criteria:

Business Unit: UKR10 Jan-Dec (2017) ld: 00083522 Period : Selected Project Id: Selected Fund Code: ALL Selected Dept. IDs: ALL Selected Outputs: 00091960

Project Id: ALL Output #: ALL		Period : Impl. Partner : Location :	Jan-Dec (2017)	
	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
58201 - Ukraine - Central 58204 - Ukraine - Dem. Governance	0.00 0.00	328.92 3,423,806.40	0.00 0.00	328.92 3,423,806.40

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#### **Combined Delivery Report by Activity**

UN
DP UN Development Programme
Report ID: unglcdrb

Poport ID: unglodeb

Page 6 of 6 Run Time: 26-02-2018 11:02:18

#### **Funds Utilization**

Selection Criteria:

Business Unit: UKR10

Period: Jan-Dec (2017)
Selected Project Id: 00083522
Selected Fund Code: ALL
Selected Dept. IDs: ALL
Selected Outputs: 00091960

Project/Award: 00083522 CBA Project - Phase III Period : As Of Dec31,2017

Output #	00091960	Impl. Partner :99999 UNDP	UNDP AMOUNT
Outstar	nding NEX advar	ces	0.00
Undepr	reciated Fixed A	ssets	290,243.68
Unamo	rtized Intangible	Assets	0.00
Invento	ory		0.00
Prepay	ments		0.00
Commi	tments		0.00

### Annex 2: Statement of Assets and Equipment

#### DocuSign Envelope ID: 02466777-89D2-4BB4-AB48-C6F4F19EFD36

AM In Service F	Report																	
UNDP																		
Report ID:	UNAM600																	
Business Unit:	UKR10	Country:	Category:	In Service	Project Type:	All	Amount	>=	0	As of Date	12/31/2017							
Operating Unit	UKR	Department:	Impl Agency:	Donor:	Fund Code:	Project:	Profile ID:											
Business unit	Operating Unit	Asset ID	Profile ID	Description	TAG Number	Serial Number	Model	Location	Acquisition	In Service	Cost,USD	Net Book Value	Quantity	Departme	er Impl Ager	Donor	Project	Fund code
UKR10	UKR	00000001615	ITC13	A Cameras	000000001615	N5010717		UKRCBA7042	41234	41234	1,824.2	632.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001724	FURN2	A Book Shelfs	000000001724			UKRCBA7162	41716	41716	1,861.4	1,385.7	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001745	MTRV4	VEHICLE HYUNDAI SANTAFED201070	CBA-598	KMHSH81DP9U425548		UKRCBA7062	39785	39785	20,215.5	4,913.5	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001748	MTRV4	VEHICLE HYUNDAI ACCENTD201058	CBA-601	KMHCN41CP9U295863		UKRCBA CHV	39785	39785	13,073.2	3,177.5	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001750	MTRV4	VEHICLE HYUNDAI ACCENTD201072	CBA-603	KMHCN41CP9U295838		UKRSEVDON	39785	39785	12,787.4	3,108.0	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001756	MTRV4	VEHICLE HYUNDAI ACCENTD201052	CBA-609	KMHCN41CP9U295843		UKRCBA KSN	39785	39785	12,787.4	3,108.0	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001757	MTRV4	VEHICLE HYUNDAI ACCENTD201062	CBA-610	KMHCN41CP9U295878		UKRCBA_KHM	39785	39785	12,790.0	3,108.7	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001759	MTRV4	VEHICLE HYUNDAI ACCENTD201055	CBA-612	KMHCN41CP9U295870		UKRCBA_ZTR	39785	39785	12,787.4	3,108.0	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001760	MTRV4	VEHICLE HYUNDAI ACCENTD201016	CBA-613	KMHCN41CP9U295859		UKRCBA_VNT	39785	39785	12,782.3	3,106.8		58204	001981	10159	00091960	
UKR10	UKR	00000001769	MTRV4	VEHICLE HYUNDAI ACCENTD201066	CBA-622	KMHCN41CP9U295847		UKRCBA14/1	39785	39785	12,787.4	3,108.0	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001770	MTRV4	MITSUBISHI GRANDIS 2.4	CBA-1332	JMBLNNA4W9Z000205		UKRCBA7062	40287	40287	26,549.3	9,402.9	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001771	MTRV4	VEHICLE HYUNDAI ACCENT D201103	CBA-1072	Z94CT41CABR059564		UKRCBA_KHV	40844	40844	12,755.5	6,112.0	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001772	ITC9	COMPUTER SERVER DELL R410	CBA-1174	H08Z35J		UKRCBA7062	40883	40883	3,081.3	1,519.2	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001793	ITC12	A Printing machinery & equipm	000000001793	3327676830		UKRCBA PMU	42076	42076	2,880.4	1,860.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001795	MTRV4	A FORD FOCUS	000000001795	WF04XXGCC4FC07547		UKRPARKING	42066	42066	14,183.0	10,834.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001796	MTRV4	FORD FOCUS	000000001796	WF04XXGCC4FC07305		UKRCBA MK	42066	42066	14,183.0	10,834.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001797	MTRV4	FORD FOCUS	000000001797	WF04XXGCC4FC07432		UKRCBA_KRD	42066	42066	14,183.0	10,834.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001798	MTRV4	FORD FOCUS	000000001798	WF04XXGCC4FC07337		UKRCBA_SVD	42066	42066	14,183.0	10,834.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001799	MTRV4	FORD FOCUS	000000001799	WF04XXGCC4FC07355		UKRCBA_CHR	42066	42066	14,183.0	10,834.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001800	MTRV4	FORD FOCUS	000000001800	WF04XXGCC4FC07401		UKRCBA_LV	42066	42066	14,183.0	10,834.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001801	MTRV4	FORD FOCUS	000000001801	WF04XXGCC4FC07329		UKRPARKING	42066	42066	14,183.0	10,834.3	1	58204	001981	10159	00091960	
UKR10	UKR	00000001802	MTRV4	FORD FOCUS	000000001802	WF04XXGCC4FC07562		UKRCBA_TP	42066	42066	14,183.0	10,834.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001803	MTRV4	FORD FOCUS	000000001803	WF04XXGCC4FC07552		UKRCBA_KRM	42066	42066	14,183.0	10,834.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001804	MTRV4	FORD FOCUS	000000001804	WF04XXGCC4FC07467		UKRPARKING	42066	42066	14,183.0	10,834.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001805	MTRV4	FORD FOCUS	000000001805	WF04XXGCC4FC07408		UKRPARKING	42066	42066	14,183.0	10,834.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001806	MTRV4	FORD FOCUS	000000001806	WF04XXGCC4FC07362		UKRCBA_RV	42066	42066	14,183.0	10,834.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001807	MTRV4	FORD FOCUS	00000001807	WF04XXGCC4FC07584		UKRPARKING	42066	42066	14,183.0	10,834.3		58204	001981	10159	00091960	
UKR10	UKR	00000001808	MTRV4	FORD FOCUS	000000001808	WF04XXGCC4FC07661		UKRCBA_CHT	42066	42066	14,183.0	10,834.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001809	MTRV4	FORD FOCUS	00000001809	WF04XXGCC4FC07722		UKRPARKING	42066	42066	14,183.0	10,834.3		58204	001981	10159	00091960	
UKR10	UKR	00000001810	MTRV4	FORD FOCUS	000000001810	WF04XXGCC4FC07491		UKRCBA_VLN	42066	42066	14,183.0	10,834.3	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001828	MTRV4	Ford Explorer 3.6P	000000001828	1FM5K8B80FGC54031	FORD ExplBASE 3.5	UKRCBA14/1	42208	42208	29,155.5	23,081.4		58204	001981	10159	00091960	
UKR10	UKR	00000001830	MTRV4	Ford Explorer 3.6P	00000001830	1FM5K8B89FGC54030	FORD Expl BASE 3.5	UKRPARKING	42208	42208	29,155.5	23,081.4	1	58204	001981	10159	00091960	30079
UKR10	UKR	00000001831	MTRV4	Ford Explorer 3.6P	000000001831	1FM5K8B86FGC00006	FPRD Expl. BASE 3.5	UKRCBA_IFR	42208	42208	29,155.5	23,081.4	1	58204	001981	10159	00091960	30079
										Total:	473,357.6	290,243.6						

Olena Karelina

Administrative Associationa kardina/11/2018

Igor Gutsulyak

Frogramme analyst, Governance 7/11/2018

Bledin Cele

Blerta Cela

DCD (Programme)

7/11/2018