



AUDIT

OF

UNDP COUNTRY OFFICE

IN

BURUNDI

Report No. 2204
Issue Date: 17 September 2020

Report on the Audit of UNDP Burundi Executive Summary

The UNDP Office of Audit and Investigations (OAI) conducted an audit of UNDP Burundi (the Office) from 27 July to 7 August 2020. The audit aimed to assess the adequacy and effectiveness of the governance, risk management and control processes relating to the following areas and sub-areas:

- (a) Governance
- (b) Development activities
- (c) Operations – procurement, finance, human resources, administrative services, information communication and technology (ICT)

The audit covered the activities of the Office from 1 January 2019 to 30 June 2020. The Office recorded programme and management expenses of approximately \$90 million. The last audit of the Office was conducted by OAI in 2016.

The audit was conducted in conformance with the *International Standards for the Professional Practice of Internal Auditing*. Due to the COVID-19 pandemic, the audit was conducted remotely. Scope limitations due to the nature of the remote audit related to the following activities:

- (a) A review of original supporting documentation could not be carried out, and therefore the audit team relied on scanned copies of documents provided by the Office for all audit areas reviewed.
- (b) Meetings with Office staff and personnel were carried out virtually, which limited the audit team's understanding of the Office's working environment.
- (c) Project visits (location, site visits, meeting with counterparts/beneficiaries) were not conducted.
- (d) Safe and petty cash contents were not verified.
- (e) The information communication and technology area was not reviewed on-site.

Overall audit rating

OAI assessed the Office's performance as **partially satisfactory/some improvement needed**, which means "The assessed governance arrangements, risk management practices and controls were generally established and functioning but need some improvement. Issues identified by the audit do not significantly affect the achievement of the objectives of the audited entity/area." This rating was mainly due to weaknesses in development activities, procurement, finance, and administrative services.

Key recommendations: Total = **8**, high priority = **0**

The audit did not result in any high (critical) priority recommendations. There are eight medium (important) priority recommendations, which means "Action is required to ensure that UNDP is not exposed to risks. Failure to take action could result in negative consequences for UNDP."

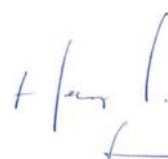
The eight recommendations aim to ensure the following:

Objectives	Recommendation No.	Priority Rating
Achievement of the organization's strategic objectives	4	Medium
Reliability and integrity of financial and operational information	1, 7	Medium
Effectiveness and efficiency of operations	2, 3, 5, 6	Medium
Compliance with legislative mandates, regulations and rules, policies and procedures	8	Medium

Management comments and action plan

The Resident Representative accepted all eight recommendations and is in the process of implementing them. Comments and/or additional information provided have been incorporated in the report, where appropriate.

Low risk issues (not included in this report) have been discussed directly with management and actions have been initiated to address them.

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Helge
Osttveiten
2020.09.17
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Helge S. Osttveiten
Director
Office of Audit and Investigations